



THE CITY OF SAN DIEGO

# Historical Resources Board

DATE ISSUED: March 12, 2009 REPORT NO. HRB-09-024

ATTENTION: Historical Resources Board  
Agenda of March 26, 2009

SUBJECT: **ITEM #13 – Composition of the HRB Standing and Ad Hoc  
Subcommittees**

DESCRIPTION: Consider ratifying the HRB Policy Subcommittee's Appointments to the HRB Standing Subcommittees and Re-Establishment of the Ad Hoc Incentives Subcommittee

## STAFF RECOMMENDATION

Ratify the HRB Policy Subcommittee's appointments to the standing HRB Subcommittees and re-establish the ad hoc Incentives Subcommittee and appoint members.

## BACKGROUND

The Board's adopted procedures guide the appointment of members and chairs of subcommittees. Section III. E. states: "Membership on the standing subcommittees shall strive to match expertise and interests to the extent possible, but shall also strive to allow maximum participation by Board members. The minimum number of Board members appointed to any standing subcommittee shall be three, and the maximum shall be five. Appointments to the standing subcommittees, including chair appointments, shall be made once a year, or as vacancies occur, by the Policy Subcommittee, and ratified by a majority vote of the Board at the next available Board meeting. The Chair of the Board, as appointed by the Mayor or Board, is automatically the Chair of the Policy Subcommittee."



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The last time the HRB made Subcommittee appointments was in February 2008 following the appointment of new HRB members. The recent Mayoral appointment of three new Boardmembers in November 2008 and February 2009 and the departure of Boardmembers serving on standing and ad hoc subcommittees necessitates new Subcommittee appointments.

## ANALYSIS

The Policy Subcommittee considered appointments to the HRB Standing Subcommittees and re-establishment of the ad hoc Incentives Subcommittee and its membership on March 9, 2009. No changes to the membership, Chairs or meeting days and times were recommended for the Policy and Archaeology Subcommittees. Although a change to quarterly meetings for Archaeology was discussed, it was later discovered that the Board's Procedures require standing subcommittees to meet monthly or bi-monthly, unless cancelled for lack of business.

Boardmembers Curry, Bethke and Aréchiga all indicated an interest in serving on the Design Assistance Subcommittee (DAS), with Alex Bethke volunteering to be Chair. These Boardmembers are all design professionals and fit well with the duties of DAS. The Policy Subcommittee appointed Boardmembers Curry, Bethke and Arechiga and reappointed Boardmember Garbini to serve on DAS. In order to accommodate Boardmember Bethke's work schedule, DAS will meet from 4:00pm to 6:00pm, starting one hour later than in the past. It was agreed that if an unusually full agenda is necessary, the meeting would start at 3:00pm. As with all subcommittee meetings, the public will be notified of the meeting time each month with the posting of the agenda.

In May 2008, following the adoption of the new General Plan, the Board established the ad hoc Incentives Subcommittee to explore available historic preservation incentives for San Diego. This subcommittee included both Boardmembers and members of the public active in historic preservation. The subcommittee began work on developing a comprehensive approach to investigate and propose specific historic preservation incentives and recommend ways for their successful implementation, but was unable to complete the work due to the departure of one of the Boardmembers. The Policy Subcommittee agreed that the ad hoc Incentives Subcommittee should be re-established with Boardmember Berge serving as Chair, adding new Boardmembers Curry and Marrone, retaining public members Bruce Coons, Windy Tinsley and Ione Stiegler, and adding public member Paul Johnson, who previously served as Chair to the subcommittee. Meeting dates and times, and subcommittee goals would be unchanged. The Policy Subcommittee decided to refer the re-establishment of the Incentives Subcommittee to the full Board, as a standalone subcommittee that reports directly to the HRB consistent with the adopted Board procedures, and as described in detail in the attached Ad Hoc Incentives Subcommittee Information Sheet. The Board's adopted procedures require that the full HRB approve any appointments to an ad hoc subcommittee (Section III. E).

Staff is recommending that the Board establish the Incentives Ad Hoc Subcommittee. Boardmembers Curry and Marrone indicated an interest in serving on the ad hoc Incentives Subcommittee along with Boardmember Berge, who volunteered to serve as Chair.

