



THE CITY OF SAN DIEGO
Historical Resources Board

DATE ISSUED: February 13, 2014 REPORT NO. HRB-14-017

ATTENTION: Historical Resources Board
Agenda of February 27, 2014

SUBJECT: **ITEM #10 – Certified Local Government Annual Report 2013**

APPLICANT: City of San Diego, Development Services Department

LOCATION: Citywide

DESCRIPTION: Consider the Draft Annual Report for transmittal to the State Office of Historic Preservation to meet the City’s Certified Local Government (CLG) responsibilities and to the Mayor and City Council to meet the Municipal Code Section 111.0206 (d)(7) requirements.

STAFF RECOMMENDATION

Direct staff to forward the Annual Report to the State Office of Historic Preservation and the San Diego Mayor and City Council, or revise the Annual Report and forward as appropriate.

BACKGROUND

This item is being brought before the Historical Resources Board in conjunction with the City’s Certified Local Government (CLG) responsibilities. The Annual Report for 2013 also satisfies the requirement for an annual report to be transmitted from the HRB to the Mayor and City Council in accordance with Land Development Code Section 111.0206(d)(7). One of the responsibilities of a CLG is to prepare an Annual Report for the State Office of Historic Preservation (OHP) summarizing the work of the Board during the reporting period. The report utilizes a standard format for all CLGs and requires an accounting of the Board and staff activities throughout the state’s fiscal year (October 1, 2012 through September 30, 2013). The Annual Report format was provided by the Office of Historic Preservation and cannot be altered resulting in pagination, tables, and text on different pages and a number of different fonts. Since the Land Development Code Section 111.0206(d)(7) does not specify the period of time covered in the annual report to the Mayor and City Council, staff is utilizing the state’s reporting period for that report, as well.

ANALYSIS

The attached document is a draft of the Annual Report that has been prepared by staff. Boardmembers should provide their insight and provide comment to staff regarding any additional information and issues that would be appropriate to include in the final Report.

The organization of the annual CLG report corresponds directly to the five CLG requirement areas: ordinance, commission, survey, public participation, and state requirements. In addition to this information, OHP requests a summary of local preservation programs. The National Park Service (NPS) reporting has also been incorporated into the annual CLG report in Section VI. While Section V also relates to the NPS reporting, it is only used for new CLG programs. The 2009 baseline report to NPS included 17,038 historic properties in the City's inventory prior to September 30, 2008, with an additional 1,306 properties added by 2012 and 44 added this past year to equal a historic resources inventory of 18,388 properties.

In June 2013 the City made minor revisions to the Historical Resources Regulations. These revisions included changes to the regulations related to review of potentially historic resources and Important Archaeological Sites. In regard to the former, the regulations were amended to clarify that a site specific survey review for structures 45 years and older is not required for development that is limited to in-kind roof repair/replacement. The replacement roof is required to match the same color and roof material of the existing roof. This exemption applies only to structures that have not been designated historic. Designated historic structures continue to be subject to review for compliance with the Historical Resources Regulations. The amendment to the regulations related to Important Archaeological Sites provide for an exemption from a discretionary permit in cases that will not result in substantial alteration, demolition, destruction, removal, relocation, or encroachment into archaeological resources during or after construction even if a 100 foot setback from archeological resources is not provided. The prior requirement for a 100 foot buffer was not practical in that a strict application would cause most infill development to be subject to a discretionary permit even where the development would not involve any type of impact to a resource. Development that would impact a historic resource, including archaeological resources, would continue to require a discretionary permit and CEQA review.

HRB activity has remained largely consistent during this reporting period compared to past years. During the current reporting period, the HRB designated 44 new individually significant properties (compared to 50 during the previous reporting period and 52 during the 2010/2011 period). Staff continues to work with applicants on several pending district nominations, including the Mission Hills Historic District Phase II, the Inspiration Heights Historic District, and the South Park Historic District. In addition, 75 new Mills Act contracts were completed during this period, compared to 43 new contracts in the last reporting period.

