

FISCAL YEAR
2021

The City of
SAN DIEGO

General Fund Expenditures



— **ADOPTED BUDGET** —

MAYOR KEVIN L. FAULCONER

General Fund Expenditures



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General Fund Expenditures

General Fund Expenditures

The Fiscal Year 2021 Adopted Budget for General Fund expenditures is \$1.6 billion, which represents an increase of \$31.0 million or 1.9 percent from the Fiscal Year 2020 Adopted Budget. **Table 1** represents the expenditure change in the General Fund from Fiscal Year 2019 to Fiscal Year 2021.

Table 1: General Fund Expenditure Summary Fiscal Years 2019 - 2021

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget
Total General Fund Budget	1,462,585,343	1,589,984,689	1,620,936,801
Percent Change from Previous Year		8.7 %	1.9 %

Table 2: Fiscal Year 2021 General Fund Expenditures (in millions)

Expenditure Category	FY2019 Actual	FY2020 Budget	FY2021 Adopted	FY2020-2021 Change	Percent Change
PERSONNEL					
Personnel Cost	\$ 585.9	\$ 645.1	\$ 647.9	\$ 2.9	0.4%
Fringe Benefits	446.4	466.8	491.9	25.0	5.4%
PERSONNEL SUBTOTAL	1,032.3	1,111.9	1,139.8	27.9	2.5%
NON-PERSONNEL					
Supplies	\$ 30.7	\$ 27.3	\$ 30.3	\$ 3.0	11.2%
Contracts	233.4	246.9	281.4	34.5	14.0%
Information Technology	31.1	39.1	47.2	8.1	20.7%
Energy and Utilities	49.8	51.5	51.5	0.0	(0.1%)
Other	4.5	5.3	4.9	(0.4)	(8.0%)
Transfers Out	63.8	86.1	42.6	(43.6)	(50.6%)
Capital Expenditures	1.3	1.7	1.5	(0.2)	(12.8%)
Debt	15.7	20.1	21.8	1.7	8.4%
NON-PERSONNEL SUBTOTAL	430.3	478.1	481.1	3.1	0.6%
Total	\$ 1,462.6	\$ 1,590.0	\$ 1,620.9	\$ 31.0	1.9%

Personnel Cost

The General Fund Fiscal Year 2021 Adopted Budget includes a total of \$647.9 million for salaries and wages, which reflects a net increase of \$2.9 million or 0.4 percent from the Fiscal Year 2020 Adopted Budget. This increase is primarily due to increases in salaries of \$3.2 million, the resumption of the Holiday Credit on Day Off for employees represented by the San Diego Police Officers Association (POA) of \$3.1 million, which is offset by an increase in Vacancy Factor of \$2.3 million and reduction of estimated pay-in-lieu of \$1.4 million.

The General Fund Fiscal Year 2021 Adopted Budget includes a total of 7,640.02 FTE positions, which reflects a net decrease of 87.84 FTE positions or 1.1 percent from the Fiscal Year 2020 Adopted Budget. While overall FTE positions are decreasing, there are some departments and programs increasing positions.

General Fund Expenditures

The Fiscal Year 2021 Adopted Budget includes the addition of 72.48 FTE positions. The increase is primarily due to the addition of positions offset with a reduction of overtime in the Fire-Rescue Department associated with staffing the Fire Suppression Relief Pool and the opening of the North University Fire Station. Additionally, positions were added in the following departments: Environmental Services Department to support the Clean SD Program; the Parks & Recreation Department to support the maintenance and operations of existing park facilities; and in the Homelessness Strategies and Police Departments for operational support. Offsetting the additional positions is a reduction of 158.17 FTE positions and a reduction of 2.15 FTE positions due to reorganizations to non-general funds. The total budget reduction of 87.84 FTE positions identified in the Fiscal Year 2021 Adopted Budget focused on minimizing the impact to service levels. These ongoing expenditure budget reductions are required to allow expenditures to be funded by revenues, ensuring the City maintains a balanced budget. Further details on position changes in the General Fund are reflected in Attachment A - Fiscal Year 2021 Changes in Full-time Equivalent (FTE) Positions in the Appendix.

Table 3 shows the change in the number of budgeted positions in the General Fund over the last three fiscal years.

Table 3: General Fund FTE Position Summary Fiscal Years 2019 – 2021

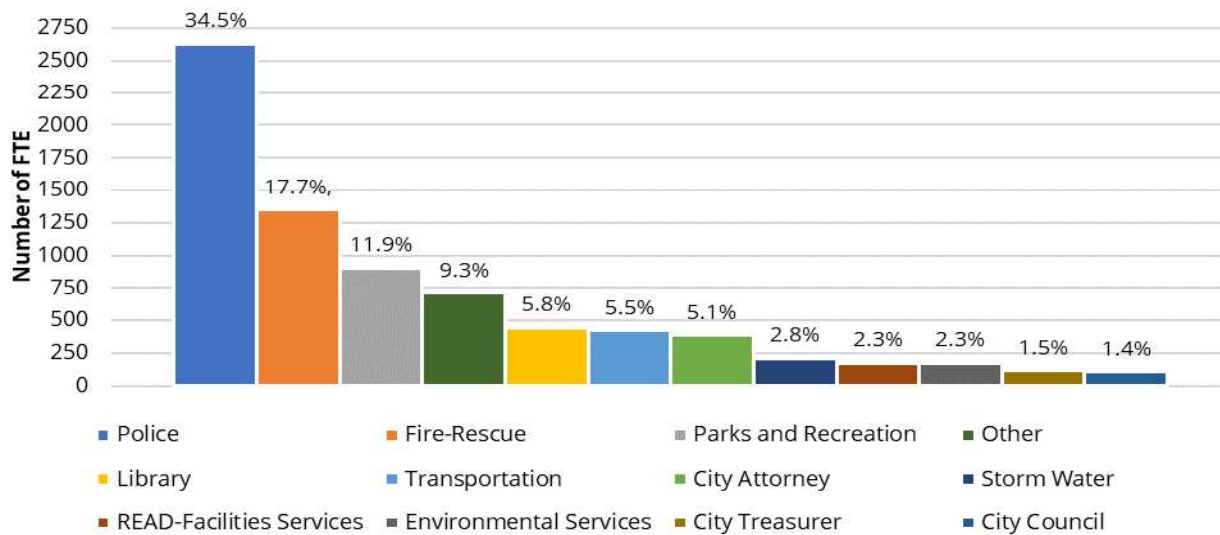
	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget
Total General Fund Budget FTE Positions	7,614.12	7,727.86	7,640.02
Percent Change from Previous Year		1.5 %	-1.1 %

