



THE CITY OF SAN DIEGO

**CITIZENS' EQUAL OPPORTUNITY COMMISSION
REGULAR BUSINESS MEETING**

MINUTES

**Wednesday, March 11, 2009
6:00 p.m.
Civic Center Plaza
1200 Third Avenue – 2nd Floor
San Diego, CA 92101**

ATTENDANCE:

Commissioners Rebecca Llewellyn, Debbie Day, Eileen Chaske, Maurice Wilson, Alden Salcedo, Dr. Shirley Weber and Dr. Sarah Young

MAYOR'S STAFF: Sanna Singer-City Attorney, Beryl Rayford-EOC Program Manager, Terrell Breaux-EOC Supervisor, Christian Silva, EOC Assoc. Management Analyst, Laura Davis-EOC WPO

PUBLIC SPEAKERS: None

Item 1: CALL TO ORDER

The meeting was called to order at 6:15 p.m. by Chair Rebecca Llewellyn.

Item 2: ACTION ITEMS: Location Change of April 1, CEOC meeting to be conducted at Black Contractors Association (BCA).

VOTE: **PASSED** (Unanimous)(Weber absent at vote)

Item 3: PRESENTATION: Anna Daneggar, Dir. Business Office

Chair Llewellyn stated mission and duties of commission to monitor, report and advocate. Attached is an initial CEOC workplan for final approval.

Construction

The overall topics covered were: economic stimulus funding, CalTrans race conscious

CITIZEN'S EQUAL OPPORTUNITY COMMISSION

Minutes from March 11, 2009

goals, disparity study, prompt payment to subcontractors, subcontractor substitution, data collection processes, insurance and bonding for small businesses, design building contracting process, certification workshops, prevailing wage requirements, technical assistance and ability to review Design Build projects as developed.

Tasks Requests: Provide summary of internal strategic planning workshop; provide listing of certified contractors; list of economic stimulus projects; and outreach program comparison.

Commissioners Alden Saucedo and Eileen Chaske will serve on subcommittee for vendors and consultants.

Employment

The overall topics covered were: EEO complaints; disabled veteran competition; diversity training; ADA compliance for employees; outreach efforts and internship program.

Tasks Requests: Provide employment data to include org chart of City departments & agencies with demographic information/salaries/titles; explanation of metrics utilization; definition of diversity (provided at meeting). Information requested to be provided at May meeting by personnel representative.

Commissioners Maurice Wilson and Dr. Sarah Young will serve on employment subcommittee.

Misc.: Staff response to Winstead comments to be made at later date.

Item 4: CITY ATTORNEY REPORT: None.

Item 5: CHAIR'S REPORT: None.

Item 6: ADJOURNMENT