

**LIVABILITY SUBCOMMITTEE
CARMEL VALLEY COMMUNITY PLANNING BOARD**

Meeting Minutes

12:30 to 4:30 p.m., October 11, 2015

Carmel Valley Recreation Center, Room 2
3777 Townsgate Drive, San Diego, CA 92130

SUBCOMMITTEE MEMBERSHIP

Member	Background
1. Chris Moore – Chair	Neighborhood 6 Representative, Carmel Valley Community Planning Board (CVCPB)
2. Laura Copic	Neighborhood 10 Resident
3. Frisco White	Neighborhood 8 Representative, CVCPB
4. Ken Farinsky	Neighborhood 3 Representative, CVCPB
5. Monique Chen	Neighborhood 10 Resident
6. Shreya Sasaki	Pacific Highlands Ranch District 11 Representative, CVCPB

Action items are shown in bold text.

1. CALL TO ORDER

- Roll call - Subcommittee members Chris Moore, Laura Copic, Frisco White, Ken Farinsky, and Monique Chen were in attendance.

2. ADOPTION OF MEETING MINUTES

- The September 15, 2015 meeting minutes were approved by a vote of 5 in favor and zero against, with no changes. Motion was made by Laura and seconded by Ken.

3. NON-AGENDA PUBLIC COMMENT

- No non-agenda public comment occurred, as there were no attendees interested in engaging in such comments.

4. DISCUSSION OF REVISED MAPS AND REVISED AREAS OF MOBILITY CONCERN/ MOBILITY CATEGORIES DOCUMENT

- Ken brought the renumbered/reorganized Areas of Concern/Category of Mobility Concern document (based on 3 new maps, CV North, CV South, & PHR), and provided an overview of this new document for the group.
- Frisco brought the 3 large-scale maps (developed by Monique Chen) for CV North, CV South and PHR.
- The group spent about an hour or so using pens and tape to label the Areas of Concern (AOCs) on the new maps. The group agreed after completing this exercise that Monique would generate a digital version of the 3 maps showing the newly re-labeled AOCs. **The**

group agreed that once Monique has completed the development of the 3 new maps, Frisco will plot the maps and make them available for a review by the group to assure accuracy. The review would be focused on making sure the AOCs have been correctly labeled and they are shown in the right locations.

5. CONTINUE DISCUSSION OF GOALS AND OBJECTIVES

- The group continued discussion of goals and objectives for the livability committee. Each committee member brought goals and goals were discussed with the group. **The group agreed that Chris would compile a list of the goals that were discussed and will email the list out to the group for further refinement by the group prior to the next meeting.**

6. DISCUSS GOALS, OBJECTIVES, TIMING, AND LOGISTICS FOR COMMUNITY MEETING

- The group agreed the community meeting should be scheduled as soon as possible before the end of the year at a time when the majority of committee members are able to attend, and should occur on a Sunday afternoon (for about 2.5 hours in duration) if possible to achieve maximum participation. It was agreed that a date that would assure good attendance should be selected. **Chris will schedule the community workshop and will reserve the meeting venue.**
- The committee agreed the community workshop should be an open house format, and the committee should bring information from the work the committee has completed to date for presentation to the attendees on display boards. The group agreed the information to be provided would include the following display boards: 1) Livability Committee Mission and Purpose; 2) the three maps showing CV North, CV South, and PHR with AOCs identified on each (these maps would be supplemented by the AOC/Category of Mobility Concern document which would serve as the legend for the maps); 3) Goals and Objectives as identified by the committee; and 4) display boards provided by Monique which show hypothetical ideas for “complete streets” improvements.
- The committee agreed the attendees of the workshop would be asked to review the information as described above on the display boards and would provide their feedback relative to the AOCs identified on the maps (and could add new AOCs) and also regarding the goals and objectives as identified by the committee. The comments from the attendees will be recorded on easels by the committee members who will be in attendance. Each committee member will be assigned to each display board station to help answer questions and to record the feedback and comments as provided by the meeting attendees.
- Monique made note of the fact that she will be on vacation and out of the country between November 14 and 28.

7. WORK ASSIGNMENTS

- Monique will develop the 3 new maps with newly labeled AOCs.
- Frisco will plot the maps and make them available for a review by the group to assure accuracy.
- The group will review the updated maps for accuracy at the next meeting.

- Chris will compile a list of the goals that were discussed and will email the list out to the group for further refinement by the group prior to and during the next meeting.
- Chris will schedule the community workshop and will reserve the meeting venue.
- Ken will update the AOC/Category of Concern document and will bring to the next meeting.
- Chris will email Frisco the text for the Livability Committee Mission and Purpose statement so Frisco can plot it out for a display board.
- Everyone will gather up easels and bring to the community workshop.
- Monique will be bringing her complete streets display boards to the community workshop.

8. NEXT MEETING

- Chris will schedule the next meeting, which will be the community workshop to occur in November or December.