

SAN YSIDRO COMMUNITY PLANNING GROUP

NOTICE OF REGULAR MEETING

Location:

San Ysidro School District Education Center
4350 Otay Mesa Road [north of Beyer Blvd]
in San Ysidro, California

Monday, November 16, 2015 at 5:30 p.m.

Chairman: Michael Freedman (619) 690-3833

City Planner: Sara Osborn (619) 236-6368

Except for Public Comment, Items Appearing On This Agenda May Be Acted Upon
Without Further Notice as Allowed by the Brown Act [California Gov. Code, §54950 et.seq.]

1. **Call to Order, Introduction, and Roll Call**
2. **Consent Items**
 - a. **Approval of the Published Agenda**
 - b. **Approval of Minutes.** Regular Meeting of October 19, 2015
3. **Communications, Announcements and Special Orders**
 - a. **Chairman**
 1. Vacancy - See Docket Item 5.c.
 2. Community Plan Update meeting on November 18; Willow School, 6:30 p.m.
 3. Casa Familiar Annual Thanksgiving Dinner. Nov 19. Food donations and/or cash to purchase food to serve 1000+ neighbors. Server volunteers. (619) 428-1115
 4. San Ysidro Health Center - For new families or individuals who have no health insurance and others who need assistance with health insurance, Sophia Kavoulakos can help (619) 205-4577.
 - b. **Board Members**
 - c. **Elected Officials and Public Servants.**
 - d. **Members of the Public**

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4. Public Comment on Matters Not on the Agenda

This is the time when any person may address the SYCPG regarding matters which are not on this Agenda. Comments and inquiries must be related to the SYCPG purposes, described in City Council Policy 600-24. The Chair can limit comment to a set period of time per item, or per speaker. The "Brown Act", a State law, does not allow any discussion of, or action to be taken on, items not properly noticed.

5. Docket Items:

a. **120 West Calle Primera - CUP** (Marco Cortez, Consultant). Conditional Use Permit for Type 21 Off Sale General License. Authorizes the sale of beer, wine and distilled spirits for consumption off the premises where sold. Hours are 7 a.m. to midnight everyday. Minors are allowed on the premises.

b. **Border Crossing Northbound at East San Ysidro Blvd** (J. Goudeau, Presenter). Request for a letter to CBP Port Director Aki in support of keeping the north bound pedestrian processing at East San Ysidro Blvd. open all hours during construction of new facility. There are rumors that the crossing will be closed down.

c. **Vacancy:** Consider candidates to be elected to a vacancy for a term expiring March 2016.

6. Subcommittee Reports

- a. Infrastructure and Public Improvements - (Otto)
- b. San Ysidro Community Plan Update Advisory Committee - (Freedman)
- c. San Ysidro Community Plan Update - *Zoning Program* (Goudeau)
- d. *El Pueblito Viejo* Specific Plan Subcommittee - (Flores)

7. Representative's Reports

- a. SY POE Expansion & Reconfiguration - (Aguirre)
- b. SY Smart Border Coalition – (Currie)
- c. Community Planners Committee – (Meza)
- d. Otay Mesa Planning Group - (Martinez)

8. Adjournment

SAN YSIDRO COMMUNITY PLANNING GROUP

Minutes from October 19, 2015

1. **Call to order:** At 5:36 p.m. Chairman Michael Freedman called meeting to order.

Roll Call: Present: F. Castaneda (5:43 pm); M. Chavarin (5:56 pm); T. Currie; D. Flores; M. Freedman; B. Gonzalez; J. Goudeau; A. Martinez; B. Meza; R. Moran; S. Otto; A. Perez; D. Qasawadish

Absent: M. Aguirre

Quorum of 11 present at Call to Order, Item #2a, 2.b

Quorum of 13 present at Item #5.a, 5.b & 5.c

2. **Consent Items –**

a. Approval of Published Agenda: A motion was made by D. Flores and seconded by B. Gonzalez to amend the Agenda by adding as Item 5.c: *El Pueblito Viejo Specific Plan Subcommittee* appointments. Motion Passed (11-0-0). Yes: T. Currie; D. Flores; M. Freedman; B. Gonzalez; J. Goudeau; A. Martinez; B. Meza; R. Moran; S. Otto; A. Perez; D. Qasawadish. No: None. Abstain: None.

b. Approval of Minutes: A motion was made by D. Flores and seconded by A. Perez to approve the Minutes of September 14, 2015 as published. Motion Passed (11-0-0). Yes: T. Currie; D. Flores; M. Freedman; B. Gonzalez; J. Goudeau; A. Martinez; B. Meza; R. Moran; S. Otto; A. Perez; D. Qasawadish. No: None. Abstain: None.

