

SAN DIEGO POLICE DEPARTMENT

Media Identification Card Application

New _____ Renewal _____

No. _____
Exp. _____
(FOR OFFICE USE ONLY)

Name _____
(LAST) (FIRST) (MIDDLE INITIAL)

Home Address _____
(STREET ADDRESS) (CITY) (ZIP CODE)

Date of Birth _____ Social Security No. _____

Employer _____ Job Title _____

Business Address _____
(STREET ADDRESS) (CITY) (ZIP CODE)

Date Hired _____ Home Ph. _____ Bus. Ph. _____

I understand that possession of a San Diego Police Department Media Identification Card is a privilege granted by the Chief of Police to those who cover spot news on a regular basis. The Chief of Police reserves the right to deny or revoke a card, according to the guidelines established in San Diego Police Department Procedure 1.31.

Incomplete forms will not be processed.

(Applicant's Signature)

I certify that this individual is employed full time and covers spot news on a regular basis. I will be responsible for retrieving the Media Identification Card upon this employee's resignation or termination and for returning it to the Media Relations Office of the San Diego Police Department.

(Supervisor's Printed Name)

(Supervisor's Signature)

RETURN APPLICATION TO: Media Relations Office, 1401 Broadway (MS 705), San Diego, CA 92101-5729. You may submit the application via mail or by faxing it to 619-531-2789. Approximately two weeks after you have submitted the application, contact Detective Gary Hassen (619-531-2900 or ghassen@pd.sandiego.gov) to learn if the application has been approved. If it has, come to 1401 Broadway (8 a.m. to 4 p.m., Monday through Friday) to complete the credentialing process. Do **not** bring photographs; your photo and signature will be transferred to the media card by computer. The entire process should take no more than ten minutes. There is no cost to you. **If you do not complete the credentialing process within 30 days of approval of this application, you will be required to reapply for the credential.**

Approved: _____
(MEDIA SERVICES PROGRAM MANAGER)