# CITY OF SAN DIEGO
## OFFICE OF COUNCIL PRESIDENT PRO TEM ANTHONY YOUNG
## MEMORANDUM

**DATE:** **May 21, 2007**

**TO:** **Mayor Jerry Sanders**

**FROM:** **Council President ProTem Anthony Young, Fourth Council District**

**SUBJECT:** **Purchasing and Contracts** - Equal Opportunity Contracting Program

---

On Tuesday, May 15, 2007, during non-agenda public comment, concerns were raised about the status of the City's Equal Opportunity Contracting Program (EOCP) including the lack of data collection and reporting during the last two fiscal years.

I hereby request a report to be presented to the appropriate council committee regarding the status of EOCP. Please address the questions and concerns raised by the speaker on May 15, 2007. Also include the following information in the report.

1) A description of the programs and strategies currently being used to promote equal opportunity in contracting. Also, describe any program changes being considered and the reasons for the proposed changes.
2) A description of EOCP's process for monitoring compliance by prime contractors with equal opportunity related requirements.
3) Data showing the participation of minority and women owned business entities during the last two fiscal years.
4) What is the impact of the Business Process Reengineering effort on EOCP functions and operations.

Should your staff have any questions regarding this request, they should contact Petrina Burnham Branch at 619-236-7175.

cc: City Council Members
Lance Wade, Director, Purchasing and Contracts