3. **Announcements:**

- a. **Chairman:**

1. Community Plan Update meeting in November. Due to a holiday, the meeting will be at a different location or a different date.
2. San Ysidro Land Port of Entry – Phase 2 Outreach and Resource Fair at the Outlets at the Border in the “Connect Lounge” on October 21 from 2:00 to 4:00. Parking near the “Coffee Bean” just off Virginia Ave. Hosted by Hensel Phelps and SY Chamber.
3. *Sin Limites* workshop to update tot lot at Park Avenue, Otay Mesa Road sidewalk, UCSD-Blum community projects. SY Civic Center 212 Park Ave. on October 21st at 5:30 pm.
4. Hearts & Hands Annual Fundraiser, October 23rd at 5:30 pm. Tickets \$10 Call 619.662.7592 for more information.
5. Dia de los Muertos, November 2nd Civic Center 212 W. Park Ave. 619.428.1115 for more information.
6. Community Projects Celebration Dinner November 5th at 6:00 pm Sponsored by Casa Familiar. RSVP 619.428.1115.
7. Casa Familiar Annual Thanksgiving Dinner, November 19th. Food donations and/or cash to purchase food to serve 1,000+ neighbors. Server volunteers. 619.428.1115 for more information.
8. San Ysidro Health Center – For new families or individuals who have no health insurance and others who need assistance with health insurance, Sophia Kavoulakos can help.
9. Girl Scouts are doing a nut sale for delivery on November 7th. Be on the lookout.

b. **Board Members:**

1. A. Martinez – Nestor Community Health Center will also help families and individuals sign up for health insurance. 619.628.5563.
2. D. Flores – Distributed Calendar of Events for Casa Familiar

c. **Elected Officials and Public Servants:**

1. Carlos Lacarra (San Diego Police Department)
 - a. Passed out a list of safety tips for Halloween.
 - b. A Medical Marijuana Dispensary operating at 128 W. San Ysidro Blvd. is illegal and will be closed down by the City Attorney.
2. Victor Salazar (Pure Water San Diego) Recycled Water to Water Purification then to San Vicente Reservoir. Distributed Pure Water Fact Sheet.
3. Gabriella Dominguez (District 8 Council Member Alvarez)
 - a. Land for the Library has been purchased. The total funding of \$12 million for the library has been secured.
 - b. Otay Mesa Road improvements will commence in November.
 - c. Community Workshop #1 to discuss the design and other details related with the construction of the new San Ysidro Library on Tuesday November 10th, at 212 W. Park Ave., 6 – 7:30 pm.
 - d. On Wednesday October 21st Council Member Alvarez will update the Community. Event will be at the SY Chamber Breakfast at 9 am, at the *Outlets at the Border*.

d. **Members of the Public: None**

4. **Public Comment on Matters Not on the Agenda:** None.

5. **Docket Items:**

- a. **San Ysidro Community Plan Update – April 2015 draft:** (Steve Otto) (Continued from September 14, 2015). Information Only. *Implementation* Element was discussed in relation to Infrastructure & Public Improvement projects. Impact Fee Study ("IFS") is on same track as the Community Plan Update.
- b. **San Ysidro Community Plan Update – Zoning Program Subcommittee** (Chairman Freedman) – Appointed a subcommittee to review and make recommendations on the revised Zone Descriptions for San Ysidro: Jennifer Goudeau, David Flores, Ben Meza, Maritza Chavarin, and Bertha Gonzalez. Approved by acclamation.
- c. **El Pueblito Viejo Village Specific Plan Subcommittee** (Chairman Freedman) Appointed a subcommittee to review and make recommendations on the *El Pueblito Viejo Village Specific Plan*: Steve Otto, David Flores, Bertha Gonzalez and Ben Meza. Approved by acclamation.

6. **Subcommittee Reports:**

- a. **Infrastructure & Public Improvements (Otto):** See 5.a
- b. **San Ysidro Community Plan Update Advisory Committee:** (Freedman) Meeting will be held in November, date and location to be determined.

