

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SUPERVISING WASTEWATER PRETREATMENT INSPECTOR - 1378

DEFINITION:

Under direction, to supervise the work of a professional staff engaged in wastewater pretreatment inspection, permitting, investigation, enforcement, or other regulatory management activities; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Plans, organizes, and directs the work of a staff performing industrial and commercial wastewater pretreatment permit, compliance, or enforcement inspections,
- Makes work assignments and establishes priorities for assigned staff;
- Determines appropriateness of wastewater pretreatment systems;
- Determines discharge limitations, and monitoring schedules and time frames for compliance;
- Meets with industry representatives to discuss reasons for noncompliance and recommend compliance measures;
- Acts as hearing officer to clarify and resolve outstanding violations;
- Maintains liaison with the wastewater laboratory and other divisions;
- May conduct the inspection of the most complex industries;
- Researches waste minimization and alternative disposal technology options;
- Reviews and coordinates special investigations;
- Drafts and reviews drafts prepared by subordinates of discharge permits;
- Develops and directs permit modifications necessary to implement changes in pretreatment standards or local limits;
- Prepares reports and correspondence and conducts surveillance;
- Testifies in court;
- Develops and implements mandated programs and sub-programs;
- Develops enforcement guidelines, procedures, and actions;
- Selects, rates, and trains subordinate inspectors;
- Initiates and documents enforcement actions against industries to secure permit compliance;
- Issues notices of violation;
- Attends various committee and board meetings;
- Assists in developing computerized tracking systems;
- Performs related work.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

A Bachelor's Degree in Chemical Engineering, Environmental Engineering, Chemistry, Biology, or a closely related field; **AND** two years of full-time professional-level industrial waste inspection experience, which must include conducting site evaluations and inspections, and applying federal pretreatment standards to a variety of categorically regulated industries generating waste discharged into the sewer system, and performing one of the following options: an additional one year of full-time industrial waste inspection experience which must include conducting site evaluations and inspections, and applying federal pretreatment standards in a variety of categories of industries generating waste which is discharged into the sewer system; one year of full-time chemical, environmental, or sanitary engineering experience which includes the design or operation of wet industrial processes or sanitary/industrial wastewater treatment processes; or one year of full-time chemical wastewater laboratory experience in an industrial waste program which includes the sampling and analysis of toxic pollutants.