



MODIFIED SPECIAL EVENT PERMIT APPLICATION

Introduction

The City of San Diego has created a **Modified Special Event Permit Application** to address requests for alcohol use in association with events being held in Mission Bay Park and coastal parks where the City Charter bans the use of alcohol.

Eligibility

The modified special event permit application can only be used for events that meet the following criteria:

- The event will be held in Mission Bay Park and coastal parks where the City Charter bans the use of alcohol.
- The applicant has applied for a Park Use Permit.
- The applicant will obtain liquor liability insurance.
- The event is private (i.e. not open to the general public).
- There are no “cover charges” associated with the event.
- Alcoholic beverages will not be sold.
- Alcoholic beverages will be consumed in a designated area.
- There are no other activities planned that would require a Special Event Permit such as pyrotechnics or construction of concert stages and bleachers, etc.

If you would like to allow alcohol consumption in association with a special event that does not meet the criteria established for this permit application review process you must apply for a Special Event Permit. Special Event Permit Applications can be obtained at www.sandiego.gov/specialevents

Application Fee

Modified Special Event Permit Applications may be submitted up to two weeks prior to an event date. You will be charged a processing fee based up the date you submit your completed application to the City of San Diego.

The following City Council established fees apply to the processing of Special Event Permit Applications:

- \$150 for special event permit applications received 60 or more days prior to an event date.
- \$10 per business day late fee in addition to the application fee for permit applications submitted less than 60 days prior to an event.

Alcohol Management

The following conditions apply to **Modified Special Events Permits**:

- All consumption of alcoholic beverages and possession of open alcoholic beverage containers must take place in a designated area, commonly known as a beer garden.
- Beer garden material should be free standing and approximately three feet in height (e.g. portable picket or lattice fencing, etc.).
- All entrances and exits must be three to four feet wide and free of any obstructions.
- Permit holders may allow guests to bring their own beverages inside a beer garden, however, alcoholic beverages may not be sold nor may a cover charge be assessed.
- All alcoholic beverages must be consumed from single serving containers no larger than 16 ounces. The use of beer luges, drinking funnels, or any other such item is prohibited.
- Should the permit holder allow people of all ages into the beer garden area, non-transferable wristbands for those individuals 21 years or older are required; the use of licensed private security guards to ensure the legal consumption of alcohol is required.
- Beer garden hours of operation may be from 9:00 a.m.-8:00 p.m.

Beer Gardens

You must comply with the following standard criteria for the establishment of beer gardens in alcohol restricted areas:

Beer Garden Requirements	Small	Medium	Large	Extra Large
Square Footage	600	800	1,200	1,600
Dimensions	20' width x 30' length	20' width x 40' length	30' width x 40' length	40' width x 40' length
Required Entrances/Exits	1 with furniture 2 without furniture (distance between entrances at least 18')	2 (distance between entrances at least 22')	2 (distance between entrances at least 25')	2 (distance between entrances at least 28')
Maximum Occupancy with Furniture*	40	53	80	106
Maximum Occupancy without Furniture*	85	114	171	228

*Maximum occupancy at any given time and entrance/exit requirements based on maximum beer garden size for each category using calculations established in the California Fire Code as adopted by the City of San Diego. Furniture refers to the use of belly bars, beach chairs/tables, and serving equipment. Use of larger furniture may reduce occupancy levels.

Applicant Information

Customer/
Company Name _____

Billing Address Street _____

City _____ State _____ Zip _____

Telephone Primary _____ Fax _____

E-mail Address _____

Please list any professional event organizer, event service provider, or commercial fund-raiser hired by you that is authorized to work on your behalf to plan, produce and/or manage your event. The Customer/Company and any Authorized Representative is financially and legally responsible for all City related fees and charges as well as any violations related to the improper use of alcohol in association with any permits issued based on this permit application.