7. **Representative's Reports:**

- a. **SY POE Expansion & Reconfiguration** (Aguirre) No Report

DRAFT MINUTES SUBJECT TO CORRECTION & APPROVAL AT A SUBSEQUENT MEETING

- b. **SY Smart Border Coalition** (Currie): The Smart Border Coalition is working/fighting the loss of commercial banks in border communities, south bound inspections, and the closing of north bound pedestrian crossing on the east side
 - c. **Community Planners Committee** (Meza): No Report.
 - d. **Otay Mesa Planning Group** (Martinez): Next Meeting Wednesday, October 21 at 3 pm at the Otay Mesa-Nestor Library.
 - e.
8. **Adjournment** – Meeting Adjourned at 6:50 p.m.

Next Meeting November 16, 2015.

Minutes submitted by J. Goudeau

SAN YSIDRO COMMUNITY PLANNING GROUP

ATTENDANCE RECORD

APRIL 2015 - MARCH 2016

	APR 2015	MAY 2015	JUN 2015	JUL 2015	AUG 2015	SEP 2015	OCT 2015	NOV 2015	DEC 2015	JAN 2016	FEB 2016	MAR 2016	MEETINGS MISSED
AGUIRRE	A	P	P	P	P	P	A						2
CASTANEDA					P	P	P						NONE
CHAVARIN	P	A	P	P	P	P	P						1
CORRALES	P	P	A	P	P							Vacated	
CURRIE	P	A	P	P	P	P	P						1
FLORES	A	P	A	P	A	P	P						3
FREEDMAN	P	P	P	P	P	P	P						NONE
GONZALEZ	P	P	P	P	P	P	P						NONE
GOUDEAU	P	A	P	P	P	P	P						1
MARTINEZ	P	P	P	P	P	P	P						NONE
MEZA	P	P	A	P	P	P	P						1
MORAN	P	P	P	P	P	P	P						NONE
OTTO	P	P	P	P	P	A	P						1
PAREDES	P	A	A										Resigned
PEREZ	P	P	P	A	P	P	P						1
QASAWADISH	A	P	P	P	P	P	P						1
VACANT													
<p>SYCPG BYLAWS & CITY COUNCIL POLICY 600-24 REQUIRES THAT A SEAT <u>MUST</u> BE DECLARED VACATED WHEN THERE ARE:</p> <p>3 CONSECUTIVE ABSENCES, OR; 4 TOTAL ABSENCES BETWEEN APRIL OF ONE YEAR THROUGH MARCH OF THE NEXT YEAR.</p>													

SAN YSIDRO COMMUNITY PLANNING GROUP

VACANCIES

[Excerpts from the SYCPG Bylaws of June 17, 2015]

The SYCPG should fill vacancies at the time the vacancies are declared by selection by the elected planning group members at the time the vacancies are declared, but not sooner than the next regular meeting at which a quorum is present. Vacancies shall be filled by a majority vote to elect a candidate to the vacant seat, or if more than one vacancy, then the seats are filled by plurality. Publication in a regular meeting agenda shall be sufficient notice of the vacancy.

No person shall be considered for a vacant or open seat who has previously been an elected or appointed member in the twelve (12) months immediately preceding the day the vacancy or opening was declared.