A minimum of three and maximum of five HRB members can be appointed to a subcommittee. Because six Board members constitute a quorum of the HRB, any HRB member attending a meeting of a Subcommittee comprised of five members would be precluded from participation in the meeting, although could attend the meeting and observe. However, any Board member can raise an issue to the Chair of any subcommittee and ask that it be put on the agenda for discussion. Attendance and participation by the requesting Board member is not necessary. As currently appointed, none of the subcommittees would be comprised of five members. The tables on page three show the new appointments as approved by the Policy Subcommittee.

### CONCLUSION

Staff recommends that the HRB ratify the Policy Subcommittee's appointments to the Policy, Archaeology and Design Assistance Subcommittees and re-establish the Incentives Subcommittee as a standalone subcommittee of the HRB.



Cathy Winterrowd  
Senior Planner/Program Coordinator

CW/cw

Attachments:

1. Historical Resources Board Subcommittee Rosters
2. Ad Hoc Incentives Subcommittee Information Sheet

# HISTORICAL RESOURCES BOARD SUBCOMMITTEE ROSTERS

March 9, 2009

<b><u>DESIGN ASSISTANCE SUBCOMMITTEE</u></b>
• Meets 1 <sup>st</sup> Wed. of the month at 4:00pm
Alex Bethke*, Chair*
Maria Curry*
Sal Aréchiga*
Gail Garbini

<b>POLICY SUBCOMMITTEE</b>	<b>ARCHAEOLOGY SUBCOMMITTEE</b>
• Meets 2 <sup>nd</sup> Mon. of the month at 3:00pm	• Meets 2 <sup>nd</sup> Mon. of every other month at 4:00pm (odd months)
John Lemmo, Chair	Jerry Schaefer, Chair
Jerry Schaefer	Abel Silvas
Maria Curry	Priscilla Berge
Priscilla Berge	Gail Garbini

<b><u>INCENTIVES SUBCOMMITTEE (AD HOC)</u></b>
• Meets 2 <sup>nd</sup> Monday of the month at 2:00pm
Priscilla Berge, Chair*
Maria Curry*
Linda Marrone*
Paul Johnson – public member
Bruce Coons – public member
Wendy Tinsley Becker – public member
Ione Stiegler – public member

\* denotes new member or new chair

## **Proposed Historic Preservation Incentives Ad Hoc Subcommittee**

Chair: Boardmember Priscilla Berge

Members: Boardmembers Priscilla Berge, Maria Curry and Linda Marrone and Public Members Bruce Coons, Ione Stiegler, Wendy Tinsley, and Paul Johnson

Staff: Senior Planner Jodie Brown

Goal of Subcommittee: investigate and propose specific historic preservation incentives and recommend ways for their successful implementation

Process: recommendations will be forwarded to the full HRB for adoption in the form of a new Incentives Element of the adopted Comprehensive Historic Preservation Plan (1991) and on to the City Council for implementation, as needed; periodic updates will be presented to the HRB during the development of the new element

Scope: new element will be based on the recently adopted Historic Preservation Element of the General Plan (2008), City of San Diego Land Development Code, and adopted HRB Procedures

### Initial Issues:

Review of General Plan policies (HP-B.2):

- Encourage the use of Transfer of Development Rights to preserve historical and cultural resources in situ, particularly in areas zoned for high-density development.
- Take advantage of the Conditional Use Permit (CUP) process for historical resources, to gain flexibility in the application of some development regulations.
- Foster preservation and adaptive reuse of designated historical buildings and structures by allowing retention of non-conforming setbacks without requiring a variance or hardship finding.
- Allow the use of a Neighborhood Development Permit with a finding that the proposed reuse does not adversely affect the community plan or General Plan because it would be beneficial in this regard.
- Provide architectural assistance service to help owners design rehabilitation and/or adaptive reuse plans, or feasibility studies for historically-designated buildings, structures, and objects.
- Maintain the City's current façade improvement program for historic commercial properties.

Investigation of possible incentives related to zoning requirements and permit processing

Schedule of Meetings: the second Monday of each month at 2:00 PM

Location: 5<sup>th</sup> Floor Large Conference Room, City Administration Building, 202 C Street