The most critical preservation planning issue facing the City is the growing prevalence of unpermitted alteration of historic and potentially historic buildings. Over the past several years, but particularly within the last year, staff has noticed an increase in property owners and contractors altering buildings without applying for required building permits, or while permit applications are in process but not yet approved. In the case of designated historic resources, unpermitted alterations can be more readily addressed because the significance of the building prior to the alteration has been clearly established and the appearance of the building thoroughly documented, facilitating restoration. However, in the case of a potentially historic resource, the significance of the building has not yet been established, and the extent of the alterations and lack of documentation can make restoration impossible. It is not clear

whether this increase in unpermitted alterations is an attempt to circumvent the Code, or simply ignorance of its requirements. Additionally, property owners and contractors are often unfamiliar with the flexibility afforded by the State Historic Building Code and the requirements U.S. Secretary of the Interior's Standards, particularly in regard to the need to retain and repair historic materials rather than replace them, and to differentiate new construction, resulting in alterations that can significantly impair a building's integrity. Regardless of the reason for the increase in unpermitted alterations, additional outreach and education to property owners and construction professionals is required. Staff currently provides both informal preliminary consultations for free, as well as a more formal preliminary review process to assist applicants with evaluation of their properties and conformance with the Standards, as applicable. Staff will evaluate ways to increase awareness of these services. Additionally, Historic Resources staff has worked with Code Enforcement staff to increase inspectors' awareness of and sensitivity to historic preservation issues and concerns, and to amend the Code to provide better recourse to address and dissuade violations. Staff will continue to evaluate the Code and available Code Enforcement remedies to reverse this unfortunate trend.

The most successful incentive program continues to be the Mills Act. The use of the Design Assistance Subcommittee also continues to be of great benefit to owners of designated sites. In July 2009, the City Council established the Historic Preservation Fund in response to General Plan policies for any and all potential grants, donations, fines, penalties, or other sources of funding for the purpose of historic preservation.

Our single greatest accomplishment during the reporting period was the completion and adoption of the Context Statement, Reconnaissance Survey and Historic Preservation Element prepared for the Barrio Logan Community Plan Update. The Context Statement identified themes significant in the development of the Barrio Logan community, including the previously unidentified Mexican American Cultural Landscape. Utilizing the Context Statement, the Reconnaissance Survey identified potential historic resources within the community. The resulting Survey Report and recommendations were used to inform the Community Plan Update and shape the Historic Preservation Element and the Urban Design Element. The Survey data was uploaded to the City's CHRID database and is available to the public. The City is currently in the process of completing several other Community Plan Updates. All will include Historic Context Statements, and some will include Reconnaissance Surveys, as necessity and funding allows. The Barrio Logan Community Plan Update was the first update to be completed utilizing these preservation planning tools, resulting in a Community Plan better prepared to identify and preserve the significant historic resources unique to each community.

The following historic preservation goals have been identified for the 2013 reporting period:

1. Complete the context statement and finish clean-up of reconnaissance survey data for the Uptown Community Planning Area, which is currently underway as part of the community plan update.
2. Complete the pending Mission Hills Expansion historic district submitted by members of the community in 2011.
3. Provide training to staff, Boardmembers and members of the public on resource integrity and eligibility for designation, and work with the San Diego AIA to present a workshop on San Diego Modernism.
4. In conjunction with NPS, hold an all day workshop with City workers, lease holders, and non-profits on NHL stewardship best practices as they apply to the historically significant buildings and cultural landscape of Balboa Park.

5. Conduct 200 inspections of designated historic resources receiving Mills Act benefits and ensure compliance with the terms and conditions of the contract.
6. Continue to work with Neighborhood Code Enforcement staff and the City Attorney's Office on remedies to address unpermitted alteration of potentially historic and designated historic resources.

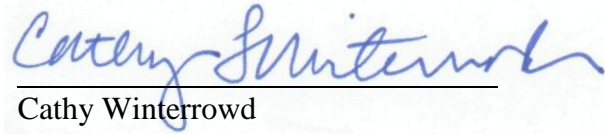
CONCLUSION

Staff recommends that the Board review the information attached, provide input, and approve the report for transmittal to the State Office of Historic Preservation and the Mayor and City Council.



Kelley Stanco
Senior Planner

KS/cw



Cathy Winterrowd
Deputy Director/CLG Liaison

Attachment: Draft CLG Annual Report 2013 (without attachments)

Certified Local Government Program -- 2012-2013 Annual Report

(Reporting period is from October 1, 2012 through September 30, 2013)

INSTRUCTIONS: This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG *City of San Diego*

Report Prepared by: *Historical Resources Board and Staff*

Date of commission/board review: *February 27, 2014*

Minimum Requirements for Certification

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

In June 2013 the City made minor revisions to the Historical Resources Regulations. These revisions included changes to the regulations related to review of potentially historic resources and Important Archaeological Sites. In regard to the former, the regulations were amended to clarify that a site specific survey review for structures 45 years and older is not required for development that is limited to in-kind roof repair/replacement. The replacement roof is required to match the same color and roof material of the existing roof. This exemption applies only to structures that have not been designated historic. Designated historic structures continue to be subject to review for compliance with the Historic Resources Regulations. The amendment to the regulations

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related to Important Archaeological Sites provide for an exemption from a discretionary permit in cases that will not result in substantial alteration, demolition, destruction, removal, relocation, or encroachment into archaeological resources during or after construction even if a 100 foot setback from archeological resources is not provided. The prior requirement for a 100 foot buffer was not practical in that a strict application would cause most infill development to be subject to a discretionary permit even where the development would not involve any type of impact to a resource. Development that would impact a historic resource, including archaeological resources, would continue to require a discretionary permit and CEQA review. A copy of the revised ordinance as adopted by the City Council is included in the attachments.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal code.