Further details on position changes in the General Fund are reflected in Attachment A - Fiscal Year 2021 Changes in Full-time Equivalent (FTE) Positions in the Appendix A.

Figure 1 summarizes the Fiscal Year 2021 Adopted General Fund FTE positions by department. Only those departments with over 100.00 FTE budgeted positions are displayed. All other General Fund departments are combined under the *Other Category*. Details on the budgeted FTE positions in the General Fund are included in the *Financial Summary and Schedules* section of this Volume.

Figure 1: Fiscal Year 2021 Adopted General Fund FTE Positions by Department

General Fund Expenditures



Note: The Other category includes: City Auditor, City Clerk, Communications, Debt Management, Department of Finance, Economic Development, Ethics Commission, General Services, Government Affairs, Homelessness Strategies, Human Resources, Mobility, Neighborhood Services, Office of Boards & Commissions, Office of Homeland Security, Office of Race & Equity, Office of the Assistant COO, Office of the Chief Financial Officer, Office of the Chief Operating Officer, Office of the IBA, Office of the Mayor, Performance & Analytics, Personnel, Planning, Public Utilities Branch, Purchasing & Contracting, Real Estate Assets, Smart & Sustainable Communities, and Sustainability.

As displayed in **Figure 1**, the Police Department and the Fire-Rescue Department account for 52.1 percent of the total budgeted positions in the General Fund for Fiscal Year 2021.

Fringe Benefits

The General Fund Fiscal Year 2021 Adopted Budget includes fringe benefit expenditures totaling \$491.9 million, which reflects an increase of \$25.0 million or 5.4 percent from the Fiscal Year 2020 Adopted Budget. This increase is primarily due to adjustments in the following fringe benefits:

- \$12.9 million increase in the Retirement Actuarially Determined Contribution due to liability experience loss, driven largely by previously negotiated salary increases for POA members, and net asset experience loss.
- \$5.6 million increase in Flexible Benefits resulting from the agreements accepted by the City and five of the six REOs in which flexible benefit tiered plans for employees and their families were increased while also limiting the cash-back options to existing employees who waive or select employee only coverage.
- \$2.8 million and \$1.9 million increase in Workers' Compensation and Long-Term Disability, respectively, due to use of fund balance for rate relief in Fiscal Year 2020.
- \$1.6 million increase in Supplemental Pension Savings Plan driven by an increase in Post Proposition B employees.

Table 4 shows the change in fringe benefits by type in the General Fund from Fiscal Year 2019 to Fiscal Year 2021.

General Fund Expenditures

Table 4: Fiscal Year 2021 General Fund Fringe Benefits by Fringe Type

Fringe Type	FY 2019 Actual	FY 2020 Adopted Budget	FY 2021 Adopted Budget	FY 2020 – FY 2021 Change	Percent Change
Fixed					
Long-Term Disability	\$ 39	\$ -	\$ 1,854,563	\$ 1,854,563	0.0%
Other Post-Employment Benefits	42,617,982	42,294,990	42,982,514	687,524	1.6%
Retirement ADC ¹	243,031,528	264,834,113	277,709,202	12,875,089	4.9%
Risk Management Administration	7,223,270	8,320,868	7,233,181	(1,087,687)	(13.1%)
Unemployment Insurance	829,773	808,322	822,843	14,521	1.8%
Workers' Compensation	21,245,335	26,479,946	29,324,584	2,844,638	10.7%
Fixed Subtotal	314,947,927	342,738,239	359,926,887	17,188,648	5.0%
Variable					
Employee Offset Savings	\$ 6,300,222	\$ 6,246,093	\$ 5,960,045	\$ (286,048)	(4.6%)
Flexible Benefits	92,878,820	84,679,251	90,316,671	5,637,420	6.7%
Medicare	8,843,697	8,088,040	9,094,656	1,006,616	12.4%
Retiree Medical Trust	866,187	900,749	943,898	43,149	4.8%
Retirement 401 Plan	220,284	226,990	214,132	(12,858)	(5.7%)
Retirement DROP	1,591,018	1,733,416	1,606,914	(126,502)	(7.3%)
Supplemental Pension Savings Plan	20,730,777	22,220,150	23,809,360	1,589,210	7.2%
Variable Subtotal	131,431,005	124,094,689	131,945,676	7,850,987	6.3%
Fringe Benefits	\$ 446,378,932	\$ 466,832,928	\$ 491,872,563	\$ 25,039,635	5.4%

¹ Based on actuarial valuation prepared for SDCERS by Cheiron as of June 30, 2019

For a detailed discussion on fringe benefits, refer to the Citywide Budget Overview section of this Volume.

