

# Confirmation / Delegation of Signatory Authority

City of San Diego Public Utilities Dept  
Industrial Wastewater Control Program  
9192 Topaz Way MS 901D San Diego, CA 92123-1119  
(858) 654-4100

Persons signing reports, applications, and certification statements pursuant to an Industrial User Discharge Permit must satisfy the signatory authority requirements set forth at 40 CFR 403.12(l); see back of form. Anyone satisfying the requirements under (a), (b), or (c) is considered a primary authority. Signatory authority may be also delegated to another representative by an authorized individual.

If a primary authority will be signing reports, applications, and certification statements, they must complete sections 1 and 3 and return. To delegate signatory authority, also complete section 2.

## **SECTION 1: Primary Signatory Authority Verification**

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Industry Number

Facility Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

I certify that I qualify for signatory authority, as set forth in 40 CFR 403.12(l), based on the following criteria:

check one:     (a)(i)     (a)(ii)     (b)     (c)

## **SECTION 2: Delegation of Signatory Authority (optional)**

I hereby delegate signatory authority for:  applications,  compliance / self-monitoring reports, and/or  certification statements submitted to the Industrial Wastewater Control Program to:

_____	_____
Name	Title

I further certify the duly authorized representative has responsibility for:  the overall operation of the facility from which the industrial discharge originates, or  has overall responsibility for environmental matters for the company.

## **SECTION 3: Primary Authority Signature**

\_\_\_\_\_

Print Primary Authority Name

\_\_\_\_\_

Title

\_\_\_\_\_

Primary Authority Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Mailing Address

\_\_\_\_\_

phone

\_\_\_\_\_

City, State, Zip

\_\_\_\_\_

email

## **Signatory Requirements (40 CFR 403.12(I))**

All applications and reports submitted to the Industrial Wastewater Control Program must contain the following certification statement and be signed as required in Sections (a), (b), (c), or (d) below: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

- a) By a responsible corporate officer, if the Industrial User submitting the reports is a corporation. For the purpose of this paragraph, a responsible corporate officer means:
  - (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or;
  - (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for control mechanism requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- b) By a general partner or proprietor if the Industrial User submitting the reports is a partnership or sole proprietorship, respectively.
- c) The principal executive officer or director having responsibility for the overall operation of the discharging facility if the Industrial User submitting the reports is a Federal, State, or Local governmental entity, or their agents.
- d) By a duly authorized representative of the individual designated in paragraph (a), (b), or (c) of this section if:
  - (i) the authorization is made in writing by the individual described in paragraph (a), (b), or (c);
  - (ii) the authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the Industrial Discharge originates, such as the position of plant manager, operator of a well, or a well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company; and
  - (iii) the written authorization is submitted to the City.