IBA Recommended Actions

QUARTERLY BUDGET REPORTS

To provide date-certain opportunities for budget changes and to consolidate and streamline the City Council approval process for all mid-year changes, utilize the existing Quarterly Budget Adjustment Report to Budget Committee and Council for approval of the following:

- Programmatic/service level mid-year budget changes recommended by the Mayor;
- Technical budget adjustments recommended by the CFO;
- Budget changes related to implementing Business Process Reengineering restructurings. (IBA would continue to review the BPRs for policy issues and Committee or Council could request a full hearing of a BPR if desired.)

If an item surfaces that requires action sooner than the next scheduled quarterly report, it will be handled through the regular Committee/Council docketing process on an exception basis. This process would replace the Business Process Reengineering Ordinance.

FY 2007 ANNUAL BUDGET

Add a chapter entitled "Legislative Actions" to the current year budget document to incorporate a list of Final Council Modifications to the Mayor's Proposed Fiscal Year 2007 Budget along with accompanying legislative actions (Appropriations Ordinance, budget adoption resolution). We recommend continuing this practice into future budget processes.

FY 2008 ANNUAL BUDGET

Incorporate language into the 2008 Appropriations Ordinance giving the Mayor the authority to expend on behalf of the City Council "**new appropriations in departments and programs as incorporated into the list of Final Council Modifications to the Mayor's Proposed Budget.**" This list will serve as an Attachment to the Appropriations Ordinance.

For FY 2008, request Financial Management to produce a Final Change Letter in July incorporating all final adjustments to the Adopted Budget and attach it to the FY 2008 Appropriations Ordinance along with the Final Council Modifications.

Incorporate language into the Appropriations Ordinance to clarify that budget change authorities granted to the Mayor in the Ordinance **require Council approval if such action will result in reducing, altering or minimizing service levels to the community, upon which the Adopted Budget has been based.**