



City of San Diego

PURCHASE ORDER

PO No. 4500066036

Ship To: Center ID: PR2N P & R COMMUNITY PARKS II DIV SEE NOTES SEE NOTES SAN DIEGO CA 92101-4806	Bill To: P & R COMMUNITY PARKS II DIV ADMIN MS804 202 C ST SAN DIEGO CA 92101-4806	Date: 07/02/2015 Page 1 of 3
		Billing Contact: JUANITA MOILANEN Telephone:

Vendor: Staples Advantage 5151 Murphy Canyon Rd Ste 350 San Diego CA 92123-7303 Vendor ID: 20000609 Phone: 800-693-4463	Terms: within 30 days Due net Delivery Terms: FOB DESTINATION Deliver on or before: 06/30/2016 Buyer: Veronica Ford Telephone: 619-236-6032
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Line #	Item ID/Description	Quantity/UM	Unit Price	Extended Price
1	OFFICE SUPPLIES PROVIDE OFFICE SUPPLIES FOR THE COMMUNITY PARKS II DIVISION (PER BID 10047844-15-E/4600002018). ISSUED FOR PAYMENT OF PURCHASES MADE BY THE PARK AND RECREATION DEPARTMENT VIA STAPLESLINK ONLY AS MAY BE REQUIRED. PERIOD COVERED: JULY 1, 2015 THROUGH JUNE 30, 2016 THIS PO REPLACES PO # 4500053362 DEPARTMENT CONTACT: FRANCESCA CASTELLANI-RAY (619) 533-6519 SHIP TO: COMMUNITY PARKS II 2130 PAN AMERICAN ROAD SAN DIEGO, CA 92101	27,000 EA	USD 1.00	USD 27,000.00
2	OFFICE SUPPLIES DEPARTMENT CONTACT: FRANCESCA CASTELLANI-RAY (619) 533-6519 SHIP TO: COMMUNITY PARKS II 2130 PAN AMERICAN ROAD SAN DIEGO, CA 92101	5,000 EA	USD 1.00	USD 5,000.00
3	OFFICE SUPPLIES DEPARTMENT CONTACT: KIM MATHIS (619) 236-7342 SHIP AND BILL TO: MOUNT HOPE CEMETERY 3751 MARKET STREET SAN DIEGO, CA 92102	5,000 EA	USD 1.00	USD 5,000.00
4	OFFICE SUPPLIES	5,000 EA	USD 1.00	USD 5,000.00

Notes: The Terms and Conditions of this Purchase Order are available at http://sandiego.gov/purchasing/	<h3>SEE LAST PAGE FOR TOTAL</h3>
	<p style="text-align: center;">IMPORTANT!</p> <p>To ensure prompt payments, PO # must appear on all shipments and invoices; and, all invoices must be directed to <i>Billing</i> Contact person at <i>Bill-To</i> address listed above</p>



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1	DEPARTMENT CONTACT: KRISTI FENICK (619) 533-6333 SHIP AND BILL TO: THERAPEUTIC RECREATIONAL SERVICES 3325 ZOO DRIVE BLDG 12/MS 33 SAN DIEGO, CA 92101 MATERIAL AND SUPPLIES ARE SUBJECT TO SALES TAX. INSURANCE TO BE UPDATED AS REQUIRED. PAY PER INVOICE. FOR INVOICE INFORMATION: JUANITA MOILANEN, ACCOUNTS PAYABLE PHONE: (619) 525-8239 EMAIL: JMOILANEN@SANDIEGO.GOV			

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