Supplies

The Supplies category includes costs for office supplies, books, tools, uniforms, safety supplies, and building and electrical materials, among others. The Supplies category for the Fiscal Year 2021 Adopted Budget totals \$30.3 million, an increase of \$3.0 million or 11.2 percent from the Fiscal Year 2020 Adopted Budget.

This net increase is primarily attributed to the removal of a one-time decrease in Fiscal Year 2020 of \$3.0 million for the transfer of material budget for repair and maintenance of sidewalks, streetlights, signage and traffic signals from the Transportation and Storm Water Department to the Infrastructure Fund.

Contracts

The Contracts category includes the cost of legal fees, insurance, refuse disposal fees, fleet vehicle usage and assignment fees, rent expenses, consulting services and other contractual expenses. The Contracts category for the Fiscal Year 2021 Adopted Budget totals \$281.4 million, an increase of \$34.5 million or 14.0

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percent from the Fiscal Year 2020 Adopted Budget. This increase is primarily due to the following adjustments:

- \$30.0 million in the Homelessness Strategies Department related to a one-time increase for the Operation Shelter to Home supported by CARES Act funds. For additional information on Operation Shelter to Home, please refer to the COVID-19 State and Federal Relief Funds in the Citywide Budget Overview section of this Volume;
- \$10.8 million in the Economic Development Department related to a one-time increase for the Small Business Relief Fund (SBRF) supported by CARES Act Funds. For additional information on SBRF, please refer to COVID-19 State and Federal Relief Funds in the Citywide Budget Overview section of this Volume;
- \$6.9 million in the Citywide Program Expenditures Department associated with citywide elections, the redistricting commission, public liability insurance premiums, and reimbursements for right-of-way permits.

This amount is offset by the following reductions:

- \$6.3 million in the Citywide Program Expenditures Department associated with a reduction of contracts in the General Fund to be implemented citywide;
- \$5.1 million in the Storm Water Department associated with channel maintenance and storm water support; and
- \$2.3 million in the Citywide Program Expenditures Department associated with a decrease in the General Fund contribution to the Public Liability Fund.

Information Technology

The Information Technology category includes the costs related to hardware and software maintenance, help desk support, and other information technology (IT) services. The Information Technology category for the Fiscal Year 2021 Adopted Budget totals \$47.2 million, an increase of \$8.1 million or 20.7 percent from the Fiscal Year 2020 Adopted Budget. This increase is primarily due to the following additions:

- \$7.8 million increase in all departments related to citywide information technology services such as cybersecurity, desktop, data center, enterprise GIS, network, and application support;
- \$314,939 increase in IT expenditures in a variety of departments including funding in the Fire-Rescue Department to establish a back-up dispatch facility at Chollas and in the Performance and Analytics Department for Get It Done enhancements.

Energy and Utilities

The Energy and Utilities category includes the costs of electricity, fuel, gas, and other related expenditures. The Energy and Utilities category for the Fiscal Year 2021 Adopted Budget totals \$51.5 million, a decrease of \$46,247 or 0.1 percent from the Fiscal Year 2020 Adopted Budget. This net decrease is primarily due to revised energy expenditures.

Other

The Other category includes miscellaneous expenditures that do not fall under one of the other expenditure categories. The Fiscal Year 2021 Adopted Budget for the Other category totals \$4.9 million, a decrease of \$424,230 or 8.0 percent from the Fiscal Year 2020 Adopted Budget.

This net decrease is primarily due to the removal of one-time increases in Fiscal Year 2020 associated to the Lateral and Recruitment Incentive Programs in the Police Department.

General Fund Expenditures

Transfers Out

The Transfers Out category includes transfers of funding between City funds, including the allocation of funds to City reserves and transfers of funding for annual debt service payments for outstanding bonds. The Transfers Out category for the Fiscal Year 2021 Adopted Budget totals \$42.6 million, a decrease of \$43.6 million or 50.6 percent from the Fiscal Year 2020 Adopted Budget.

This decrease is primarily due to the following reductions:

- \$44.4 million for the removal of one-time expenditures budgeted in Fiscal Year 2020 primarily for transfer to the Capital Improvements Program, contributions to the Infrastructure Fund, General Fund Reserve, Pension Payment Stability Reserve, and the Public Liability Reserve;
- \$14.5 million reduction related to the General Fund deferred capital bond debt service due to the stadium sale, to be paid for from the Capital Outlay Fund in Fiscal Year 2021;
- \$4.0 million for the removal of in one-time expenditures budgeted in Fiscal Year 2020 to support the Commission for Arts & Culture annual allocation; and
- \$1.5 million reduction in the transfer to the Mission Bay and Regional Park Improvement Funds.

This decrease is partially offset with the following increases:

- \$9.7 million in the Homelessness Services Department for the one-time transfer to establish the COVID-19 Rent Relief Fund; and
- \$5.7 million in the Citywide Program Expenditures Department related to the contribution to the Infrastructure Fund per City Charter Section 77.1 associated with the reconciliation of Fiscal Year 2019 actual activity; and
- \$3.0 million in the Office of Race and Equity for the transfer to the Community Equity Fund; and
- \$2.0 million in the Economic Development Department for the one-time transfer to the Small Business Relief Fund.

