



THE CITY OF SAN DIEGO

BOARD OF LIBRARY COMMISSIONERS

Members

Salvatore Giametta, Chair

Susan Atkins • Ann Haddad • Katie Sullivan • Abby Silverman Weiss • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS SAN DIEGO PUBLIC LIBRARY Wednesday, December 4, 2013

ATTENDANCE

Commissioners:

Present: Susan Atkins, Ann Haddad, Abby Silverman Weiss, Sarah White,
Alan Ziegaus

Absent: Salvatore Giametta, Katie Sullivan

Staff: Deborah Barrow, Library Director; Carol Tellez, Executive Assistant; and Cynthia Meinhardt, Project Officer II, Engineering and Capital Projects, Public Works Department

Public: Joan Curry

CALL TO ORDER

Meeting was called to order by Commissioner Atkins, acting chair, at 12:43 p.m. in the Sullivan Commission Room.

APPROVAL OF MINUTES

The November 6, 2013 minutes were approved unanimously.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT:

None.

COMMISSIONER COMMENT:

None.

REPORT FROM THE FRIENDS OF THE LIBRARY: Joan Curry

The Executive Board of the Friends is hosting a luncheon on December 5 at the College-Rolando Branch Library to thank their many volunteers. Profits from the Friends monthly book sale were approximately \$1,600. A committee is being formed to discuss the awarding of the John McAllister Memorial Scholarships. The Friends hope to have their new website operational by late spring.

LIBRARY FOUNDATION UPDATE: None

AGENDA ITEMS

a. Report on Library Construction Projects by Cynthia Meinhardt (Discussion Item):

- San Diego Central Library @ Joan A Irwin Jacobs Common: Work on the elevator 2 shaft has been completed. The State Elevator Inspector is scheduled to inspect the installation in mid-December. It is expected that the elevator will be operational by the end of December, contingent upon approval by the State Elevator Inspector.
- Mission Hills/Hillcrest Branch Library: On October 28 the City Council's Infrastructure Committee approved \$4 million in capital bond money for this project. Staff met with Interim Mayor Gloria's office to discuss community input. The bridging document contract scope of work and fees were negotiated with the architect and the contract is being written. The City Council hearing on the Deferred Capital Bond funding is planned for January 2014.
- Skyline Hills Branch Library: On October 28 the City Council's Infrastructure Committee approved \$2.8 million in capital bond money to complete this project. The RFP (Request for Proposal) is being prepared and will be sent out in December, and proposals will be due in two months. The Commission for Arts and Culture is preparing an RFP to hire an artist by April 1, 2014.
- San Ysidro Branch Library: On October 28 the City Council's Infrastructure Committee approved \$3 million in capital bond money for land acquisition and design of this project. A draft Phase I Assessment Report was completed and a land survey will be prepared.
- San Carlos Branch Library: On October 28 the City Council's Infrastructure Committee approved \$1 million in capital bond money for land acquisition and completion of bridging documents. A briefing with Councilmember Sherman's office occurred on November 22. Staff plans to move forward with project design once funding is in place.

b. Update from the Library Director (Discussion Item)

- Ms. Barrow attended the Committee on Budget and Government Efficiency on November 21:
 - The FY 2015-2019 Financial Outlook Report included adding three additional hours to the Central Library, and four additional hours to Branch Libraries.

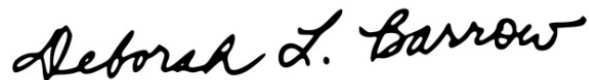
- The San Carlos Branch Library will celebrate its 40 year anniversary on Sunday, January 12, 2014, and the University Heights Branch Library will celebrate its 100 year anniversary in April 2014.
- *Book-to-Action Grant:* Staff will hold book discussions on homelessness and other social issues at the Valencia Park/Malcolm X Branch Library and the Monarch School (a school for homeless youth).
- The Library is partnering with “*Sanitas, Inc.*” to pilot a kiosk featuring a software program developed and tested by the CDC (Center for Disease Control and Prevention) called “*Family Healthware.*” This program will help patrons consider issues and risks associated with certain illnesses.
- The San Diego Police Department will have a space on the second floor of the San Diego Central Library @ Joan A Irwin Jacobs Common to write reports and maintain a presence in the library.

OTHER BUSINESS

The January 1, 2014 commission meeting has been cancelled. The next commission meeting will be held at 12:30 pm on Wednesday, February 5, 2014, at The San Diego Central Library @ Joan A Irwin Jacobs Common in the Sullivan Commission Room on the 9th floor.

ADJOURNMENT

Commissioner Atkins adjourned the meeting at 1:24 p.m.



DEBORAH L. BARROW
Library Director
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