

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SENIOR MOTIVE SERVICE TECHNICIAN

DEFINITION:

Under general supervision, to perform a wide variety of servicing duties on automobiles, trucks, or construction equipment including minor motive equipment repair; to act in a lead capacity; and to perform related work.

* EXAMPLES OF DUTIES:

- Services automobiles, motorcycles, pick-up trucks, crew trucks, bulldozers, motor sweepers, backhoes, cranes, skiploaders, tractors, and similar equipment;
- Replaces headlights, brake lights and signals, lenses, bulbs, door knobs, mirrors, windshield wipers, and similar equipment as needed;
- Checks, maintains and replaces fan, alternator, power steering, and other accessory belts;
- Checks, maintains, and replaces heater, radiator, vacuum, emission control, and other hoses and clamps;
- May replace alternators, starters, and fuel and water pumps;
- Performs routine inspection of tires, brakes, shock absorbers, and chassis structure damage;
- Lubricates chassis, transmissions, and differentials;
- Changes and adds transmission and hydraulic fluid and oil;
- Changes fuel, oil and air filters;
- Checks and fills master brake cylinders;
- Checks, tests, and maintains batteries and battery cables;
- Calibrates speedometers; mounts and balances tires;
- Repairs and replaces tires and tubes;
- Performs smog checks;
- Operates a mobile lube truck in and outside the yard;
- Leads and trains subordinate personnel in the servicing and minor repair, replacement and adjustment of motive equipment parts;
- Keeps service and usage records;
- Performs preventive maintenance inspections as required;
- Applies productivity time guidelines and other required data to work repair forms.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Two years of motive service work; or an A.S. degree in Automotive Technology or Auto Mechanics, **AND** one year of motive service work; **OR** successful completion of a minimum of 600 hours of an accredited Automotive Services Training Program, **AND** one year of motive service work. Qualifying motive service work experience must include all of the following: tire and battery servicing, vehicle lubrication, minor vehicle repair, and general maintenance on cars, trucks, or heavy equipment. Possession of a valid California Class C Driver's License. Some positions require a California Class B Driver's License with Hazardous Materials and Tank Endorsements.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.