Capital Expenditures

The Capital Expenditures category for the Fiscal Year 2021 Adopted Budget totals \$1.5 million, a decrease of \$218,246 or 12.8 percent from the Fiscal Year 2020 Adopted Budget.

This net decrease is primarily related to the removal of one-time expenditures budgeted in Fiscal Year 2020 in the Parks and Recreation Department for equipment purchases and for improvements at the Dispatch Center in the Fire-Rescue Department.

Debt

The Debt category for the Fiscal Year 2021 Adopted Budget totals \$21.8 million, an increase of \$1.7 million or 8.4 percent from the Fiscal Year 2020 Adopted Budget. This category includes long-term debt and liabilities such as bonds, loans, and capital lease obligations.

This net increase is primarily due to the following increases:

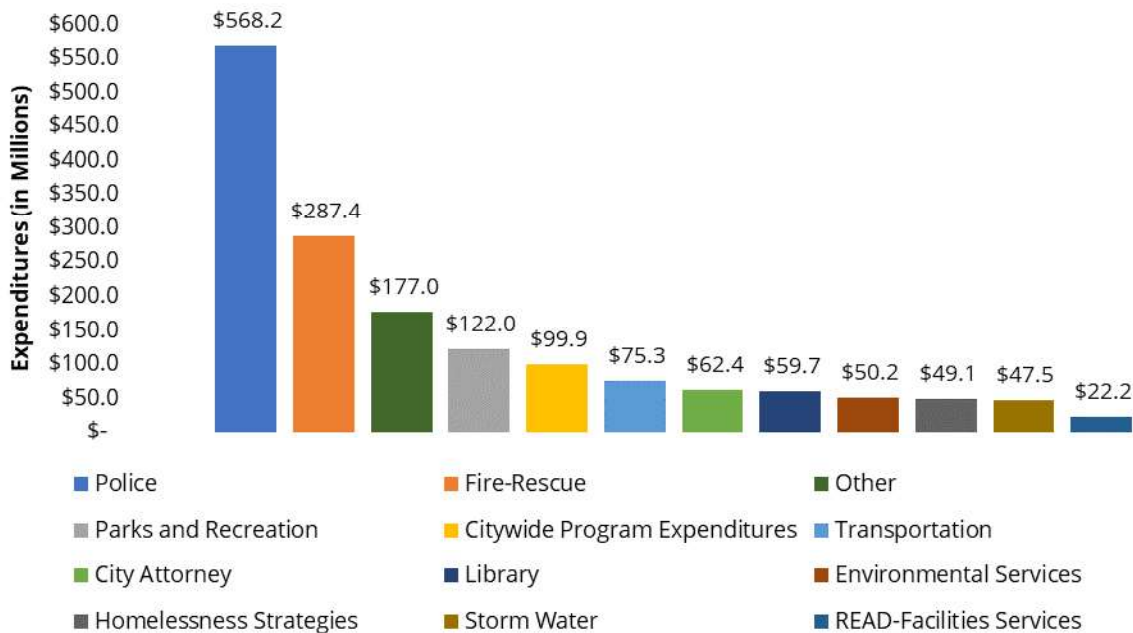
- \$947,402 in the Citywide Program Expenditures Department for revised rent expenditures of various facilities citywide that had been budgeted under the Debt category and will be moved to the Contracts category in Fiscal Year 2021; and
- \$776,962 in the Transportation Department associated to changes in the amortization schedules of energy efficient projects and inclusion of the General Electric Government Finance Master Lease Loan.

General Fund Expenditures

General Fund Departments

Figure 2 summarizes the Fiscal Year 2021 Adopted General Fund budgeted expenses by department. The ten largest General Fund expenditure budgets by department are displayed individually. All other General Fund departments are combined in the Other category. For a complete review of expenditures by department in the General Fund, refer to the Financial Summary and Schedules section of this Volume.

Figure 2: Fiscal Year 2021 Adopted General Fund Expenditures by Department (in millions)



Note: The Other category includes: City Auditor, City Clerk, City Council, City Treasurer, Communications, Debt Management, Department of Finance, Department of Information Technology, Development Services, Economic Development, Ethics Commission, General Services, Government Affairs, Human Resources, Mobility, Neighborhood Services, Office of Boards & Commissions, Office of Homeland Security, Office of Race & Equity, Office of the Assistant COO, Office of the Chief Financial Officer, Office of the Chief Operating Officer, Office of the IBA, Office of the Mayor, Performance & Analytics, Personnel, Planning Public Utilities, Public Utilities Branch, Purchasing & Contracting, Real Estate Assets, Smart & Sustainable Communities, and Sustainability.

Significant Budget Adjustments

The following is a summary of critical expenditures and budget reduction proposals primarily in response to the COVID-19 pandemic included in the Fiscal Year 2021 Adopted Budget. After incorporating all adjustments, the Fiscal Year 2021 Adopted Budget maintains a balanced budget.

Critical Expenditures

City Attorney

City Attorney's Office Internship Program

This adjustment includes the addition of 1.75 Legal Intern - Hourly and the reduction of 1.00 Senior Legal Intern - Hourly for a net reduction of \$1,609 in expenditures to help support recruitment with the goal to attract future Deputy City Attorney applicants for future employment.

General Fund Expenditures

Citywide Program Expenditures

Transfer to Infrastructure Fund

This adjustment includes the addition of \$5.7 million in one-time non-personnel expenditures for the transfer to the Infrastructure Fund. This contribution is associated with the Fiscal Year 2019 reconciliation amount based on higher than anticipated revenues being transferred to the Infrastructure Fund as approved by the City Council.

