

CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION
PLANNING TECHNICIAN II – 1664

DEFINITION:

Under immediate supervision, and continual instruction, in a planned training program in conjunction with continuing college enrollment leading to a degree in planning, to perform increasingly responsible subprofessional planning work involved with research, graphics, field work, and report preparation; and to perform related work.

* **EXAMPLES OF DUTIES:**

- Assists in the preparation of land use and transportation studies, the preparation of and revisions to community and neighborhood plans, and the administration of rezoning and subdivision ordinances;
- Conducts field investigations and interviews, and assists in the preparation of survey standards;
- Assists in the analysis of survey information;
- Prepares recommendations for the granting of zone variances which are of a minor nature and in accordance with established practice;
- Prepares tabulations, charts, graphs, and other materials related to planning projects where some familiarity with planning principles and procedures is required for proper interpretation.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

Current enrollment in college and completion of 60 semester or 90 quarter units applicable to a Bachelor's degree in Planning or related field, **AND** one year of experience as a Planning Technician I with the City of San Diego.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.