<http://docs.sandiego.gov/municode/MuniCodeChapter12/Ch12Art03Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter11/Ch11Art01Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter14/Ch14Art03Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter12/Ch12Art06Division05.pdf>

B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance)

1. During the reporting period, October 1, 2012 – September 30, 2013, what properties/districts have been locally designated?

Property Name/Address	Date Designated	Number of Contributors in District	Date Recorded by County Recorder
Eden and Ada George House / 524 Coast Boulevard South	10/25/2012	Type here.	<i>12/7/2012</i>
Bessie Olds/William Wahrenberger House / 2306 Pine Street	10/25/2012		<i>12/7/2012</i>
Herman and Beulah Allen House / 5006 Hastings Road	10/25/2012		<i>12/7/2012</i>
Charles and Iva Crouch House / 4756 Kensington Drive	10/25/2012		<i>12/7/2012</i>

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Henry and Lavina Nelson Spec House #1 / 1915 Sunset Blvd	10/25/2012		<i>12/7/2012</i>
John Donohue Spec House #1 / 4129 Falcon Street	10/25/2012		<i>12/7/2012</i>
Samuel and Lulu Maxwell House / 4494 Hortensia Street	10/25/2012		<i>12/7/2012</i>
Augustus and Laura Rehkopf/Pear Pearson House / 4302 Adams Avenue	10/25/2012		<i>12/7/2012</i>
John and Anna Norwood House / 2808 29th Street	10/25/2012		<i>12/7/2012</i>
Daniel and Anna Boone House / 3794 Louisiana Street	10/25/2012		<i>12/7/2012</i>
John and Joan Vondracek House / 851 Amiford Drive	11/29/2012		<i>1/31/2013</i>
John Henry and Katherine Zitt House / 2961 1st Avenue	11/29/2012		<i>1/31/2013</i>
J. Rex and Alice Murray Spec. House #1 / 4266 Arista Street	11/29/2012		<i>1/31/2013</i>
Joseph Kelly Spec House #1 / 2672 Pointsettia Drive	11/29/2012		<i>1/31/2013</i>
W. W. and Hazel Hummon House / 1031 Alexandria Drive	11/29/2012		<i>1/31/2013</i>
John Snyder/Ralph E. Hurlburt and Charles H. Tifal Spec House #3 / 4386 Trias Street	11/29/2012		<i>1/31/2013</i>
Kelly Family House / 1538 Granada Avenue	11/29/2012		<i>1/31/2013</i>
Dr. Anita Figueredo Buildings / 417 Coast Blvd. & 418-20 Coast Blvd. South	11/29/2012		<i>1/31/2013</i>

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B. Franklin and Helen Mahoney/Richard Requa House / 4105 Alameda Drive	1/24/2013		<i>4/10/2013</i>
George and Mary Williams House / 4117 Lymer Dr	2/28/2013		<i>4/10/2013</i>
Thomas and Katherine Carter/Lincoln Rogers House / 4290 Randolph Street	2/28/2013		<i>4/10/2013</i>
Warren and Elleene Wright/John Mortenson House / 4431 Palo Verde Terrace	3/28/2013		<i>6/10/2013</i>
Nathaniel and Ella Sebastian/Edward F. Bryans House / 4507 New Hampshire Street	3/28/2013		<i>6/10/2013</i>
Elmer and Katherine Muhl House / 4641 Alabama Street	3/28/2013		<i>6/10/2013</i>
Louis and Carmelita Fontanel House / 4243 Jackdaw Street	4/25/2013		<i>6/10/2013</i>
William and Edith Potter Spec House #1 / 1417 Sutter Street	4/25/2013		<i>6/10/2013</i>
Alliene and Edna Treadwell House / 579 San Elijo Street	5/23/2013		<i>On appeal</i>
Mira Monte House / 4234 Middlesex Drive	5/23/2013		<i>7/18/2013</i>
Spreckels Brothers Commercial Company Warehouse / 372 Fourth Avenue	6/27/2013		<i>On appeal</i>
La Jolla Post Office / 1140 Wall Street	6/27/2013		<i>10/7/2013</i>
George Forbes Spec House #2 / 5358 Canterbury Drive	6/27/2013		<i>10/7/2013</i>
Russell and Rosemary Lanthorne/Homer Delawie House / 7520 Mar Avenue	6/27/2013		<i>10/7/2013</i>

