



THE CITY OF SAN DIEGO

## BOARD OF LIBRARY COMMISSIONERS

### Members

Salvatore Giametta, Chair

Ann Haddad • Katherine Nakamura • Abby Silverman Weiss • Sarah White • Alan Ziegaus

### MINUTES

#### BOARD OF LIBRARY COMMISSIONERS SAN DIEGO PUBLIC LIBRARY Wednesday, April 16, 2014

#### ATTENDANCE

##### Commissioners:

**Present:** Salvatore Giametta, Ann Haddad, Katherine Nakamura, Sarah White

**Absent:** Abby Silverman Weiss, Alan Ziegaus

**Staff:** Deborah Barrow, Library Director; Misty Jones, Deputy Director, Central Library; Bruce Johnson, Deputy Director, Branch Libraries; Bert Salamida, Senior Management Analyst, Library Department; Hoan-Vu Do, Interim Executive Assistant; Uyen Tran, Librarian II, Central Library; Cynthia Meinhardt, Project Officer II and Elif Cetin, Senior Civil Engineer, Engineering and Capital Projects, Public Works Department

**Public:** Joan Curry, Ann McDonald

#### CALL TO ORDER

Meeting was called to order by Commissioner Giametta at 12:34 p.m. in the Sullivan Commission Room.

#### APPROVAL OF MINUTES

The March 5, 2014 minutes were approved unanimously.

#### REQUESTS FOR CONTINUANCE

None.

#### NON-AGENDA PUBLIC COMMENT:

None.

**COMMISSIONER COMMENT:**

None.

**REPORT FROM THE FRIENDS OF THE LIBRARY:** Joan Curry

The Friends of the San Diego Public Library's 17<sup>th</sup> Annual Essay Contest Grand Celebration will be held on Thursday, May 1, 2014 at 6:30 p.m. at the Central Library. 1,143 essays were submitted from 23 libraries involving 29 public schools and 12 private schools.

University Heights Branch Library celebrated its 100<sup>th</sup> birthday on Saturday, April 12<sup>th</sup>. Speakers included Congresswoman Susan Davis, Council President Todd Gloria, and Library Director Deborah Barrow. The University Heights Branch Library also published a Commemorative Edition for the event that included interesting history about the University Heights Branch Library.

**LIBRARY FOUNDATION UPDATE:** Ann Haddad

The Foundation's Donor Circles giving program has been a great success and responses have been very positive. The goal of the Donor Circles is to retain and keep all the donors that contributed to the building of the New Central Library. The Foundation is planning various Donor Circles events including *A Way with Language* with Martha Barnette and Grant Barrett, co-hosts of *A Way With Words* on Saturday, May 17 at the Central Library.

The Foundation will also be hosting its inaugural Donor gala called *Celebration Under the Dome* on Friday, October 10, 2014. The goal of the gala is to celebrate the New Central Library and the library system to raise needed funding for innovative technology and programming excellence in all 36 San Diego Public Library locations.

The Foundation celebrated National Library Week 2014 (April 13-19, 2014) by reaching out to donors and encouraging them to support their favorite library locations.

**AGENDA ITEMS**

a. Report on Library Construction Projects by Cynthia Meinhardt and Elif Cetin (Discussion Item)

- Mission Hills/Hillcrest Branch Library: On January 14, 2014, the City Council approved \$4 million in capital bond money for this project. Staff met with Interim Mayor Gloria's office to discuss community input. The architect's contract is nearly finalized and is being processed for approval. The architects, staff and Library Foundation met in February 2014 to prepare for an upcoming meeting with the donor, and to discuss design changes.
- Skyline Hills Branch Library: On October 28 the City Council's Infrastructure Committee approved \$2.8 million in capital bond money to complete this project.

The RFP (Request for Proposal) for design concepts was sent out in December, and proposals are due on February 25. The Commission for Arts and Culture is preparing an RFP to hire an artist by April 1, 2014. Three shortlisted Design Build firms submitted proposed designs on February 26. The designs are posted on the City website for review and selection by Council District 4 residents. The selection panel evaluated the RFPs and scored them. Two of the D-Bs were declared Non- Responsive by the P&C/EOCP. Two D-Bs protested City's non-responsive determination. P&C and EOCP in collaboration with the City's Attorney office responded to the D-B's protests and rejected them. The D-Bs have 10 days to formally request a hearing by the City Council. The dead line is April 28.

- San Ysidro Branch Library: On October 28 the City Council's Infrastructure Committee approved \$3 million in capital bond money for land acquisition and design of this project. A Phase I Assessment Report and land survey were completed in January 2014. The appraisal of adjacent land/property was completed. The land survey map is being finalized with the DSD. READ will negotiate with the property owner and make a purchase offer to the property owner.
  - San Carlos Branch Library: On January 14, 2014, the City Council approved \$1 million in capital bond money for land acquisition and completion of bridging documents. A briefing with Councilmember Sherman's office occurred on November 22. Project management staff and the project architect met in January to kick off the project and met with the Library Department in February to review the schematic plans for updated programmatic input. After the Library Department provides the updated library program, the architectural contract will be amended in order to revise the design and develop bridging documents.
  - Ms. Barrow gave an update on the proposed naming of the Mission Hills/Hillcrest Branch Library to Mission Hills/Hillcrest Harley and Betsy Knox Branch Library. Harley Knox was the 25<sup>th</sup> Mayor of San Diego and was in office from 1943 to 1951. Mr. Knox was instrumental in expanding Lindberg Field, constructing the San Diego Aqueduct, and initiated the planning for Mission Bay Park.
- b. Review of Mayor's FY 2015 Budget Proposal (Action Item)
- Ms. Barrow discussed Mayor Faulconer's proposed FY 2015 Library Department budget.
  - Ms. Barrow reiterated the library's mission is to inspire lifelong learning through connections to knowledge and each other. The goals and objectives of the library include creating welcoming environments, provide free and open access to materials and resources, engage the community, leverage resources and partnerships, and foster a culture that supports teamwork, creativity and innovation.
  - Ms. Barrow discussed some of the major changes to the proposed budget that include library service hours expansion (hours restoration) and the *Do Your Homework @ the Library* program.

- For FY 2014-2015 there is an increase of 3.12% in the Library Department proposed budget.
  - The proposed budget will go to Council's Budget Committee on May 7<sup>th</sup>, 2014.
  - Library commissioners plan to visit all council offices in support of Mayor Faulconer's proposed FY 2015 Library Department budget.
- c. Update from the Library Director (Discussion Item)
- Mr. Johnson and Ms. Jones discussed the proposed hours expansion based on attendance survey done at all Branches and the Central Library to determine when library use is the most popular and maximize weekend access.
  - Ms. Tran discussed the library's popular and innovative 3D printing lab.
  - Ms. Tran also discussed the Library partnership with FabLab San Diego to station a Mobile FabLab at the North University Branch Library.

### **OTHER BUSINESS**

Commissioners motioned to postpone the May 7<sup>th</sup>, 2014 commission meeting. The next commission meeting will be held on June 4<sup>th</sup>, 2014.

### **ADJOURNMENT**

Commissioner Giametta adjourned the meeting at 2:07 p.m.



DEBORAH L. BARROW  
Library Director  
/hvd