IBA Policy Recommendations FY 2007

	Recommendation	Action	Status
1	Establish list of core city services	Budget & Finance Committee	The Mayor's Office is in the process of identifying core service priorities through the BPRs and the preparation of the 5-year financial forecast. The City Council will be participating in a "Strategic Prioritization Process" at Budget Committee on December 6 to identify budget priorities for FY 2008 and beyond.
2	Establish financial policies	Report to Budget & Finance Committee	The Mayor's Office is currently developing several financial policies, including a reserves policy (as described below), an investment policy and a debt policy. Most policies will be brought to Committee and Council for action, while some budget practices or policies may be adopted internally and provided for City Council information.
3	Develop a Multi-Year Financial Plan	Report to Budget & Finance Committee	The Mayor's Office is in the process of completing the Multi-Year Financial Plan and is scheduled for Budget & Finance Committee on November 15, 2006.
4	Review Pension Obligation Bonds and other pension solutions	Report to City Council	The Mayor's Office is working on pension funding strategies, which may include POBs, that will be presented to the City Council for approval. Pension funding strategies should also be discussed in the context of the multi-year forecast that will be presented in November. The IBA is also researching pension reform and will release a report in October 2006.
5	Municipal Code should be evaluated with respect to "The Waterfall"	Report to Rules Committee	On June 13, 2006, Council President Peters issued a memo entitled "Use of Surplus Undistributed Earnings ("Waterfall")" requesting City Attorney analysis on options for eliminating current related provisions in the City's Municipal Code. As of yet, there has been no response or further action.

IBA Policy Recommendations FY 2007

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6	Update of deferred maintenance inventory	Report to City Council	The City of San Diego Public Works Group is currently developing a comprehensive process to address deferred maintenance requirements and define a structured program to prioritize and execute maintenance, repair and renewal of critical infrastructure assets. This restructuring involves five specific components: Development of a Facility Category Index; Asset Inventory and Assessment; Development of Preventive Maintenance Schedules and Staffing Requirements; Focus on Core Mission of the Facilities Management Division; and Linking Operating and Capital Budgets. Each of these components is at a different stage in the development process, and has a different timeline for completion. Completion of all components is estimated for January 2008.
7	Fees for services: 1. Review all current fees 2. Establish policy review	Report to Budget & Finance Committee	The Mayor's Office recently formed a working team to evaluate existing fees for services and cost recovery levels throughout the City for possible recommendations in the FY 2008 budget process. A policy regarding cost recovery levels will be developed by the IBA working with the Mayor's Office.
8	General Reserve Policy, modification to CP100-20	Report to Budget & Finance Committee	The General Fund Reserve Policy is currently in the process of being revised, and will be presented to the Budget and Finance Committee in late November.
9	General Reserve: review consolidation of reserves concept	Report to Budget & Finance Committee	The consolidation of general reserves under one category is currently being considered by the Auditor and Comptroller's Office. This consolidation may be reflected in the Fiscal Year 2005 financial statements.
10	Supplemental positions: 1. Evaluate FY 2007 performance 2. Outstanding positions not included in the FY 2007 budget 3. Evaluation of each position	Report to Budget & Finance Committee	On September 13, 2006, the Mayor's Office presented an informational report on the Personnel Position Control Process to the Budget & Finance Committee. Supplemental position information will be provided to the Budget & Finance Committee on an ongoing basis, and as part of the Quarterly Report. The IBA also presented to Budget Committee a conceptual proposed Position Control Policy for moving forward and the Committee asked the City Attorney to return to the committee with proposed ordinance language within 60 days.

IBA Policy Recommendations FY 2007

	Recommendation	Action	Status
11	Vacancy factor: 1. Evaluate FY 2007 performance 2. Develop and approve methdology for FY 2008	Report to Budget & Finance Committee	On September 13, 2006, the Mayor's Office presented an informational report on the Personnel Position Control Process to the Budget & Finance Committee. Information on departments' vacancy factor will be provided to the Budget & Finance Committee as part of the Quarterly Report.
12	Status of Business Process Reengineering	Report to City Council	The Mayor's BPR is proceeding and three BPRs have already been submitted for City Council approval. A number of other BPRs are currently underway including fleet management and environmental services. The IBA continues to recommend that the "BPR Ordinance" be repealed and that any BPRs that include interdepartmental appropriations changes and/or modifications to the City's structure pursuant to Charter Section 26 be submitted for City Council approval as part of the Quarterly Budget Reports.
13	Discuss and Re-evaluate Library Ordinance	Report to Budget & Finance Committee	The IBA suggests the City Council request that the Mayor's finance staff re evaluate this ordinance.
14	FY 2008 Budget Schedule	Budget & Finance Committee	On June 22, 2006, the IBA released Report 06-29 to the Budget and Finance Committee proposing a draft schedule for consideration of the Mayor's Proposed Budget. A schedule will be formally adopted in November or December along with the 2007 Legislative Schedule.
15	Budget Document improvements	Work with Independent Budget Analyst	The IBA has worked with the Financial Management Department to provide input for the FY 2007 Annual Budget including a chapter entitled Legislative Actions. Further document improvements should be implemented for the FY 2008 Proposed Budget.
16	Police Department: 1. Recruitment and retention plan 2. Monthly report of sworn officer vacancies and status of recruitment and retention efforts	Report to Public Safety & Neighborhood Services Committee	The IBA has requested that the Police Department provide an update to either the City Council or the Public Services & Safety Committee in October 2006.
17	Police: Off-Duty Officer concept	Report to Public Safety & Neighborhood Services Committee	The IBA suggests this should be addressed and studied in the context of the retention efforts underway.
18	Fire-Rescue: Review constant staffing funding and rover concept	Report to Public Safety & Neighborhood Services Committee	This issue will be reviewed in the upcoming Fire BPR.

