



THE CITY OF SAN DIEGO

BOARD OF LIBRARY COMMISSIONERS

Members

Salvatore Giametta, Chair

Ileana Ovalle Engel • Ann Haddad • Katherine Nakamura • Abby Weiss • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS SAN DIEGO PUBLIC LIBRARY Wednesday, February 4, 2015

ATTENDANCE

Commissioners:

Present: Salvatore Giametta, Sarah White, Katherine Nakamura, Abby Weiss, Alan Ziegaus

Absent: Ann Haddad, Ileana Ovalle Engel

Staff: Misty Jones, Library Director; Bruce Johnson, Deputy Director, Central/Branch Libraries; Nicole Spriggs, Executive Assistant; Cynthia Meinhardt, Project Officer II and Elif Cetin, Senior Civil Engineer, Engineering and Capital Projects, Public Works Department

Public: Joan Curry, Ann McDonald, Russ Singleton, Rainier Singleton, Marshall Anderson

CALL TO ORDER

Meeting was called to order by Commissioner Giametta at 12:33 p.m. in the Sullivan Commission Room.

APPROVAL OF MINUTES

The December 3, 2014 minutes were approved unanimously.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT:

None.

COMMISSIONER COMMENT:

None.

REPORT FROM THE FRIENDS OF THE LIBRARY: Joan Curry

The Power Book Sale Weekends continue to be profitable. The Book Committee met to discuss the fate of the Power Book Sales and it was decided to continue the project for another six months. A Book Sale Forum will be held Saturday, February 14, 2015 at the Benjamin Branch. Each Chapter may send two delegates to this meeting. At the January meeting of the Joint Board, Library Deputy Director, Bruce Johnson gave an excellent explanation of the Matching Funds Program.

The final date for submission of essays for the Essay Contest was December 19, 2014. At this time, the essays are in the process of being read by the Essay Committees. The next step for each of the libraries will be to select the best 4th, 8th and 10th grade essay from those submitted. These winning essays will be sent to a special Committee to be judged. Out of this group, the 2015 essay winner will be selected. The Friends of the Library are in the process of collecting Volunteer hours. The volunteer hours are collected from January thru June, then again, from July thru December.

LIBRARY FOUNDATION UPDATE: Sarah White

The Library Foundation is working on a 3-5 year strategic plan. They are also focused on renewing the donor circle memberships. The 2nd Anniversary Celebration is in the planning stages and scheduled for October 3, 2015. The proceeds from this event will go to the library. The Library Foundation has a new staff member, Natalie Ganz, from Scripps Hospital Foundation. Natalie will be focusing on Planned Giving and Major Gifts.

AGENDA ITEMS

- a. Report on Library Construction Projects by Cynthia Meinhardt and Elif Cetin (Discussion Item)
 - Skyline Hills Branch Library: The Design Builder has completed the 60% review. The comments were submitted to consultant and are currently at 75%.
 - San Ysidro Branch Library: The property owner has now formally declined City's offer and has confirmed that she is not interested in selling the property. Real Estate Assets Department will be working on identifying alternative sites.
 - Mission Hills-Hillcrest Branch Library: The Historical Resource Report on the existing IBEW building was completed, reviewed by the Development Services Department (DSD) and was referred to the Historic Review Board. The City advertised the Design Builder Request for Qualifications (RFQ) on November 14, 2014, eight responses were received on December 15, 2014. The Commission for Arts and Culture's RFQ for the project artist advertised on November 19, 2014 applications were received on January 6, 2015. The responses will be reviewed by a panel on February 4 and 18, 2015 for artist selection.