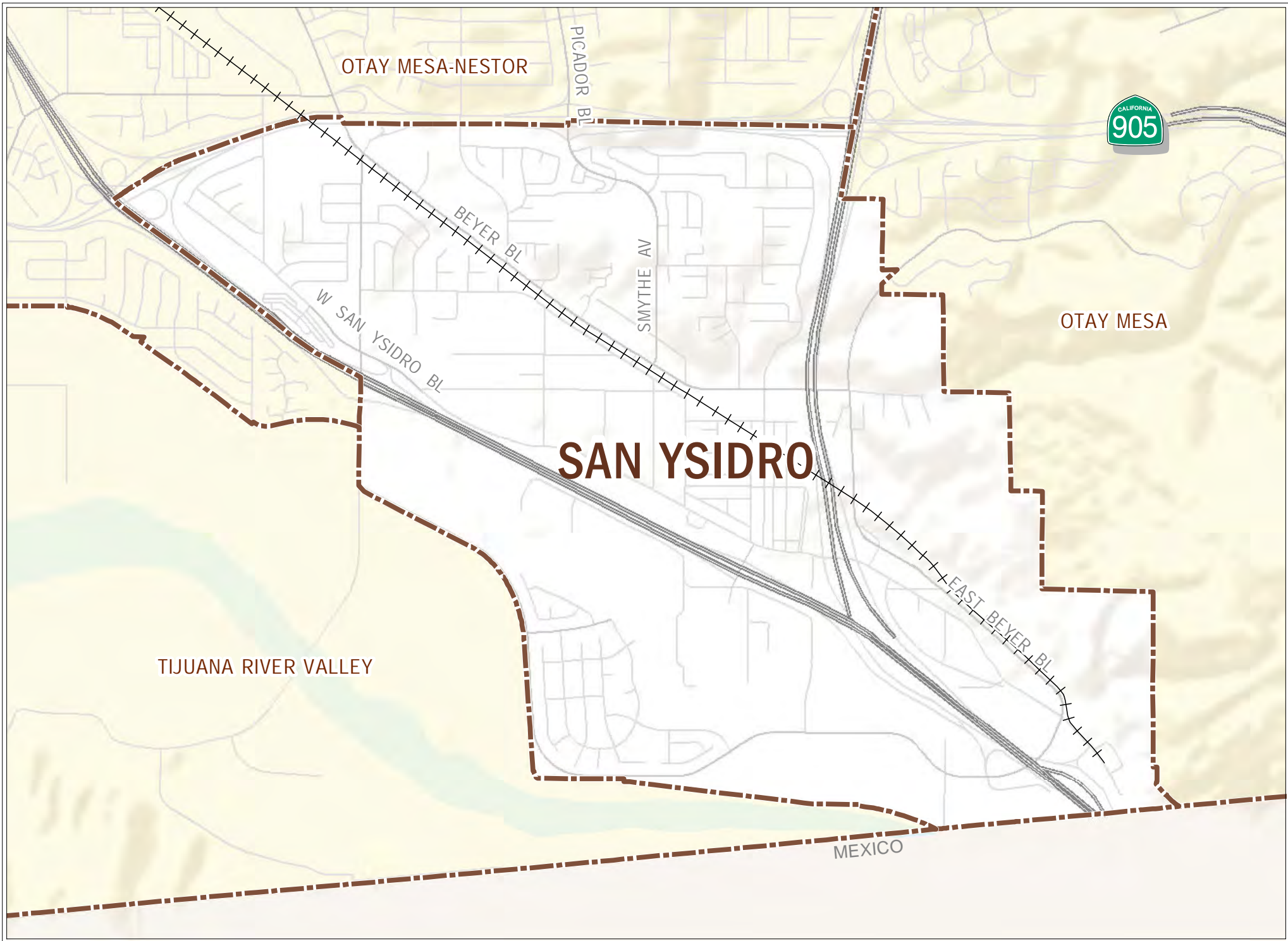
Two or more concurrent SYCPG vacancies shall be filled by a vote of all eligible members of the community by secret written ballot.

[An individual must be recorded on the SYCPG Master Membership List as determined by the Secretary, and] must be at least 18 years of age, and shall be affiliated with the community as a:

- (1) property owner, who is an individual identified as the sole or partial owner of record, or their designee, of a real property (either developed or undeveloped), within the community planning area, or
- (2) resident, *[including a renter or tenant]* who is an individual whose primary address of residence is an address in the community planning area, ~~or~~
- (3) local business person, who is a local business or not-for-profit owner, operator, or designee at a non-residential real property address in the community planning area; only one representative of a particular establishment may hold a seat on the community planning group at one time.

For the purpose of qualifying a "designee" of a not-for-profit . . . the designee must be identified by name in writing by the qualifying governing body or its chief executive.

When the SYCPG is unable to fill a vacancy within 120 days . . . and the planning group has more than twelve members, a search for a new member should continue, however either the seat may remain vacant until the next planning group election, or these bylaws may be amended to permit decreased membership to a minimum of 12 members.