Redistricting Commission

This adjustment includes the addition of \$198,411 in one-time non-personnel expenditures to support the redistricting commission which will re-evaluate City Council Districts as mandated by the City Charter.

Transfer to the Capital Improvements Program (CIP) Budget

This adjustment includes the addition of \$547,000 in one-time non-personnel expenditures for a transfer to the Capital Improvements Program (CIP) Budget for the Sherman Heights Community Center.

Flexible Benefit Plan Adjustment

This adjustment includes the addition of \$6.9 million in citywide fringe benefits as a result of negotiated changes in how the flexible benefit plan will be administered for new and existing employees, including changes to tiers and cash-back options.

Public Liability Insurance

This adjustment includes the addition of \$3.4 million in one-time non-personnel expenditures to support the Public Liability insurance.

Citywide Elections

This adjustment includes the addition of \$2.0 million in one-time non-personnel expenditures for anticipated citywide elections for Mayor, City Attorney, Council Districts 1, 3, 5, 7, 9, and five ballot measures.

Right-of-Way Permit Reimbursement

This adjustment includes the addition of \$1.1 million in one-time transfer to the Engineering and Capital Projects Fund associated to Fiscal Year 2019 inspections for right of way utility permits.

Commercial Paper Issuance

This adjustment includes the addition of \$500,000 for potential -interest and fees to support the issuance of commercial paper in Fiscal Year 2021.

Assessments on Public Property

This adjustment includes the addition of \$132,872 in non-personnel expenditures in the Citywide Program Expenditures Department related to assessments levied on City property in maintenance assessment districts.

Department of Information Technology

Internet Access for Low Income Communities Pilot Program

This adjustment includes the addition of \$500,00 in one-time non-personnel expenditures to support a pilot program that will provide internet access to low-income communities.

Personal Computer (PC) Replacement

This adjustment includes the addition of \$206,030 in non-personnel expenditures to support the debt financing of computers replaced through the General Fund PC Replacement Program.

General Fund Expenditures

Development Services

City Services Billed

This adjustment includes the addition of \$147,000 in non-personnel expenditures for analytical and payroll services provided by the Development Services Fund.

Economic Development

CARES Act Funding – Small Business Relief Fund

This adjustment includes the addition of \$12.8 million in one-time non-personnel expenditures and associated revenue to support CARES Act Funding eligible expenses to support businesses impacted by COVID-19 closures.

Environmental Services

Clean SD

This adjustment includes the addition of 3.00 FTE positions and non-personnel expenditures of \$2.9 million in the Environmental Services Department to maintain current service levels. For additional information about Clean SD, please refer to the Citywide Budget Overview section of this Volume.

CARES Act Funding Refuse Collection Enhancement

This adjustment includes the addition of \$1.1 million in one-time non-personnel expenditures and \$1.2 million in CARES Act revenue in the Environmental Services Department to support enhanced refuse collection efforts during the COVID-19 pandemic.

Clean SD Positions and Equipment

This adjustment includes the addition of 4.00 Code Compliance Officers and \$320,434 in non-personnel expenditures in the Environmental Services Department to support encampment abatement activities. For additional information about Clean SD, please refer to the Citywide Budget Overview section of this Volume.

Environmental Health Inspector

This adjustment includes the addition of 1.00 Environmental Health Inspector and expenditures of \$84,692 and associated revenue to support the Santa Clara Paint Lawsuit Settlement Agreement.

Fire-Rescue

CARES Act Funding – Fire-Rescue Upstaffing

This adjustment includes the addition of \$1.9 million in one-time expenditures and \$5.0 million in one-time revenue to support an increase emergency medical services and upstaffing to respond to the COVID-19 public health emergency.

Overtime Fringe Adjustment

This adjustment includes the addition of \$1.7 million in fringe benefits associated to overtime expenditures. This adjustment is specifically tied to Medicare and Supplemental Pension Savings Plan for post Proposition B employees.

North University Fire Station

This adjustment includes the addition of 12.00 FTE positions and expenditures of \$1.5 million to support the operation of the North University Fire Station. The fire station is expected to open in the fall of Fiscal Year 2021.

Port Security Vessel Grant Match

This adjustment Port Security Vessel Grant Match This adjustment includes the addition of non-personnel expenditures of \$250,000 related to a Port Security Grant match for the purchase of a Lifeguard vessel.

General Fund Expenditures

Structural PPE Replacement

This adjustment includes the addition of \$237,986 in one-time non-personnel expenditures for the replacement of structural personal protective equipment to comply with the National Fire Protection Association standard.

Reimbursable Airport Training & Equipment

This adjustment includes the addition of reimbursable non-personnel expenditures of \$138,000 associated with the Airport Authority contract for mandated training and equipment in compliance with Occupational Safety and Health Administration, Federal Aviation Administration, and National Fire Protection Association standards.

Fire Dispatch Administrator

This adjustment includes the addition of 1.00 Fire Dispatch Administrator and expenditures of \$116,502 to increase span of control and support the level of dispatch services provided contractually to other agencies.

Addition of Deputy Fire Chief

This adjustment includes the addition of 1.00 Deputy Fire Chief and reduction of 1.00 Command Battalion Chief for a net increase of \$28,503 in expenditures to oversee Emergency Medical Services, Training, Health & Safety, and Professional Standards Unit in conjunction with the reorganization of the Emergency Command and Data Center (ECDC) Battalion Chiefs.

