

DRAFT FOR PAB CONSIDERATION

MEMORANDUM

DATE: [xxx]

FROM: City of San Diego Privacy Advisory Board

TO: The Honorable Council President Elo-Rivera and Members of the San Diego City Council

RE: San Diego Police Department's Proposal for Pan Tilt Zoom Video Cameras, Pan Tilt Zoom Video Camera Mobile Unit, and Pan Tilt Zoom Video Camera Mobile Unit with Cloud Based Storage

I. RECOMMENDATION

The Privacy Advisory Board (PAB) recommends that the City Council approve the proposals with modifications as indicated below.

II. RECOMMENDED MODIFICATIONS

- A. **DATA RETENTION:** The Use Policies do not clearly indicate what constitutes evidentiary video worth retaining.
- B. **DATA ACCESS:** The Use Policies do not describe how public access requests are handled or any transparency process for public scrutiny. Occasional reports, redacted where necessary to protect sensitive information, could enhance public trust.
- C. **AUDITING AND OVERSIGHT:** The Use Policies do not mention procedures for maintaining access logs. The Use Policies also discuss only supervisory oversight. The Use Policies should be expanded to include discussion of compliance audits by an unrelated party.
- D. **MAINTENANCE:** The Use Policies contain neither information regarding how maintenance checks are conducted nor is the maintenance frequency mentioned.

For the above stated reasons, the Privacy Advisory Board respectfully recommends that the City Council **approve the proposals** with the modifications stated.

Cc: SDPD Chief Nisleit
Chloe Madison