Authorized
Representative _____

Address Street _____

City _____ State _____ Zip _____

Telephone Primary _____ Fax _____

E-mail Address _____

Beer Garden Details

Please select one option in each category:

Locations

- | | |
|--|--|
| <input type="checkbox"/> Bonita Cove | <input type="checkbox"/> Playa II |
| <input type="checkbox"/> Crown Point | <input type="checkbox"/> Ski Beach |
| <input type="checkbox"/> De Anza Cove | <input type="checkbox"/> South Shores Park |
| <input type="checkbox"/> Fiesta Island | <input type="checkbox"/> Sunset Point |
| <input type="checkbox"/> Hospitality Point | <input type="checkbox"/> Tecolote Shores North |
| <input type="checkbox"/> Mariner's Point | <input type="checkbox"/> Vacation Isle East |
| <input type="checkbox"/> Mission Point | <input type="checkbox"/> Vacation Isle West |
| <input type="checkbox"/> Model Yacht Pond | <input type="checkbox"/> Ventura Cove |

Size

- Small
 Medium
 Large
 Extra Large

All Age Access

- Yes
 No

Furniture

- Yes
 No

Private Security

Should the permit holder allow people of all ages into the beer garden area, non-transferable wristbands for those individuals 21 years or older are required; the use of licensed private security guards to ensure the legal consumption of alcohol is required. Private security guards must be present during all hours of beer garden operation covered by your final permit.

Private Security
Company _____

Address Street _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Private Patrol
Operator License Number _____

Day of Event
Primary Contact _____

Mobile Telephone _____

Number of licensed guards _____

Insurance

You are required to obtain a minimum \$1,000,000 commercial general liability insurance policy with liquor liability included on your certificate of insurance. The certificate of insurance shall name as additional insured, the "City of San Diego, its officers, employees, and agents". Insurance coverage must be maintained for the duration of your event including set-up and dismantle times.

An original Certificate of Insurance with Liquor Liability coverage must be received by the City of San Diego prior to the issuance of your Modified Special Event Permit for Alcohol Consumption in Restricted Areas.

Insurance Company _____

Address Street _____

City _____ State _____ Zip _____

Contact Name _____

Telephone _____ Fax _____

Policy Type _____

Policy Amount _____

Policy Number _____

Affidavit of Applicant

I, the undersigned, declare upon penalty of perjury that the above information listed within this City of San Diego **Modified Special Event Permit Application for Alcohol Consumption in Restricted Areas** is true and correct to the best of my knowledge, that I have read, understand and agree to abide by the rules and regulations governing the proposed special event under the San Diego Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or the Mayor or the Mayor's designee. I further understand that knowingly providing any false information is cause for the immediate denial of a Modified Special Event Permit, the suspension of a Modified Special Event Permit if one has already been issued, and / or the denial of future Modified Special Event Permits being issued. I understand that in the event of a major incident, my event may be postponed or terminated for the sake of public safety and welfare (e.g. major crime incident, fire, flood, or any act of God).

Furthermore, I agree to comply will all other requirements of the City, County, State, School District, Federal Government, and any other applicable entity which may pertain to the use of the event venue and the conduct of the event. In the event that a possessory interest subject to property taxation is created by virtue of this use permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this use permit. I agree to abide by these rules, and further certify that I, agree to be financially responsible for any cost and fees that may be incurred by or my authorized representative on behalf of the event to the City of San Diego.

I have attached the following documents to this application that are, to the best of my knowledge, true and correct.

_____ Copy of Park Use Permit Application and pending permit.

_____Certificate of Insurance. If a certificate of insurance is not available at time of permit submission, I understand that an original Certificate of Insurance must be received by the City of San Diego prior to the issuance of a Modified Special Event Permit for Alcohol Consumption in Restricted Areas.

Print Name of Customer/Company

Print Name of Customer/Company

Signature of Customer/Company Representative

Signature of Customer/Company Representative

Date

Date

As the customer, company or authorized representative listed on this permit application you may be legally liable for any consumption of alcohol by a minor.

Any police officer may revoke your permit during your event for violations of the rules and terms of this permit application or your final permit.

Submit Application to:



Developed Regional Parks Permit Center
2125 Park Boulevard, San Diego, CA 92101
Phone (619) 235-1169 Fax (619) 235-1197