Fire-Rescue Staffing Model and Relief Pool

This adjustment includes the addition of 37.00 FTE positions and a net decrease in expenditures of \$506,722 in the Fire-Rescue Department to support the constant staffing model through the implementation of Year 2 of the 3-year Fire Suppression Relief Pool (Relief Pool) and one additional Fire Academy. The Relief Pool is intended to be a unit that provides full-time staffing to cover shifts for sworn personnel that are on annual leave or holiday.

As part of Year 2 of the Relief Pool, the following adjustments have been included in the Fiscal Year 2021 Adopted Budget:

- Addition of 37.00 FTE positions and personnel expenditures of \$4.5 million to fill the Relief Pool. These positions will be permanent and be filled by fire suppression staff dedicated to backfilling for staffing shortfalls associated with leave time taken via straight time pay as opposed to overtime;
- Addition of \$431,324 in expenditures for one additional Fire Academy in Fiscal Year 2021 Adopted Budget to staff the Relief Pool; and
- Decrease of \$5.5 million in overtime expenditures and associated fringe benefits associated with a decrease in overtime for leave time taken of existing positions.

Homelessness Strategies

CARES Act Funding - Operation Shelter to Home

This adjustment includes the addition of \$30.0 million in one-time non-personnel expenditures with supporting revenue to provide funding for CARES Act eligible expenses in support of Operation Shelter to Home. Please refer to COVID-19 State and Federal Relief Funds within the Citywide Budget Overview section of this Volume for additional information on Operation Shelter to Home.

CARES Act Funding - COVID-19 Rent Relief Fund

This adjustment includes the addition of \$9.7 million in one-time non-personnel expenditures with supporting revenue to provide funding for CARES Act eligible expenses to establish the COVID-19 Rent Relief Fund. Please refer to COVID-19 State and Federal Relief Funds within the Citywide Budget Overview section of this Volume for additional information on the COVID-19 Rent Relief Fund.

General Fund Expenditures

Homeless Shelters and Programs

This adjustment includes the addition of \$3.2 million in non-personnel expenditures to support one or more shelters to make neutral the loss of 200 beds from the transfer of the Midway district bridge shelter to Chula Vista. The goal of the City is to maintain or increase shelter capacity in accordance with the recently approved Community Action Plan on Homelessness. The use of funds will likely include one or more of the following: a further expansion of Golden Hall, an expansion opportunity at Father Joe's Imperial Avenue campus, and the funding of shelter related to criminal justice diversion.

Expansion of the Person-Centered Unsheltered Outreach Program

This adjustment includes the addition of \$1.5 million in non-personnel expenditures to support the expansion of the Person-Centered Unsheltered Outreach Program.

Fiscal and Program Support

This adjustment includes the addition of 2.00 Program Managers and 1.00 Program Coordinator and total expenditures of \$486,434 and revenue of \$487,340 to support the newly created Homelessness Strategies Department. These positions will provide an organizational structure to the department needed to keep pace with newly received grant revenue, audit recommendations, and adopted policy.

Reclassification of Program Manager to Department Director

This adjustment includes the reclassification of 1.00 Program Manager to 1.00 Department Director and net expenditures of \$0 for the newly created Homelessness Strategies Department. Per Charter Section 26, all newly created departments included in the Adopted Budget must be approved by ordinance via a two-thirds vote from the City Council.

Human Resources

Sexual Harassment Prevention Training

This adjustment includes the addition of \$72,632 in non-personnel expenditures in the Human Resources Department to manage and administer the citywide Sexual Harassment Prevention Training program.

Library

CARES Act Funding – Library Staffing and Supplies

This adjustment includes the addition of \$76,721 in one-time non-personnel expenditures and \$893,437 in one-time revenue to support CARES Act Funding eligible expenses associated with reassigned staff and supplies.

Mobility

New Mobility Department

This adjustment includes the addition of 1.00 Executive Director, 1.00 Program Manager, 1.00 Senior Management Analyst, and 1.00 Program Coordinator and total expenditures of \$675,182 and revenue of \$172,372 to support the new Mobility Department, provide fiscal and administrative support, and for Mobility Analytics programmatic support and coordination. Per Charter Section 26, all newly created departments included in the Adopted Budget must be approved by ordinance via a two-thirds vote from the City Council.

Office of Boards & Commissions

Citizens' Advisory Board on Police/Community Relations

This adjustment includes the addition of 1.00 Executive Director in the Office of Boards and Commissions. This position is offset by a decrease of 1.00 Mayor's Representative 2 from the Mayor's Office, for a net increase of \$3,099. This position will lead the Citizens Advisory Board on Police/Community Relations.

General Fund Expenditures

Office of Race and Equity

Transfer to the Community Equity Fund

This adjustment includes the addition of \$3.0 million in non-personnel expenditures associated with the Community Equity Fund.

New Office of Race and Equity

This adjustment includes the addition of 3.00 FTE positions and associated non-personnel expenditures for total expenditures of \$825,021 to establish the Office of Race & Equity.

Parks and Recreation

CARES Act Funding – Parks and Recreation Staffing and Supplies

This adjustment includes the addition of \$400,000 in one-time overtime expenditures and \$10.2 million in one-time CARES Act Fund revenue for reassigned staff and supplies.

New Facilities

This adjustment includes the addition of 1.00 Recreation Center Director 1, 2.00 Ground Maintenance Utility Worker 2s, and 0.50 Recreation Leader Hourly 1 and \$297,028 in total expenditures to support the expansion, maintenance, and operations of the following new joint use facilities and parks: 14th Street Promenade, Bay Terraces Senior Center, and Harriet Tubman Charter Joint-Use Park.