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George and Kathagene McCormack House / 2915 28th Street	6/27/2013		10/7/2013
Delia Reinbold House / 4769 Panorama Drive	6/27/2013		10/7/2013
Paul and Nellie McCoy Spec House #1 / 5166 Marlborough Drive	6/27/2013		10/7/2013
Lillie and James North Houses / 3600 3 rd Avenue & 136 Brookes Avenue	6/27/2013		10/7/2013
Captain Manuel Rosa House / 3114 Lawrence Street	7/25/2013		10/7/2013
Lewis and Annie Dodge Spec House #1 / 4545 Alhambra Street	7/25/2013		10/7/2013
Morris and Ida Irvin Spec House #2 / 1530 Fort Stockton Drive	7/25/2013		1/8/2014
Nathan Rigdon Spec House #3 / 1515 West Lewis Street	7/25/2013		1/8/2014
Boys Club of San Diego / 2930 Marcy Avenue	9/26/2013		1/8/2014
William Chadwick Spec House #2 / 3112 Grape Street	9/26/2013		1/8/2014
Cecil and Dorothy Taylor/Louise Severin House / 4170 Rochester Road	9/26/2013		1/8/2014
David and Beverley Reed House / 1541 Garrison Place	9/26/2013		1/8/2014

REMINDER: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

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Property Name/Address	Date Removed
<p><i>Luscomb Building / 1769 San Diego Avenue (The designation of this building was appealed to the City Council and overturned. Therefore, the designation of the property was never final.)</i></p>	<p><i>3/12/2013</i></p>
<p><i>H.R. Emerling Residential Building/1451-1453 F Street</i></p>	<p><i>6/27/2013</i></p>

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? No
 Yes, in a separate historic preservation element. Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan.

<http://www.sandiego.gov/planning/genplan/pdf/generalplan/adoptedhpelem.pdf>

2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan? Yes No If you have, provide an electronic link. Type here.
3. When will your next General Plan update occur? **15 to 20 Years**

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

All projects subject to design review go the commission.

Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? *The City of San Diego has a three-tiered system of design review for historical sites. The HRB has authority for recommendations on projects that may have adverse impacts on historical resources. The Design Assistance Subcommittee (DAS) of the HRB provides informal input to applicants and staff on projects affecting historical resources. Historical Resources staff reviews and approves minor modifications to historical resources that are consistent with the Secretary of the Interior's Standards. If staff approves a project as a minor modification or if the DAS review concludes that a project*

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is consistent with the Standards, the full HRB would not normally consider the project, although projects with major community interest may go forward to the full HRB for review and comment.

2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? *Historical Resources staff reviews all environmental documents for projects prepared for the City that may have an effect on a designated historical resource or on a potentially significant historical resource during the public review period. Historical Resources staff prepares the Historical Resources section of environmental documents prepared by the City of San Diego.*

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? *Draft CEQA documents are reviewed and approved by Historical Resources staff prior to public review when a designated historical resource would be impacted by a proposed project. The final CEQA document for projects affecting designated historical resources is formally reviewed by the HRB in association with review of a site development permit for the substantial alteration of a historical resource. In this circumstance, the HRB makes a formal recommendation on the project and the environmental document, specifically the adequacy of the proposed mitigation measures, to the Planning Commission.*

4. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? *Historical Resources staff reviews and approves the Historical Resources section of all Section 106 documents for projects prepared for the City that may have an effect on a National Register eligible resource prior to the public review period. Historical Resources staff prepares the Historical Resources section of Section 106 documents prepared by the City of San Diego.*
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? *The Section 106 consultation process is completed before the Section 106 document is distributed for public review. The HRB reviews all of the information for projects on which they make a recommendation. The HRB along with its Policy and Design Assistance Subcommittees and/or appointed ad hoc committees also participates in Section 106*

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consultations initiated by other agencies for federal projects affecting National Register eligible sites, including negotiations on any Programmatic Agreements.

