

SAN DIEGO POLICE DEPARTMENT
1400 'E' Street MS 735 SAN DIEGO, CA 92101
(619) 531-2250
POLICE PERMIT RENEWAL APPLICATION

«Business»
«StreetAddress»
«CityStateZip»

PERMIT TYPE: HHP
PERMIT NO.: «PermitNumbers»
EXPIRATION DATE: «RenewalDate»
BUS. ADDRESS:
«SecAddress»

*** THIS APPLICATION MAY BE REPRODUCED AS REQUIRED ***

BUSINESSES - A separate, complete application must be submitted for each partner, owner or corporate officer or the renewal cannot be processed.

Applicant's Full Name _____ Date of Birth _____
Last First Middle
Title _____ Sale Owner Partnership Corporation LLC
Residence Address _____ City & Zip _____
Res. phone () _____ Bus. phone () _____ Social Security No. _____
Other Names(s) Used _____
Driver License # /State _____ / _____ Race _____ Sex _____ Weight _____ Height _____ Hair _____ Eyes _____

PLEASE PROVIDE THE FOLLOWING:

1. Completed application(s) must include full information on all owners, partners, and/or corporate officers.
2. Renewals **must** be done in person at Police Permits and Licensing, 1400 E St.
 - a) **A copy of your current Business Tax Certificate** from the City Treasurer's Office.
 - b) **Proof of completion of 12 continuing education hours** from any **state-approved school**.
 - c) **A copy of your liability insurance policy declaration page** (showing dollars amounts of coverage.)
 - d) **Proof of National Certification** – this is the actual certificate that shows the date your certificate expires. (You must bring in the original certificate, not a copy).
 - e) **Cash, check or money order payable to CITY TREASURER** in the amount of \$190.00 (\$175.00 renewal fee and \$15.00 photo fee).

List any criminal conviction(s) within the last year. Expunged convictions must be listed per 1203.4(a) P.C. (Do not include Traffic Violations.)

I declare under penalty of perjury that the statements made on this application are true and correct to the best of my knowledge and belief. I understand that any false statements or information are grounds for denial of this application and that I am subject to prosecution per 11.040(b) of the San Diego Municipal Code. I am aware that all fees are non-refundable. The right of reasonable inspection shall be a condition for issuance of a police permit. If a permit is issued, representatives of the police department will have access to the business premises during business hours which may include entry into the non-public portion of the premises. IT IS THE RESPONSIBILITY OF THE PERMIT HOLDER TO RENEW THE PERMIT NO LATER THAN 10 DAYS AFTER THE EXPIRATION DATE. FAILURE TO RENEW ON TIME WILL RESULT IN PENALTY FEES (\$25 PLUS 10% OF THE REGULATORY FEE). IF A RENEWAL IS NOT COMPLETED WITH ALL FEES AND PENALTIES PAID WITHIN 30 DAYS AFTER THE PERMIT EXPIRATION DATE, THE PERMIT EXPIRES AND ACTIVITIES ALLOWED BY THE PERMIT MUST CEASE. A PERMITTEE MUST THEN BEGIN THE APPLICATION PROCESS AS A NEW APPLICANT (SDMC §33.0308).

Applicant's Signature Date APPROVED DENTED Reviewing Officer Date