



THE CITY OF SAN DIEGO

**FPB POLICY  
I-08-6**

**ILLUMINATED DIRECTORY  
CFC SECTION 505.1,102.8**

***I. PURPOSE***

This policy is intended to provide requirements to clearly identify and mark proper addresses pursuant to CFC 505.1.

***II. SCOPE***

This policy applies to newly constructed condominium complexes, apartment complexes, mobile home parks and multiple commercial building sites and, on a case by case basis, existing sites.

***III. PERMITS***


An electrical permit to supply power to the sign must be obtained from the Development Services Department.

Directories shall be internally or externally illuminated. Directories illuminated from an external source shall have an intensity of not less than 5 foot-candles (54 lux).

Illumination of exit signs shall be as per current Development Services Department approval procedures for listed devices.

***IV. REQUIREMENTS***

A. The directory sign shall consist of a map to include the following:

1. Name of complex;
2. All access roads and any gates;
3. Fire hydrant locations (  = symbol);
4. A plot plan showing private roads.

**Fire Prevention Bureau**

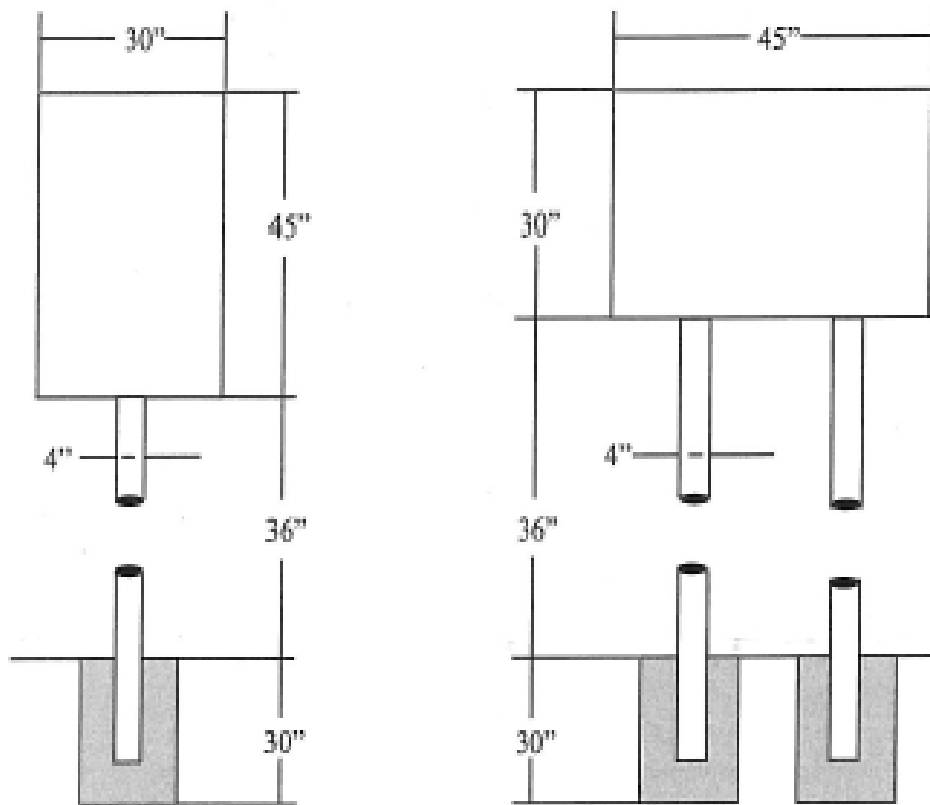
Fire-Rescue Department • 1010 Second Avenue, Suite 300 • San Diego, CA 92101-4903  
Tel (619) 533-4400 Fax 544-6806

5. Building locations with addresses and unit numbers;
  6. A reference point on the plan indicating the location of the directory (“You are Here”);
  7. A north direction indicator, correctly oriented to the viewing position (↑N= Symbol).
- B. The developer or the property owner shall submit to Planning and Development Review, Fire Plan Check Section, for review and approval, a detailed plan showing size, materials, method of construction, and location of installation. Additionally, electrical components and wiring will require a permit by Development Services Department.

Directories shall be located on the right side of the access roadway.

- C. Figure 1 indicates the minimum dimensions of the directory.

**FIGURE 1**



- D. Sign(s) shall be maintained in accordance with this policy.
- E. Existing buildings must comply with this policy when deemed necessary by San Diego Fire-Rescue Department.

Promulgated by: \_\_\_\_\_

Date: \_\_\_\_\_