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Dr. Michael Baksh	Archaeologist	07/13/2010	03/01/2013	mgbaksh@aol.com
Priscilla Berge	Historian	11/14/2006	03/01/2013	paberge@cox.net
Alex Bethke	Historian	01/28/2009	03/01/2014	abethke03@gmail.com
Maria Curry	Historic Architect / Historic Preservation Planner	05/24/2004	03/01/2012	marucurry@yahoo.com
Gail Garbini	Landscape Architect	02/11/2008	03/01/2013	ggarbini@garbiniandgarbini.com
Richard Larimer	Architect	04/10/2012	03/01/2014	tlarimer@larimerdesign.com
John Lemmo	Law	02/11/2008	03/01/2014	john.lemmo@procopio.com
Linda Marrone	Real Estate	12/28/2008	03/01/2013	lmarrone@san.rr.com
Evelya Zepeda Rivera	General/Fine Arts	04/10/2012	03/01/2014	erivera@iuvopa.com
Abel Silvas	Native American/Californio Family Descendant	03/24/2003	03/01/2011	runninggrunion@juno.com
Dr. Ann Woods	Architectural History	11/12/2009	03/01/2013	awoods@sandiego.edu

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, why have the professional qualifications not been met and how is professional expertise being provided? Type here.

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2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **The HRB currently has three termed-out positions. The Mayor's office and CLG staff are actively recruiting knowledgeable individuals to fill these positions. The termed-out Boardmembers continue to serve until they are replaced.**

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? Yes No
2. If the position(s) is not currently filled, why is there a vacancy? Type here.

Attach resumes and Statement of Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Shannon Anthony Board Secretary (03/2008 to present)	Board Secretary	Development Services Department; Advance Planning & Engineering Division	SAnthony@saniego.gov
Jodie Brown Senior Planner (02/2008 – 03/2010; 10/2010 to present)	History & Planning	Development Services Department; Advance Planning & Engineering Division	JDBrown@saniego.gov
Jeffrey Oakley Associate Planner (02/2010 to 05/2013)	Urban Planning	Development Services Department; Advance Planning & Engineering Division	JOakley@saniego.gov
Camille Pekarek Planning Intern (7/2012 to present)	Art History	Development Services Department; Advance Planning & Engineering Division	CPakerek@saniego.gov
Kelley Stanco Senior Planner (03/2006 to present)	History & Planning	Development Services Department; Advance Planning & Engineering Division	KStanco@saniego.gov
Cathy Winterrowd Deputy Director CLG Liaison (12/2005 to present)	History & Planning; Ethnography	Development Services Department; Advance Planning & Engineering Division	CWinterrowd@saniego.gov

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C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Dr. Michael Baksh	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Priscilla Berge	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Alex Bethke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Maria Curry	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Gail Garbini	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input type="checkbox"/>
Richard Larimer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input type="checkbox"/>
John Lemmo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Linda Marrone	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input type="checkbox"/>
Evelya Zepeda Rivera	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input type="checkbox"/>
Abel Silvas	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Dr. Ann Woods	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Shannon Anthony Board Secretary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Jodie Brown Senior Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Jeffrey Oakley Associate Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	-	-	-	No Meeting	-
Camille Pekerek Planning Intern	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
Kelley Stanco Senior Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input type="checkbox"/>

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Cathy Winterrowd Deputy Director	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>
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D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description	Duration of Training	Training Provider	Date
Boardmembers & Staff	Archaeological Resource Training on: <ul style="list-style-type: none"> • Archaeology Studies in support of Community Plan Updates • Native American presence in Old Town during Pre-contact, Spanish, Mexican and Early American Periods • Results of Phase I of the Presidio Collections Management Plan • Presidio Bird Bone Study 	2 hours	<ul style="list-style-type: none"> • Richard Carrico • Myra Herrmann • AECOM • Presidio Park Council • San Diego Archaeological Center • San Diego Natural History Museum 	10/25/2012
Boardmembers	Southeastern San Diego Historic Context Workshop	30 minutes	City Staff and Consultant	07/25/2013
Camille Pekarek	California Preservation Foundation Conference <ul style="list-style-type: none"> • Preservation 101 • Modern Architecture 	1 Day	California Preservation Foundation	5/2/2013

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

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A. Historical Contexts: initiated, researched, or developed in the reporting year

NOTE: California CLG procedures require CLGs to submit survey results including historic contexts to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

Context Name	Description	How it is Being Used	Date Submitted to OHP
Uptown	A new historic context with limited field work is being prepared in conjunction with a Community Plan update for the Uptown community. Themes identified included the influence of the subdivision boom, streetcar development, suburbanization and the automobile.	The context and limited field work will inform the land use planning process.	In Process. Staff is working to finalize the draft context.
Golden Hill	A historic context and reconnaissance survey are being prepared in conjunction with a Community Plan update for the Golden Hill community. The context focuses on the development of Golden Hill as one of the earliest residential districts located outside of downtown.	The context and limited field work will inform the land use planning process.	In Process. Draft context finalized, awaiting public hearing process. Submitted to OHP in 2011.
North Park	A historic context and reconnaissance survey are being prepared in conjunction with a Community Plan update for the North Park community.	The context and limited field work will inform the land use planning process.	In Process. Draft context finalized, awaiting public hearing process. Submitted to OHP in 2011.
Old Town	A historic context and reconnaissance survey are being prepared in conjunction with a Community Plan update for the Old Town community.	The context and limited field work will inform the land use planning process.	In Process. Staff is working to finalize the draft context.

