

CITY OF SAN DIEGO
M E M O R A N D U M

DATE: February 04, 2009
TO: Seasonal Staff
FROM: Alex Riley, LG II Southern scheduler
SUBJECT: Spring Break Schedule

In an effort to streamline springtime scheduling, the Southern Area (OB and Mission Bay) will continue to use new e-mail based scheduling system. Lifeguards will be required to send their availability via e-mail. The completed schedule will be sent out to each employee's city email account.

Spring Break will begin on April 4th through April 12th. Bay and ocean staffing levels can be expected to be the same as last year.

Spring Break availability must be sent no later than March 4th 1200 Hrs. To: southernwillwork@gmail.com . The new Schedule will be sent out on March 11th.

Questions should be directed to LG II Riley at Ocean Beach, "A" Division (off Sun- Tues). "B" Division contact is LG II Mc Bride (off Thur- Sat)

Alex Riley

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cc: Lt. Greg Buchanan, Sgt. Care, Sgt. Gleason, Sgt. Vipond, Sgt. Stropky