IBA Policy Recommendations FY 2007

	Recommendation	Action	Status
19	MWWD: Strategy for Storm Water funding	Report to Budget & Finance Committee	The Mayor's staff is in the process of conducting a thorough analysis and developing a strategy with the ultimate goal of having a sustainable revenue source for storm water needs. It is expect that the strategy and analysis will be completed sometime in November.
20	Transient Occupancy Tax/Special Promotional Programs: Return on Investment Strategy	Report to Budget & Finance Committee	The Mayor's Office has been working on reviewing these programs and developing an ROI approach to funding for the FY 2008 budget.
21	Engineering & Capital Projects: Red Light Photo Safety	Report to Public Safety & Neighborhood Services Committee	On July 18, 2006, the City Council authorized the Mayor to reduce the 0.5 second grace period for the Red Light Photo Enforcement program to 0.1 second. The addition of any new intersections to the Program is to be brought before City Council for approval. The Mayor's Office will update the Public Safety & Neighborhood Services Committee bi-annually on the status of the program. The Mayor's Office is currently in the process of selecting the additional sites, and will notify the affected council districts via a letter to the individual district and will not return to City Council for approval for the additional sites due to the opinion that the Council direction to return to Council for approval is not appropriate under the new form of government.
22	Environmental Services: Refuse container replacement	Report to Natural Resources & Culture Committee	The Environmental Services Department is in the final stages of developing a long-term refuse container replacement plan. Once this plan is complete, it will be presented to the Mayor's executive team for review and direction. A more detailed time frame will be developed at that point.
23	Consideration of Equipment Division managing public safety fleet	Report to Public Safety & Neighborhood Services Committee	The City's three fleet organizations, General Services, Fire & Police, entered the Business Process Reengineering Project in May 2006. The purpose of the BPR effort was to streamline the fleet maintenance organization in such a way that core functions are provided in the most efficient manner on a City-wide basis and through a single consolidated organization. The Fleet BPR report was submitted to the COO's Office in August. A key recommendation was to consolidate the three fleets into one organization under the General Services Department. It is estimated that this BPR will be noticed in December 2006.

IBA Policy Recommendations FY 2007

	Recommendation	Action	Status
24	Evaluate Facilities Division as Internal Service Fund	Report to Budget & Finance Committee	Facilities management is currently performed in General Services, Library, Fire, Police, and Parks & Recreation. As part of the Business Process Reengineering effort already underway, facilities maintenance will be consolidated under the Facilities Division of General Services. In addition, it is currently being analyzed whether the Division should be supported by the general fund or reorganized into an Internal Service Fund. It is estimated that this will be noticed in December 2006.
25	Review of Service Level Agreements	Report to Budget & Finance Committee	A Service Level Agreement (SLA) Taskforce has been working to prepare a revised SLA process. This process is currently being reviewed by the CFO. Once approved by the CFO, implementation of the new process will commence.
26	Review of CDBG Process	Report to Budget & Finance Committee	The CDBG Task Force was created to make recommendations to the Mayor for reforming the current methodology for allocating CDBG. The Task Force began weekly meetings in August 2006 and will propose recommendations to the Mayor by approximately late October.
27	Develop long-term strategy for Environmental Growth Funds	Report to Budget & Finance Committee	The Park and Recreation Department has indicated that they are contemplating an expenditure policy in consultation with the Mayor's Office; however, a policy has yet to be developed.
28	Develop strategy for Year-Round Shelter	Report to Land Use & Housing Committee	On September 27, 2006 at the Land Use & Housing Committee, a comprehensive Central Intake Facility was recommended as a permanent site for homelessnes working in partnership with other homeless agenices to provide substance abuse treatment, health assistance, employment & training assistance, and other services. This item is scheduled for City Council discussion in late Fall.