

Business Name: _____

**LETTER OF AGENCY
(Trespass Arrest Authorization)
San Diego Police Department**

Beginning Date _____

File ID Number _____

ATTN: San Diego Police Department

FROM: _____
(Please PRINT: LAST FIRST M.I.)

I am the (circle one) owner / owners agent / person in lawful possession of the property / business located at (Please PRINT full address):

ADDRESS (STREET): _____

CITY/STATE: _____ ZIP CODE: _____

HOME PHONE: _____ BUSINESS PHONE: _____

FAX NUMBER: _____

Recently I have experienced the following problems at my property (circle which apply) Urinating / Defecation / Littering / Drinking / Illegal lodging / Other _____

This activity affects me in the following way: _____

The property is an (circle one) apartment / business / private house / vacant lot). The on-site person to contact is (Name, Address, Phone Number): _____

I authorize the San Diego Police Department to act as my agent for the purposes of enforcing all laws against any person found on the property without my consent or without lawful purpose. I certify that the property listed above is (check applicable sections)

- Closed to the public
 Closed to the public, and posted as NO TRESPASSING (602 P.C.)
 Open to the public, between the hours _____ and _____

I authorize the SDPD to ask unauthorized persons to leave the property. If they refuse to do so, or return thereafter, I authorize the SDPD to act as my agent for the purposes of enforcing any law violations on the property. My agent or I will cooperate in the prosecution of persons for these offenses. I understand this letter is valid for a maximum period of SIX MONTHS and it is my responsibility to renew the letter at that time if the need exists.

EMERGENCY CONTACT PERSON NOT OWNER OR OWNER'S AGENT

NAME: _____

HOME PHONE: _____ PAGER: _____

CELL PHONE: _____ OTHER PHONE: _____

Signature / Print Name

Date