



ENVIRONMENTAL SERVICE DEPARTMENT - REFUSE DISPOSAL DIVISION

BI-WEEKLY EQUIPMENT USAGE LOG

Equip No. _____ Class _____ Desc. _____ In Service Date _____

Equip Type _____ Contract Requirements-Hours _____

Rate _____ Over Req. Rate _____ Annual Assignment Rate _____ Hourly Rate _____

Comments _____

Pay Period #	Pay Period Ending Date	Contractor Service Time				City Service Time				Warm-up *(WT)	Payable Hrs. *(PH)
		Begin	End	(HB)	Total	(AH)	Total	(D)	(UD)		
				Hours Billed		Actual Hours		Delta	Usage Days		
Balance Forward											
1											
2											
3											
4											
5											
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27											

Notes: * Warm-up time and Payable Hours to be calculated by Account Clerk

Contractual warm-up time (WT) = Usage days (UD) x .33

Payable Hours (PH) = Actual Hours (AH) + Warm-up time (WT)

Delta (D) = Hours Billed (HB) - Actual Hours (AH)