



THE CITY OF SAN DIEGO

## BOARD OF LIBRARY COMMISSIONERS

Members

Salvatore Giametta, Chair

Ileana Ovalle Engel • Ann Haddad • Katherine Nakamura • Abby Silverman Weiss • Sarah White • Alan Ziegaus

### MINUTES

#### BOARD OF LIBRARY COMMISSIONERS SAN DIEGO PUBLIC LIBRARY Wednesday, September 3, 2014

#### ATTENDANCE

##### Commissioners:

**Present:** Salvatore Giametta, Ileana Ovalle Engel, Sarah White, Katherine Nakamura

**Absent:** Abby Silverman Weiss, Ann Haddad, Alan Ziegaus

**Staff:** Misty Jones, Interim Library Director; Bruce Johnson, Deputy Director, Central/Branch Libraries; Nicole Spriggs, Executive Assistant; Marina Perez, Youth and Family Services Program Manager; Cynthia Meinhardt, Project Officer II, Engineering and Capital Projects, Public Works Department

**Public:** Joan Curry, John Regan, Ed. D.

#### CALL TO ORDER

Meeting was called to order by Commissioner Giametta at 12:35 p.m. in the Sullivan Commission Room.

#### APPROVAL OF MINUTES

The August 6, 2014 minutes were approved unanimously.

#### REQUESTS FOR CONTINUANCE

None.

#### NON-AGENDA PUBLIC COMMENT:

None.

**COMMISSIONER COMMENT:**

None.

**REPORT FROM THE FRIENDS OF THE LIBRARY:** Joan Curry

The Friends of the Library have been focused on organizing the Annual Meeting on September 13, 2014. Among other things, they have been collecting the names of the volunteers to be honored from each of the chapters and the total number of volunteer hours from all the chapters. Each of the chapters has chosen to honor at least one of their volunteers at the meeting and most chapters have chosen to honor four volunteers. To date, 20 chapters plus the Corporate Office have turned in 37,731 volunteer hours. They are awaiting the reports from the other chapters and the number of hours will no doubt increase. On September 19, 2014 thru September 21, 2014, the Friends of the Library will have their first "Power Book Sale Weekend". On Friday, September 19, 2014 from 3:00 p.m. – 6:00 p.m. there will be a preview sale for Friends Members only. The Premier Sale will be on Saturday, September 20, 2014 from 8:00 a.m. – 3:00 p.m. and the Post Sale with special deals will be on Sunday, September 21, 2014 from noon to 4:00 p.m.

**LIBRARY FOUNDATION UPDATE:** Sarah White

The Foundation is currently selling tickets for the *Celebration Under the Dome* event on Friday, October 10, 2014. The goal of the gala is to celebrate the new Central Library and the library system to raise needed funding for innovative technology and programming excellence in all 36 San Diego Public Library locations. The Foundation have an all day retreat on September 8, 2014. During this retreat, the Foundation plans to finalize a strategic plan and re-evaluate their mission.

Ms. Engel expressed her interest in a partnership with the Library Foundation, San Diego Public Library and Cox Communications to promote the new programs via public service announcements.

**AGENDA ITEMS**

- a. Report on Library Construction Projects by Cynthia Meinhardt (Discussion Item)
  - Mission Hills-Hillcrest Branch Library: On January 14, 2014, the City Council approved \$4 million in capital bond money for this project. Staff met with Interim Mayor Gloria's office to discuss community input. The architects, staff and Library Foundation met in February 2014 to prepare for an upcoming meeting with the donor, and to discuss design changes. The architect's contract was approved in April 2014. The new project design was presented to the donor on April 10 and was well received. City Council approved receiving the donation and moving forward with the donation agreement on May 20, 2014. The project conceptual design was presented to the Friends of Mission Hills Branch Library, Mission Hills and Hillcrest Town Councils and the Uptown Planners throughout

the month of June - July 1, 2014. The architects are incorporating Library Department and community input into refining the project schematic design. The Commission for Arts and Culture is initiating a RFQ process for the project artist which will be advertised this fall.

- Skyline Hills Branch Library: The winning design ceremony was a success. Councilmember Cole was in attendance. The winning design was well received in the community. The next step is to go back to the community one last time for any additional input on changes to the design that can be accommodated within the budget. An upcoming meeting with the design build team will bring further updates. On October 28 the City Council's Infrastructure Committee approved \$2.8 million in capital bond money to complete this project.
- San Ysidro Branch Library: On October 28 the City Council's Infrastructure Committee approved \$3 million in capital bond money for land acquisition and design of this project. A Phase I Assessment Report and land survey were completed in January 2014. The appraisal of adjacent land/property was completed. The land survey map is being finalized with the Development Services Department. The Real Estate Assets Department will negotiate with the property owner and make a purchase offer to the property owner.
- San Carlos Branch Library: On January 14, 2014, the City Council approved \$1 million in capital bond money for land acquisition and completion of bridging documents. A briefing with Councilmember Sherman's office occurred on November 22. Project management staff and the project architect met in January to kick off the project and met with the Library Department in February to review the schematic plans for updated programmatic input. After the Library Department provides the updated library program, the architectural contract will be amended to revise the design and develop bridging documents. A consensus was reached for a new design approach at an April 11 meeting with Library Department, Friends of the San Carlos Branch Library, Council District 7 and architects. Staff is working with the Library Department and architect to define the consultant agreement amendment scope of work for schematic design and bridging documents.