Police

Police Zero-Based Overtime Budget

This adjustment includes the addition of \$2.1 million in overtime expenditures and associated fringe benefits to align with historical overtime expenditure levels. This adjustment also includes the addition of \$829,691 in on-going revenue for increased activity related to grants, Petco Park, and other special events throughout the city.

Clean SD

This adjustment includes the addition of \$3.6 million in overtime expenses to maintain Clean SD service levels for items that were funded on a one-time basis in Fiscal Year 2020. For additional information about Clean SD, please refer to the Citywide Budget Overview section of this Volume.

CARES Act Funding – Policing Staffing and Supplies

This adjustment includes the addition of \$2.3 million in expenditures for increased sanitation and purchasing of protective equipment which are offset by an estimated \$8.3 million increase in anticipated Cares Act revenue.

Lateral and Recruitment Incentive Programs

This adjustment includes the addition of \$68,000 in one-time non-personnel expenditures to support the Lateral and Recruitment Incentive Programs. This program is scheduled to end in Fiscal Year 2020, and this addition supports the remaining payments for Officers who qualified for incentive pay prior to the program ending; \$55,000 for the Lateral Police Officer 2 Incentive Program and \$13,000 for the Police Officer Recruitment Program

Sexual Assault Evidence Kits (SB22)

This adjustment includes the addition of 4.00 Criminalist 2s and total expenditures of \$342,679 for the timely analysis of all collected sexual assault evidence as required by Senate Bill 22.

General Fund Expenditures

Purchasing & Contracting

Animal Control and Services Program

This adjustment includes the addition of \$1.8 million in non-personnel expenditures in the Purchasing and Contracting Department to support the animal services program, including a spay/neuter voucher program.

Disparity Study

This adjustment includes the addition of \$248,785 in one-time non-personnel expenditures and \$124,393 in associated revenue in the Purchasing & Contracting Department to support the completion of the disparity study. The disparity study began at the start of calendar year 2020 and is expected to conclude in FY 2021.

Real Estate Assets – Facilities Division

Public Utilities Department Facilities Support

This adjustment includes the addition of 3.00 FTE positions, total expenditures of \$218,851 and supporting revenue of \$455,936 to support the Public Utilities Department. Facilities Services will receive revenue from the Public Utilities Department funds. The additional revenue will offset the additional personnel expense in the General Fund.

Smart and Sustainable Communities Branch

Franchise Agreement Consultant

This adjustment includes the addition of \$750,000 in one-time non-personnel expenditures related to the consultant contract for negotiating and evaluating the City's energy distributor. San Diego Gas and Electric currently operates under a 50-year City franchise that was granted in 1970. The agreement is set to expire in Calendar Year 2020 and the City anticipates the need to retain outside consultants to prepare for and advise the City during these negotiations and evaluate the City's energy distributor.

Storm Water

New Storm Water Department

This adjustment includes the addition of 1.00 Department Director and the repurpose of 1.00 Assistant Deputy Director to 1.00 Deputy Director and total expenditures of \$549,496 to lead the newly created Storm Water Department. The Department Director position is expected to be offset by the addition of Community Parking District revenues. The Deputy Director position is expected to lead the Operations & Maintenance Division. Per Charter Section 26, all newly created departments included in the Adopted Budget must be approved by ordinance via a two-thirds vote from the City Council.

Sustainability

Climate Action Plan Support

This adjustment includes the addition of \$250,000 in non-personnel expenditures in the Sustainability Department for professional services to support the Climate Action Plan.

Transportation

Addition of Tree Planting

This adjustment includes the addition of \$300,000 in one-time non-personnel expenditures in the Transportation Department to address the backlog of new tree plantings.

Budget Reduction Proposals

In order to balance the General Fund and mitigate the impact from the COVID-19 pandemic, a total of \$41.8 million of ongoing operating expenditure reductions were included in the Fiscal Year 2021 Adopted Budget.

General Fund Expenditures

City Attorney

Reduction for Independent Departments

This adjustment includes the reduction of \$2.4 million in personnel expenditures implemented on Independent Departments based on a four percent reduction from the Department's Fiscal Year 2020 Adopted Budget.

City Treasurer

Treasury Accounting and Delinquent Accounts

This adjustment includes the reduction of 1.00 Account Clerk, 1.00 Clerical Assistant 2, 1.00 Administrative Aide 2 and total expenditures of \$282,914 associated with the Treasury Accounting and Delinquent Accounts sections in the Office of the City Treasurer. The reduction of this position will decrease response time related to audit outreach and referrals, and customer services.

Reduction of 2.00 Accountant 2s

This adjustment includes the reduction of 2.00 Accountant 2s and total expenditures of \$187,044 in support of the revenue auditing activity related to Transient Occupancy Tax and Short-Term Rental Ordinance programs in the Office of the City Treasurer. These reductions are not expected to impact current service levels as the department has efficiently operated without these vacant positions.

Reduction of Assistant Director

This adjustment includes the reduction of 1.00 Assistant Director and total expenditures of \$143,012 in the Office of the City Treasurer. This position supported the Treasury Accounting and Business Tax sections.

Reduction of Senior Account Clerk

This adjustment includes the reduction of 1.00 Senior Account Clerk and total expenditures of \$108,466 in the Office of the City Treasurer associated with payment collection processing in the Delinquent Accounts section. The duties performed by this position will be absorbed by existing staff with minimal service level impacts.

