

**Partial Schedule Program (PSP)  
Application – Summer 2008**

This program is designed for seasonal lifeguards who are not able to accept a full-time (40 hour/week) schedule and would otherwise have to resign. PSP allows selected Lifeguards I the opportunity to stay connected to lifeguarding by working in a “relief” capacity. PSP lifeguards are used as needed to substitute for absent lifeguards or to augment regular staffing.

**Rules, Requirements, and Other Considerations**

1. Lifeguards must be available to work a minimum of 160 hours (20 days) between Spring Break and Labor Day. However, 160 hours of work is NOT guaranteed.
2. Lifeguards must attend Returning Lifeguard School (hours will not count toward 160 hour requirement).
3. Lifeguards must identify days of the week they are available and be prepared to cover shifts on short notice. The goal of the Lifeguard Service is to provide as much notice to PSP lifeguards as possible. PSP lifeguards will generally be called after all full-time seasonal relief lifeguards have been assigned. However, the operational needs of the Lifeguard Service will take precedence.
4. Lifeguards must be available to work the 4th of July and Labor Day.
5. The number of PSP lifeguards approved will be based on staffing needs for the summer.
6. Applicants must reapply each year for PSP status.
7. Lifeguards must be available to work at any lifeguard station or assignment.
8. Scheduling will be coordinated by the Bay Supervisor, District Schedulers, or designee.
9. Full-time seasonal lifeguards will have priority for in-service training over PSP lifeguards.
10. The Lifeguard Service will attempt to assign each PSP lifeguard’s performance evaluation to the Sergeant with whom he or she worked the most.
11. Participation in the PSP program may impact seniority.
12. Failure to meet any of the rules and requirements listed above may result in removal from the PSP and placement into a standard schedule.

**Selection Criteria**

1. Must be a currently employed Lifeguard I
2. Last performance evaluation must be satisfactory or better
3. May not be on a current performance plan
4. May not be on a last chance agreement
5. Must be Main Tower qualified in at least one main station (OB, SMB, MB, PB, NPB, Casa, LJS, TPCB)

**Selection Process**

1. Submit this application by March 7, 2008 to Lt. Greenhalgh via Gloria Saldivar in Lifeguard Administration.
2. Applicants will be screened by the Bay Supervisor or designee.
3. The Bay Supervisor will submit a list applicants meeting all above criteria to Lt. Greenhalgh.
4. Applicants who meet criteria will be listed by seniority.
5. Supervision determines the number of lifeguards who may participate in the PSP based on an analysis of staffing needs.
6. The final list will be forwarded to the Lifeguard Chief for approval.

If you are interested in the PSP, have read the above, and agree to the requirements and limitations of the PSP, please complete the form below. Return this application to Lt. Greenhalgh via Gloria Saldivar no later than March 7, 2008.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Current District Assignment \_\_\_\_\_

Phone \_\_\_\_\_

Date of Hire \_\_\_\_\_

Main Tower Certifications (Circle all that apply): **OB, SMB, MB, PB, NPB, Casa, LJS, TPCB**

Partial Schedule Availability

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