- San Carlos Branch Library: The consultant agreement amendment for phased funded schematic design and bridging documents is completed and routing to City Council for approval, and a Historical Resource Report consultant was hired to prepare a Historical Resource Report for the existing branch which will turn 45 years old in 2019.

b. Update from the Library Director (Discussion Item)

- Mr. Johnson gave an overview of various central/branch library programs for the month of February including, the Opening of the Veterans Resource Center. The State Librarian from Sacramento was present, along with representatives from the Mayor's staff and other elected officials. On January 30, 2015, the Local Author's Reception was held here at the Central Library. There were approximately 400 attendees, including bestselling author T. Jefferson Parker. On January 31, 2015 Central Library held the Opening of the Art Show [UN] BOUND: Artists' books from the Athenaeum Music & Arts Library. On February 26, 2015, *The Evening with the Stars* 27th Annual Recognition Dinner & Award Ceremony for READ San Diego will take place at Balboa Park from 5:00 – 8:00 p.m. Assembly Speaker Atkins is scheduled to attend this event. The Valencia Park/Malcolm X Branch Library will be hosting a *3-part series of February*, a 3 ½ hour hands on training every Saturday, run by Fab Lab staff on robots and electricity. This series is done by registration, and is already full with a waiting list.
- Ms. Jones reported that *Career Online High School* has formally launched, and is doing well. So far, 42 people have completed the self assessment (5 being City employees) and 4 people have received scholarships. The Mayor will be holding a press conference on February 18, 2015 from 12:00-1:00 p.m. at the San Ysidro Branch Library to formally announce the program.
- Nine Dragons Café located at the Central Library has a target opening of mid March 2015.
- Ms. Jones reported that Budget Planning has begun and we are in the process of Budget Executive Review. The library has been asked to calculate a 4% (non-discretionary budget) add and operational efficiencies totaling 3% of the entire budget. It is difficult to make budget reductions that don't affect staffing. There is a possibility to put in for a reduction in supplies, and eliminate the interlibrary loan program which is not being widely utilized. There is money available in the Materials Budget that the library needs to spend. A Collection Development Manager was hired to look at overall collection levels to develop a materials plan. Commissioner Ziegaus requested a breakdown in fines/fees at the next Commission meeting.
- Ms. Jones noted a slight delay in the Community Forum groups. The forum groups will begin in April/May 2015 with meetings in each district, then enlarging to each branch location. The City will be releasing their strategic plan in the upcoming weeks. Once the City's strategic plan is released, the Neighborhood Services Division (division library falls under) will develop their tactical plan. The library will then develop a tactical plan based on what the City is providing to the community. The library will start looking at the five areas that we are connected to and develop outcomes and goals for each one. The idea is to invite

the public and get input from them about what programs and services they would want and are relevant to them.

- Ms. Jones gave an update on *Day in the District*. Last year the Library received \$3 million from the State. This year that money was not included in the CLA budget. *CLA Budget Facts 2015-16* form was distributed detailing what the money means and the effects the libraries will have with it and without it. Ms. Jones notified Commissioners that they may be contacted to meet with State representatives this year on this topic.
- The Urban Libraries Council Conference will be held in San Diego this year. The dates of this conference are scheduled for October 30 and October 31, 2015. The Opening Reception will be held here at the Central Library. The ULC is an international organization of Library Directors.
- The Library has been invited to lead the campaign for grade level reading for the San Diego region. This campaign is a state library initiative in conjunction with *Lunch at the Library*.
- The library has met with the Institute for Arts & Culture of Tijuana. The library will be working on a partnership with Institute for Arts & Culture of Tijuana, which has taken over the 26 libraries in Tijuana.
- Ms. Jones stated the Library is working with Downtown Partnership and the San Diego Police Department to address drug issues around the area of the Central Library. The library has a zero tolerance for inappropriate behavior inside the library.
- The Central library will be starting an online quarterly calendar of events.

OTHER BUSINESS

The next Board of Library Commissioners meeting will be held on Wednesday, March 4, 2015, at the San Diego Central Library @ Joan A Irwin Jacobs Common in the Sullivan Commission Room on the 9th Floor.

ADJOURNMENT

Commissioner Giametta adjourned the meeting at 1:23 p.m.



MISTY JONES
Library Director
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