IBA Survey of Intergovernmental Relations Departments

City	Population	Form of Government	Mayor's role in creating legislative program	Council's role in creating legislative program	Appointing/Reporting relationship of IRD	Contract lobbyists report to:
Los Angeles	3,844,829	Strong Mayor	Under the City Charter, the Mayor represents the City in intergovernmental affairs. While official city policy is determined by the City Council, the Mayor can propose "position statements" and also may veto positions adopted by the City Council, therefore both branches are responsible for legislative positions. The Mayor is responsible for representing the City in IR affairs.	The Council passes resolutions establishing intergovernmental positions, which are subject to ratification by the Mayor. In general, the Council establishes the policy and legislative positions of the City.	Mayor	Mayor's office: lobbyists report to agency that contracted them, however, those agencies generally report to the Mayor.
Houston	2,016,582	Strong Mayor	Mayor doesn't vote on legislative policy and works to put legislative principles together.	Works with the Director to forge consensus, Council approves principles and contributes to program.	Mayor	Director of IRD
San Jose	912,332	Council - Manager	City Manager advises Director on legislative priorities and signs off on what is sent to Council. This process starts with the departments.	Legislative guidelines and priorities require council approval - go through Rules Committee then forwarded to Council.	City Manager appoints, Director reports to the Rules Committee weekly and does monthly updates on bills or single items brought forward.	Director

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Indianapolis	784,118	Strong Mayor	The Mayor creates the "administration's policy" for the consolidated city. They Mayor frames the state/federal policy for the City and attends the state legislature to speak for this policy. The Mayor does not have a seat on the Council. The Mayor is the county executive. The Mayor presents the annual budget to the Council and recommends other policy throughout the year by introductions of proposals for consideration by the Council. The Council must pass these.	The Councilors are free to introduce any legislation they would like to be considered as policy. The Councilors often attend the state legislature's meetings to convey their thoughts and ideas. The Council passes the legislative program.	No such staff	The Mayor's office hires contract lobbyists that report to the Mayor's Chief of Staff and the Mayor. The lobbyists do not report to the Council, as the Council would hire their own lobbyists.

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San Francisco	739,426	Strong Mayor	Federal: The Mayor's appointed Liaison to the Board of Directors shepherds legislation for department heads and interacts with the full board on issues. The Mayor is responsible for coordinating all intergovernmental activities of the City and County. The Charter of the City and County of San Francisco establishes the Mayor as the chief City official responsible for state and federal affairs. State: the State Legislation Committee studies pertinent proposals before the state legislature and recommends policy endorsement, opposition or neutrality. The Committee consists of the Mayor as chair, 2 Board members designated by the President of the Board, the Controller, the Assessor and the Treasurer.	Federal: Bills can be heard but are not forwarded to the Board for a final decision regarding Mayor's annual program. The Board can pass resolutions on federal policies separate from the Mayor. State: the Board by resolution can take action upon any recommendation of the Committee. In absence of Board action, the State Legislative representative can take action pursuant to Committee policy (the Board can overturn endorsements of Committee). The Board can establish policy regarding state legislation without a report from the Committee.	Mayor	Director of Governmental Affairs

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Seattle	573,911	Strong Mayor	Proposed by Mayor. The Mayor proposes state and federal directions and they are acted upon by the Council. The intergovernmental office consults each council member regarding their particular interests/priorities prior to completing drafts of the state and federal agendas for presentation to the Mayor. Once the Mayor has approved them, they go to Council for consideration.	Adopted by Council. One of the duties to be performed by the director under the direction of the Mayor is "to ensure that the City's elected officials and departments are made aware of major state funding programs, regulatory and legislative actions and assist them in participating in these state activities."	Appointed by the Mayor, subject to confirmation by a majority vote of all members of the City Council. Under the direction of the Mayor.	Director
Denver	557,917	Strong Mayor	Ad hoc working group comprised of 1 representative of the Mayor, the COO, 2 Mayoral staff, 2 members of the legislature who report back to full council and 3 staff from the City Council - meet with lobbyists, and Denver legal staff and go through bills and work with departments for support/opportunities. The Ad Hoc committee meets to set the legislative program and positions for the Council, which are submitted to the Mayor and with consensus a program is created.	Intergovernmental agreements require approval by the City Council by ordinance or resolution prior to their execution by City officials if the contract instrument: i) provides for tax revenue sharing; ii) contains any commitment by the mayor or other official to seek legislative action by the City Council or otherwise implicates the legislative authority of the Council; OR iii) requires the approval of the City Council pursuant to any other law.	Accountable to both branches - split the costs for lobbying team and have joint priorities, reporting and accountability.	A representative of the Mayor (also a member of ad hoc working group).

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Portland	533,427	Strong Mayor	Mayor and Director form policy in consultation with Council. The Mayor actively participates in Council discussions.	Director meets with Council before drafting the policy statement. The Council does not formally approved (vote) on the policy.	Reports to entire council but technically under the Mayor who has the power of appointment and removal (used to be entire Council hired, but last director was fired by the Mayor).	Director of IRD
Long Beach	474,014	Council - Manager	City Manager implements policy, but may make recommendations.	Council develops policy - the Federal and State Legislative Committee (council committees) revise policies each year after receiving recommendations from the City Manager. The Committee passes its recommendations on to full Council for approval.	City Manager	Manager of Government Affairs - City Council provides the City Manager the authority to enter into contracts with lobbyists.
Sacramento	456,441	Council - Manager	The City Manager and the Legislative Affairs staff look at the prior years legislative platform and instructs department heads to evaluate.	City Manager's proposed policy is taken to Law and Legislative Committee (4 City Council members appointed by the Mayor) for approval and is then forwarded to the full council for approval.	Appointed by City Manager, in City Managers office and reports to Asst. City Manager. The Legislative Affairs Dept coordinates and works with the Law and Legislative Committee and schedules items on their agenda.	Legislative Affairs Dept.

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Oakland	395,274	Strong Mayor	Mayor makes recommendations to the Council. The Charter specifies that the Mayor is to "represent the City in inter-governmental relations as directed by the Council."	Council hears reports from the lobbyists on current pending legislation, and/or staff makes policy recommendations to support or oppose certain bills, which the Council adopts by Resolution.	Contracted out - staff position cut during FY 2005-07 budget process.	Staff member for Council - Legislative Analyst (formerly reported to Mayor's staff).
Anaheim	331,804	Council - Manager	Staff collects information and makes recommendations to the City Manager, which is then submitted to the Council for approval.	Staff works with the Council to establish goals for the coming year. Council approves policy.	Assistant City Manager and COO	Government Relations Manager