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Context Name	Description	How it is Being Used	Date Submitted to OHP
Midway	A historic context and reconnaissance survey are being prepared in conjunction with a Community Plan update for the Midway community.	The context and limited field work will inform the land use planning process.	In Process. Staff is working to finalize the draft context.
Southeastern San Diego	A historic context is being prepared in conjunction with a Community Plan update for the communities of Southeastern San Diego and Encanto Neighborhoods.	The context and limited field work will inform the land use planning process.	In Process. Draft context finalized, awaiting public hearing process. Submitted to OHP in August 2013.

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

California CLG procedures require CLGs to submit survey results including historic contexts, to OHP. If you have not done so, submit a copy (electronic format preferred) with this report.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
North Park	Yes	Reconnaissance	Approx 1,466	Approx 6,500	In Process. Draft survey finalized, awaiting public hearing process.	Submitted to OHP in 2011.
Golden Hill	Yes	Reconnaissance	Approx 441	Approx 5,000	In Process. Draft survey	Submitted to OHP in 2011.

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					finalized, awaiting public hearing process.	
Old Town	Yes	Reconnaissance	Approx 285	Approx 234	In Progress. Draft survey report under review by staff.	
Midway	Yes	Reconnaissance	Approx 902	Approx 613	In Progress. Draft survey report under review by staff.	

How are you using the survey data? *These surveys are conducted as part of a community plan update process within each community. The community plan constitutes the land use element of the City's General Plan for the subject area and is used to make land use and planning decisions for 10 or more years. The community plan survey, guided by a historic context, will be used as a planning tool to inform the plan update by making it possible to evaluate resources for land use planning purposes and to identify important aspects of community character. Areas identified as potential historic districts or as containing potentially significant individual resources are reviewed to determine whether or not the land use designations and zoning would have the potential to apply development pressure within these areas and adversely impact these resources. Second, potential historic districts are mapped and flagged for future intensive survey. Third, potentially significant individual resources are evaluated at the project level when a permit application is submitted.*

C. Corrections or changes to Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From - To	Reason	Date of Change
None.	Type here.	Type here.	Type here.	Type here.

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IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
Potential Historical Resource Review – Public Working Group	The Potential Historical Resource Review (SDMC 143.0212) requires that staff determine if a potentially significant historical resource exists on site prior to the approval of a construction or a development permit. A working group led by Historical Resources staff and comprised of individuals from local community planning groups and historical organizations participates in this review process by providing input to staff on the history and potential significance of a property under the adopted HRB criteria, prior to staff approving a project.	Ongoing
Individual meetings with historic property owners	To review the potential for historic designation. Initial design review for projects involving designated historic resources and potential historic resources. To review specific conditions and responsibilities of property owners with new Mills Act Agreements.	Ongoing
La Jolla Historical Society Workshop on Historical Designation	Staff provided information on the City’s regulations, designation report requirements and criteria for listing a property on the City’s Register	January 12, 2013
Realtors	Presentation to local Top Producing Realtors regarding aspects of our program, including historic designation; the Mills Act Program; project review and conformance with the U.S. Secretary of the Interior’s Standards; and the City’s process for reviewing permit applications of all buildings 45 years old or older.	September 12, 2013

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V. National Park Service Baseline Questionnaire for new CLGs (certified after September 30, 2012).

NOTE: OHP will forward this information to the NPS on your behalf. Guidance for completing the Baseline Questionnaire is located at www.nps.gov/hps/clg/forms.html.

A. CLG Inventory Program

1. What is the net cumulative number of historic properties in your inventory as of September 30, 2013? This is the total number of historic properties and contributors to districts (or your best estimate of the number) in your inventory from **all** programs, local, state, and Federal. Type here.

Program Area	Number of Properties
Type here.	Type here.

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. As of September 30, 2013, did your local government have a local register program to create local landmarks/local historic districts (or a similar list of designations created by local law? Yes No
2. If the answer is yes, what is the net cumulative number (or your best estimate of the number) of historic properties (i.e., contributing properties) locally registered/designated as of September 30, 2013? Type here.

