

**CLASS SPECIFICATION**  
**SAN DIEGO CITY CIVIL SERVICE COMMISSION**  
**NURSERY SUPERVISOR - 1628**

**DEFINITION:**

Under direction, to supervise the work of subordinates engaged in a nursery production operation involving the propagation, transplanting, and care of a wide variety of plants; and to perform related work.

**\* EXAMPLES OF DUTIES:**

- Supervises the propagation of plants, collection of seeds, cuttings and spores, transplanting, and cultivation of a wide variety of ornamental plants, shrubs, and flowers;
- Monitors the nursery facility for proper environmental, plant disease, and pest control;
- Assists with the programming of the botanical building;
- Directs the arrangement and maintenance of special horticultural display areas;
- Establishes work priorities and schedules;
- Selects, trains, assigns, and evaluates the work of subordinates;
- Keeps an electronic nursery inventory up to date and prepares reports;
- Provides information to the public;
- Coordinates with arboreta and botanical gardens to enhance horticultural information and to obtain plants and propagation materials.

**MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

Three years of full-time experience in the propagation and care of a variety of plants in a nursery production operation which must include watering, fertilization, transplanting, and pest control of trees, shrubs, ground covers, and container nursery stock; **OR** one year of full-time experience working at a nursery performing the full range of nursery production duties as described above, **AND** an Associate's Degree or higher in Nursery/Landscape Technology or Ornamental Horticulture, or a Community College Certificate in a closely related field (e.g., Landscape Design, Landscape Horticulture, Nursery or Landscape occupations); **OR** one year of full-time experience as a Nursery Gardener with the City of San Diego.

- \* EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.**