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APPLICATION FOR GENERAL MEMBERSHIP – PAGE 1 OF 2

The San Ysidro Community Planning Group (“SYCPG”) holds regular meetings each month at a time and place announced in the Agenda for that month. There are 15 Elected Members. The role of the SYCPG is to review and provide recommendations to the City on land use matters and development-related projects and issues that fall within the San Ysidro Community Planning Area or are of City-wide significance. In this capacity, the SYCPG is the officially recognized advisory group to the San Diego City Council. There is no fee charge to attend meetings or to join the SYCPG. Anyone may submit this membership form to the Planning Group’s Secretary. Please review the qualifications on the reverse side of this form.

General Members are encouraged to volunteer to serve on the Planning Group, to participate at the Planning Group’s meetings, to vote when Board elections are held, and to consider becoming candidates for Board membership.

This *Application for General Membership* forms must be submitted to the Planning Group Secretary. Contact the City of San Diego’s City Planning & Community Investment (CPCI) Department for the current mailing address or visit www.sandiego.gov/planning/community/pdf/contactlist.pdf. You can also bring this form to a SYCPG meeting.

The general boundaries of the San Ysidro Community Plan, as shown in Exhibit “A” of the bylaws, are: I-905 on the north, I-5 south to Dairy Mart Road continuing to the Tijuana River levee and International Border, then to the east to the hillsides between Otay Mesa and San Ysidro, then northwest to the intersection of I-805 and I-905.

(Circle one) DR. MR. MS. Other: _____ NAME: _____

MAILING ADDRESS: _____
Street Address or P.O. Box City State Zip Code

E-MAIL ADDRESS _____ **FAX** _____

HOME PHONE: _____ **WORK PHONE:** _____ **CELL:** _____

IMPORTANT! IF YOU HAVE MORE THAN ONE OF THE CHOICES, PLEASE SELECT THE ONE CHOICE IN WHICH YOU WISH TO BE LISTED (address or parcel # must be within San Ysidro Community Plan Area boundaries).

() RESIDENT HOMEOWNER **ADDRESS OF PROPERTY:** _____

() RESIDENT RENTER **ADDRESS OF PROPERTY:** _____

() PROPERTY OWNER **ADDRESS OR PARCEL # OF PROPERTY:** _____

() LOCAL BUSINESS OWNER, OPERATOR OR DESIGNEE AT A NON-RESIDENTIAL REAL PROPERTY ADDRESS IN THE COMMUNITY PLANNING AREA
LIST THE NAME AND ADDRESS OF THE BUSINESS:

() NOT-FOR-PROFIT (see reverse)

LIST THE NAME AND ADDRESS OF THE NOT-FOR-PROFIT:

SIGN HERE:

DATE:

For Planning Group Use	Reviewed by: _____	Date: _____
	Meets Eligibility Criteria: YES _____	NO _____

EXHIBIT “B”
APPLICATION FOR GENERAL MEMBERSHIP – PAGE 2 OF 2

The following is a summary of Article III, Section 2 of the bylaws.

To be an eligible community member an individual must be

- at least 18 years of age, and
- shall be affiliated with the community as a:
 - property owner, who is an individual identified as the sole or partial owner of record, or their designee, of a real property (either developed or undeveloped), within the community planning area, or
 - resident, who is an individual whose primary address of residence is an address in the community planning area, or
 - local business person, who is a local business or not-for-profit owner, operator, or designee at a non-residential real property address in the community planning area.

Only eligible community members have the right to vote at the SYCPG general election and to be a candidate for election.

An individual may become an eligible member of the community by demonstrating qualifications to the planning group Secretary or Election Committee prior to the March election or at the time of voting. Eligibility is demonstrated by filing this *Application for General Membership* and upon validation of the affiliation requirements.

For the purpose of qualifying a “designee” of a not-for-profit, in addition to this membership form, the designee must be identified by name in writing by the qualifying governing body or its senior executive.

For the purposes of qualification as a General Member, a “not-for-profit” is defined as an existing community organization, association, or institution which has its headquarters or a site office at a physical location at a non-residential real property address within the San Ysidro Community Plan area, and serves the constituents of the planning area.

Among the duties of the elected SYCPG members is the requirement to attend meetings. There are no “excused absences.” The SYCPG shall find that a vacancy exists upon receipt of a resignation in writing from one of its members or upon receipt of a written report from the planning group's secretary reporting the third consecutive absence or fourth absence in the 12-month period of April through March each year, of a member(s) from the planning group’s regular meetings. An individual who vacates a seat after eight consecutive years may not again be elected or appointed for a period of one year.