C. Local Tax Incentives Program

1. As of September 30, 2013, did your local government have a local historic preservation tax incentives program (e.g. Mills Act)? Yes No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties whose owners have taken advantage of those incentives as of September 30, 2013? Type here.

D. Local "Bricks and Mortar" Grants/Loans Program

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1. As of September 30, 2013, did your local government have a locally-funded, historic preservation grants/loan program for rehabilitating/restoring historic properties? Type here.
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties assisted by these grants or loans as of September 30, 2013? Type here.

E. Local Design Review/Regulatory Program

1. As of September 30, 2013, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to or impacts on properties with a historic district? Yes No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties that your local government has reviewed under that process as of September 30, 2013? Type here.

F. Local Property Acquisition Program

1. As of September 30, 2013, did your local government by purchase, donation, condemnation, or other means help to acquire or acquire itself some degree of title (e.g., fee simple interest or an easement) in historic properties?
 Yes No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties with a property interest acquisition assisted or carried out by your local government as of September 30, 2013?
Type here.

VI. Additional Information for National Park Service Annual Products Report for CLGs (certified before October 1, 2012).

NOTE: OHP will forward this information to NPS on your behalf. **Please read** "Guidance for completing the Annual Products Report for CLGs" located at www.nps.gov/hps/clg/forms.html.

A. CLG Inventory Program

During the reporting period (October 1, 2012-September 30, 2013) how many historic properties did your local government add to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might

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include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
National, State and Local Designations	49

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2012-September 30, 2013) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? Yes No
2. If the answer is yes, then how many properties have been added to your register or designated since October 1, 2012?

C. Local Tax Incentives Program

1. During the reporting period (October 1, 2012-September 30, 2013) did you have a Local Tax Incentives Program, such as the Mills Act? Yes No
2. If the answer is yes, how many properties have been added to this program since October 1, 2012?

Name of Program	Number of Properties that have Benefited
Mills Act	75

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2012-September 30, 2013) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? Yes No
2. If the answer is yes, then how many properties have been assisted under the program(s) after October 1, 2012? Type here.

Name of Program	Number of Properties that have Benefited
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Type here.	Type here.
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E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2012-September 30, 2013) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission and/or staff review of 1) local government undertakings and/or 2) changes to, or impacts on, properties with a historic district? Yes No

2. If the answer is yes then, since October 1, 2012, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s)? 2,140

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2012-September 30, 2013) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? Yes No
2. If the answer is yes, then how many properties have been assisted under the program(s) since October 1, 2012?
Type here.

Name of Program	Number of Properties that have Benefited
Type here.	Type here.

VII. In addition to the minimum CLG requirements, OHP is interested in a Summary of Local Preservation Programs

- A. What are the most critical preservation planning issues? **The most critical preservation planning issue facing the City is the growing prevalence of unpermitted alteration of historic and potentially historic buildings. Over the past several years, but particularly within the last year, staff has noticed an increase in property owners and contractors altering buildings without applying for required building permits, or while permit applications are in process but not yet approved. Under the City's Municipal Code, any and**

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all work to a designated historic resource requires review and approval by historic resources staff. Additionally, the City has a Municipal Code requirement that all properties 45 years old or older be reviewed for potential historic significance when a permit application is submitted for the property. If the building is determined to be potentially historic, a site specific historic evaluation can be required to determine if in fact the property meets the Criteria for designation. In the case of designated historic resources, unpermitted alterations can be more readily addressed because the significance of the building prior to the alteration has been clearly established and the appearance of the building thoroughly documented, facilitating restoration. However, in the case of a potentially historic resource, the significance of the building has not yet been established, and the extent of the alterations and lack of documentation can make restoration impossible. It is not clear whether this increase in unpermitted alterations is an attempt to circumvent the Code, or simply ignorance of its requirements. Additionally, property owners and contractors are often unfamiliar with the flexibility afforded by the State Historic Building Code and the requirements U.S. Secretary of the Interior's Standards, particularly in regard to the need to retain and repair historic materials rather than replace them, and to differentiate new construction, resulting in alterations that can significantly impair a building's integrity. Regardless of the reason for the increase in unpermitted alterations, additional outreach and education to property owners and construction professionals is required. Staff currently provides both informal preliminary consultations for free, as well as a more formal preliminary review process to assist applicants with evaluation of their properties and conformance with the Standards, as applicable. Staff will evaluate ways to increase awareness of these services. Additionally, Historic Resources staff has worked with Code Enforcement staff to increase inspectors' awareness of and sensitivity to historic preservation issues and concerns, and to amend the Code to provide better recourse to address and dissuade violations. Staff will continue to evaluate the Code and available Code Enforcement remedies to reverse this unfortunate trend.

- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? **Our single greatest accomplishment during the reporting period was the completion and adoption of the Context Statement, Reconnaissance Survey and Historic Preservation Element prepared for the Barrio Logan Community Plan Update. The Context Statement identified themes significant in the development of the Barrio Logan community, including the previously unidentified Mexican American Cultural Landscape. Utilizing the Context Statement, the Reconnaissance Survey identified potential historic resources within the community. The resulting Survey Report and**

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recommendations were used to inform the Community Plan Update and shape the Historic Preservation Element and the Urban Design Element. The Survey data was uploaded to the City's CHRID database and is available to the public free of charge. The City is currently in the process of completing several other Community Plan Updates. All will include Historic Context Statements, and some will include Reconnaissance Surveys, as necessity and funding allows. The Barrio Logan Community Plan Update was the first update to be completed utilizing these preservation planning tools, resulting in a Community Plan better prepared to identify and preserve the significant historic resources unique to each community.

- C. What recognition are you providing for successful preservation projects or programs? **In May of each year the City's HRB recognizes individuals, groups, businesses and agencies who positively contribute to the preservation and advancement of San Diego's unique history and heritage. The Board recognizes achievements in the categories of Agency, Archaeology, Architectural Reconstruction, Rehabilitation, Restoration, Community History, Cultural Diversity, Cultural Landscape, History, Individual Accomplishment, and Preservation Advancement. Nominations are accepted from Boardmembers, staff and members of the public between February and April each year. The award recipients are recognized at the annual ceremony in May, where they receive their Awards of Excellence from the Board and commendations from various City Councilmembers. Additionally, during the last two weeks of May, posters and photographs, brochures, and exhibits are displayed in the lobby of the City Administration Building to highlight historic preservation in San Diego. The display coincides with the annual awards celebration.**
- D. How did you meet or not meet the goals identified in your annual report for last year? **Goals met as follows:**
- 1.) Transfer remaining data on the City's designated historic resources to the CHRID database. (GOAL MET)**
 - 2.) Complete the context statement and finish clean-up of reconnaissance survey data for the Uptown Community Planning Area, which is currently underway as part of the community plan update. (GOAL NOT YET MET, will be completed in 2014.)**
 - 3.) Begin work on the historic context statement for the Southeast Community Planning Area, which will soon be undertaken as part of the community plan update. (GOAL MET, draft has been prepared)**
 - 4.) Conduct 200 inspections of designated historic resources receiving Mills Act benefits and ensure compliance with the terms and conditions of the contract. (GOAL MET)**
 - 5.) Complete the pending Mission Hills Expansion historic district submitted by members of the community**

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in 2011. (GOAL NOT YET MET, we expect to process this district in 2014.)

6.) Provide training to staff, Boardmembers and members of the public on resource integrity and eligibility for designation. (GOAL NOT YET MET, we hope to provide this training in 2014.)

7.) Work with the San Diego AIA to present a workshop on San Diego Modernism. (GOAL NOT YET MET)

8.) In conjunction with NPS, hold an all day workshop with City workers, lease holders, and non-profits on NHL stewardship best practices as they apply to the historically significant buildings and cultural landscape of Balboa Park. (GOAL NOT YET MET)

E. What are your local historic preservation goals for 2013-2014? **Goals for 2013-2014:**

1.) Complete the context statement and finish clean-up of reconnaissance survey data for the Uptown Community Planning Area, which is currently underway as part of the community plan update.

2.) Complete the pending Mission Hills Expansion historic district submitted by members of the community in 2011.

3.) Provide training to staff, Boardmembers and members of the public on resource integrity and eligibility for designation, and work with the San Diego AIA to present a workshop on San Diego Modernism.

4.) In conjunction with NPS, hold an all day workshop with City workers, lease holders, and non-profits on NHL stewardship best practices as they apply to the historically significant buildings and cultural landscape of Balboa Park.

5.) Conduct 200 inspections of designated historic resources receiving Mills Act benefits and ensure compliance with the terms and conditions of the contract.

6.) Continue to work with Neighborhood Code Enforcement staff and the City Attorney's Office on remedies to address unpermitted alteration of potentially historic and designated historic resources.

F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? **National Historic Landmark Stewardship**

G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
Cultural Landscapes	Workshop or Webinar

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H. Would you be willing to host a training working workshop in cooperation with OHP? Yes No

XII Attachments

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance **Strike-Out Underline of Revised Ordinance as Adopted Provided**
- Drafts of proposed changes to the General Plan **NONE**
- Public outreach publications **NONE**

Email to Lucinda.Woodward@parks.ca.gov