



THE CITY OF
SAN DIEGO

NEIGHBORHOOD CODE COMPLIANCE DEPARTMENT

REQUEST FOR INVESTIGATION

NOISE LAND DEV. BLDG. CODE ENF. DISABLED ACCESS HOUSING WEEDS SIGNS ZONING

FOR OFFICE USE ONLY

DATE

BY

CONTROL #

T.B. Map #

VIOLATION ADDRESS APT. # ZIP CODE CROSS STREET

OWNER AGENT/MANAGER/RESPONSIBLE PARTY TENANT/LESSEE PHONE NUMBER

ADDRESS CITY STATE ZIP CODE

ALLEGED VIOLATION

DID YOU CONTACT THE RESPONSIBLE PARTY? YES NO CONTACT DATE:

RESULT

IS THIS RESIDENTIAL PROPERTY? SINGLE FAMILY DUPLEX MULTIFAMILY

IS THIS COMMERCIAL PROPERTY? RETAIL SALES OFFICES RESTAURANT

IS THIS UNIMPROVED LAND? YES NO IS THIS WORK CURRENTLY IN PROGRESS? YES NO

WHEN WAS THE WORK STARTED? COMPLETED? (APPROX. DATE)

CAN THE VIOLATION BE OBSERVED FROM THE PUBLIC RIGHT-OF-WAY? YES NO

WILL YOU PROVIDE ACCESS TO THE INSPECTOR IF NECESSARY? YES NO

IS THERE ANY DRUG ACTIVITY AT THE SITE? YES NO ARE THERE LOOSE PETS AT THE SITE? YES NO

THE NOISE OCCURS: EVERY DAY ONCE OR TWICE A WEEK ON WEEKENDS DAYTIME EVENING NIGHT 5 TO 15 MINUTES 15 TO 30 MINUTES MORE THAN 30 MINUTES

PRINT YOUR NAME YOUR ADDRESS, CITY, AND ZIP CODE

YOUR DAYTIME PHONE NUMBER LANGUAGE SPOKEN

SIGNATURE DATE

FOR OFFICE USE ONLY

ROUTE SLIP NO. DATE SENT

DATE ASSIGNED DATE DUE LAMBERT COORDINATES

PRIORITY COUNCIL DIST. COMM. PLAN EST. SETBACK

CURB-TO-PROPERTY LINE DOC. # DOC. DATE

ORDINANCE # EFFECTIVE DATE CUP/VARIANCE

BLDG PMT # ISSUED EXPIRED FINALED

FILL OUT AS COMPLETELY AS POSSIBLE. THE MORE INFORMATION AVAILABLE THE BETTER SERVICE WE CAN PROVIDE. **IMPORTANT:** WE MUST HAVE THE CORRECT ADDRESS OF THE VIOLATION. PLEASE ATTACH ANY ADDITIONAL INFORMATION OR SKETCHES.

RETURN THE COMPLETED FORM AND KEEP US INFORMED OF ANY IMPROVEMENT OR LACK OF IMPROVEMENT. WE RELY ON YOU TO REQUEST FURTHER SERVICE WHEN NEEDED!

THE DEPARTMENT DOES NOT ENFORCE THE NOISE CODE WHEN THE ALLEGED VIOLATOR AND THE COMPLAINANT LIVE IN THE SAME APARTMENT OR CONDOMINIUM COMPLEX. WE SUGGEST YOU UTILIZE YOUR COMPLEX MANAGER, HOMEOWNER ASSOCIATION, MEDIATION SERVICES, OR THE CIVIL COURTS TO RESOLVE YOUR DISPUTE.

***CONTACT THE MEDIATION PROGRAM:** MEDIATION IS AN EFFECTIVE WAY FOR YOU AND THE PERSON RESPONSIBLE FOR THE PROBLEM TO RESOLVE THE DISPUTE. THIS IS A FREE SERVICE, PARTIALLY FUNDED BY THE CITY OF SAN DIEGO. FOR MORE INFORMATION, CALL 238-2400.

WHAT HAPPENS WHEN YOUR REQUEST FOR INVESTIGATION FORM IS RECEIVED BY THIS OFFICE

1. A WRITTEN SUMMARY OF THE COMPLAINT AND SUGGESTIONS FOR SOLUTION WILL BE MAILED TO THE RESPONSIBLE PERSON. WE HAVE FOUND THAT MOST PEOPLE WILL BEGIN CORRECTIVE ACTION AS SOON AS THEY RECEIVE THIS FIRST NOTICE.
2. THE AVERAGE RESPONSE TIME IS 10 TO 30 DAYS DEPENDING ON THE TYPE OF COMPLAINT.

TO RETURN TO OUR OFFICE: FOLD, STAPLE, AND MAIL TO OFFICE ADDRESS BELOW.

THE POSTAL
SERVICE WILL
NOT DELIVER
LETTERS THAT
DO NOT HAVE
A STAMP

NEIGHBORHOOD CODE COMPLIANCE
1288: FGH AVE.,) TH FLOOR, MS 51%
SAN DIEGO, CA 92101-410%