b. Update from the Interim Library Director (Discussion Item)

- Ms. Jones introduced library staff Marina Perez, Youth and Family Services Program Manager. Ms. Perez gave a brief update on the Youth Services, Summer Reading Program.
  - Total number of participants – 35, 492
  - Total number of books read – 273,030
  - There was an increase of 30.61% in participation from 2013 to 2014.
  - Once reports are finalized to include the Adult Services participation in the Summer Reading Program, there will be an increase in the number of participants, and the number of books read.
  - *Paws to Give* program received 1443 items from 36 locations. The collected items for pets went to the San Diego Humane Society.

- Summer lunch 2014 participation – There were a total of 5567 meals served at Central Library, Logan Heights Branch Library and Malcolm X Branch Library. This summer lunch program is in collaboration with San Diego Public Library and San Diego Unified School District.

Ms. Nakamura suggested that she receive a report on the Summer Reading Program to submit to The Board of Education at an upcoming meeting.

- Ms. Jones asked for an update on Branch/Central Programs from Deputy Director, Bruce Johnson.
  - Mr. Johnson stated that last year there were 17,169 programs throughout the library system. The adult program attendance is up 100,000 over the past four years. There were twice as many children programs last year than there were four years ago. The increase in programs and attendance show a positive difference in the library's programming.
  - A Disability Services Librarian from I-CAN Center at the Central Library gave a presentation at one of the branches to help spread the word on resources that are available at the Central Library.
  - A new series of weekly children programs for ages 8-12 is beginning at the Central Library.
- Ms. Nakamura requested a report on special event rentals at the Central Library.
- Ms. Jones stated that she will have Erwin Magbanua give an official report on special event rentals at the next Board of Library Commissioners meeting.
- Ms. Jones gave an update on the proposed library hours. The library is still in negotiations with MEA. There is a meet and confer meeting scheduled for September 15, 2014. The library is planning to begin the new hours mid-October or early November, 2014.
- Ms. Jones discussed the *Do Your Homework @ the Library* Program. There were two Librarians hired for this program to be the North Coordinator and South Coordinator. The library received approximately 100 applications for the Tutor Learner Coordinators to fill the 30 vacancies for this program.
- Ms. Jones reported that the Art Gallery has a new show "Hiding in Plain Sight," which is contemporary photography. This show will be opening on September 6, 2014.
- Mr. Giametta stated that Dana Springs, the recently appointed Director of the Commission for Arts and Culture, is planning to attend an upcoming Board of Library Commissioners meeting to share thoughts on how the Library and Commission for Arts and Culture can work together.
- Ms. Jones reported that there will be an event at the Central Library on October 14, 2014 focused on *One Book, One San Diego*. Erwin Magbanua will be working with all library branches to put together events related to *One Book, One San Diego*.
- Ms. Jones noted that the library will be adding Bibliocommons, a catalog overlay on top of the current online catalog to make it more user-friendly and accessible.
- Ms. Jones gave a brief update on the *Read and Ride* program. Metropolitan Transit System (MTS) put the program in their quarterly newsletter. Following

the publication, all copies of the available books through *Read and Ride* were checked out. Mayor Faulconer will be doing a video to introduce this program.

- Ms. Jones stated that the Career Online High School program is scheduled to launch in October 2014. The library locations where the high school rate is higher than 5% have been identified.
- Ms. Jones reported that Staff Development Day for the Library will be on October 10, 2014. All library locations will be closed that day. Staff will be divided by classification for specialized development training.
- On September 27, 2014 the Central Library will host an Anniversary Celebration. The library will be open regular hours from 9:30 a.m. – 2:30 p.m. for this celebration. This event will include swing dancing, bands, face painting, etc.
- Ms. Jones stated that the Local Author's Reception event will take place at the Central Library in February 2015. This event is for local authors that have published books within the previous year.
- Mr. Giametta reported that 28 applications were submitted for the Director of the Library position. The interview process is the next step in the hiring process.
- Ms. Nakamura suggested that the Board of Library Commissioners meet to discuss what qualifications they are looking for in a Librarian.

## **OTHER BUSINESS**

The next commission meeting will be held on Wednesday, October 1, 2014, at the San Diego Central Library @ Joan A Irwin Jacobs Common in the Sullivan Commission Room on the 9<sup>th</sup> Floor.

## **ADJOURNMENT**

Commissioner Giametta adjourned the meeting at 1:28 p.m.



MISTY N. JONES  
Interim Library Director  
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