

## **CLASS SPECIFICATION**

### **SAN DIEGO CITY CIVIL SERVICE COMMISSION**

#### **SENIOR PLANT TECHNICIAN SUPERVISOR - 1671**

##### **DEFINITION:**

Under direction, to plan and direct, through subordinate supervisors, the repair and maintenance of a broad range of complex mechanical equipment at a sewage or potable water treatment plant or major pump station; and to perform related work.

##### **DISTINGUISHING CHARACTERISTICS:**

This classification acts as a second-level supervisor responsible for planning and directing the repair and maintenance of complex plant equipment in a system setting.

##### **\* EXAMPLES OF DUTIES:**

- Prioritizes and schedules equipment installation, maintenance, and repair at a large sewage or potable water treatment plant or large pumping stations;
- Supervises the maintenance of digesters, sedimentation tanks, filters, chemical feeders, chemical conveyers, and pumps;
- Periodically inspects plant machinery and equipment to determine the need for repair or maintenance;
- Plans, designs, directs, and implements administrative and record keeping systems in support of a comprehensive maintenance planning, scheduling, and control function;
- Checks complex rigging to move heavy mechanical equipment and parts;
- Ensures compliance with preventive maintenance schedules for plant equipment;
- Develops training programs for subordinates;
- Coordinates and oversees the work of vendors;
- Reviews work in progress and upon completion;
- Lays out and supervises the fabrication of special equipment;
- Maintains stock of repair parts or equipment in plants;
- Enforces safety regulations with special emphasis on confined spaces, toxic chemicals, and combustible gases;
- Conducts safety meetings;
- Keeps records and prepares activity reports;
- Selects, assigns, and rates the work performance of subordinates.

##### **MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

One year of full-time experience with the City of San Diego in one of the following positions: Plant Process Control Supervisor, Plant Maintenance Coordinator, Plant Technician Supervisor, Power Plant Supervisor, and/or Instrumentation and Control Supervisor; **OR** five years of full-time experience in a water, wastewater, pump station, or other industrial processing facility employing similar technologies, which must include one year of full-time City of San Diego supervisory experience performing the full range of supervisory duties which includes employee selection, reviewing/approving timecards, writing and giving performance evaluations, training, disciplining employees, and recommending commendations.