Reduction of Non-Personnel Expenditures

This adjustment includes the reduction of \$77,700 in non-personnel expenditures in the Office of the City Treasurer related to travel, training, and miscellaneous contractual services.

Reduction of Collections Investigator 1

This adjustment includes the reduction 1.00 Collection Investigator 1 and total expenditures of \$67,266 in the Office of the City Treasurer. The reduction will have no service level impact as the Department continues to have vacancies in this classification. The Department will re-evaluate resources once the new delinquent accounts system is implemented.

Reduction of Public Information Clerk

This adjustment includes the reduction of 1.00 Public Information Clerk and total expenditures of \$66,145 in the Office of the City Treasurer associated with parking permit and citation services in the Parking Administration section. The clerical duties performed by this position will be absorbed by existing staff and will decrease customer response times.

Reduction of Public Information Clerk

This adjustment includes the reduction of 1.00 Public Information Clerk and total expenditures of \$59,422 in the Office of the City Treasurer associated with Business Tax administration. The reduction of this position will result in decreased response times related to business tax administration services including the posting of revenue and response to customer inquiries.

General Fund Expenditures

Citywide Program Expenditures

Public Liability Rate Relief

This adjustment includes the one-time reduction of \$2.0 million in of non-personnel expenditures to spend down excess funds in the Public Liability Operating Fund.

Debt Service Payments Related to the Stadium Sale

This adjustment includes the reduction of \$14.5 million in non-personnel expenditures associated with the use of anticipated Stadium sale proceeds for General Fund debt service that will be paid out of the Capital Outlay Fund.

Communications

Non-Personnel Expenditures

This adjustment includes the reduction of \$91,506 in non-personnel expenditures in the Communications Department associated with contracts, capital, supplies, and transportation allowance expenditures.

Reduction of Senior Public Information Officer

This adjustment includes the reduction of 1.00 Senior Public Information Officer and total expenditures of \$100,653 and a revenue decrease of \$45,277 in the Communications Department.

City Council Districts and Council Administration

Reduction for Independent Departments

This adjustment includes the reduction of \$578,680 in personnel expenditures implemented on all City Council Offices and the Council Administration Department based on a four percent reduction from the Department's Fiscal Year 2020 Adopted Budget.

Debt Management

Reduction of Senior Management Analyst

This adjustment includes the reduction of 1.00 Senior Management Analyst and total expenditures of \$103,555 in the Bond Finance & Administrative section of the Debt Management Department.

Reduction of State Revolving Fund Loan Program Manager

This adjustment includes the reduction of 1.00 Debt Manager and total expenditures of \$148,319 in the Debt Management Department that supports the Infrastructure Loan Unit.

Reduction of Associate Economist

This adjustment includes the reduction of 1.00 Associate Economist and total expenditures of \$95,960 in the Debt Management Department that provides cross-functional department duties.

Reduction of Contractual Services

This adjustment includes the reduction of \$23,443 in non-personnel expenditures due to anticipated savings in travel, training, and contractual services related to the Community Choice Aggregation and other municipal financial advisory services.

Department of Finance

Reduction of Citywide Financial Support

This adjustment includes the reduction of 8.27 FTE Positions and total expenditures of \$760,506 in the Department of Finance associated with providing citywide financial support for the budget processes, internal controls, accounts payable and financial accounting.

General Fund Expenditures

Development Services

Reduction of Code Enforcement Non-Personnel Expenditures

This adjustment includes the reduction of \$283,978 in non-personnel expenditures in the Development Services Department associated to miscellaneous supplies and contracts supporting the Code Enforcement Division.

Economic Development

Reduction of Small Business Enhancement Program

This adjustment includes the reduction of \$485,000 in non-personnel expenditures in the Economic Development Department associated with Small Business Enhancement Program.

Reduction of Local Business Support

This adjustment includes the reduction of 2.00 Community Development Specialists, 1.00 Word Processing Operator, 2.00 Management Interns – Hourly, and total expenditures of \$414,317 in the Economic Development Department associated with providing support for the attraction, retention and expansion of businesses in the City.

Elimination of Business Cooperation Program

This adjustment includes the reduction of \$210,000 in non-personnel expenditures in the Economic Development Department associated with the use of tax rebates under the Business Cooperation Program.

Ethics Commission

Reduction of Independent Departments

This adjustment includes the reduction of \$51,294 in non-personnel expenditures implemented on Independent Departments based on a four percent reduction from the Department's Fiscal Year 2020 Adopted Budget.

Environmental Services

Reduction in the Weekly Residential Refuse Collection Program

This adjustment includes the reduction of 5.00 Sanitation Driver 2s, and 2.00 Sanitation Driver 3s and total expenditures of \$875,467 in the Environmental Services Department that support the Weekly Residential Refuse Collection Program. This reduction is not expected to impact service levels.

Reduction of Non-Personnel Expenditures

This adjustment includes the reduction of \$225,273 in non-personnel expenditures supporting the weekly collection services, hazardous waste storage, waste reduction, and training.

Sidewalk Sanitizing

This adjustment includes the reduction of \$200,000 in non-personnel expenditures in the Environmental Services Department associated with anticipated saving in sidewalk sanitizing expenditures.

Reduction of Hazmat Inspector 2

This adjustment includes the reduction of 1.00 Hazmat inspector 2 and total expenditures of \$106,054 that supports the Disposal and Environmental Protection Division.

Reduction in Non-Personnel Expenditures

This adjustment includes the reduction of \$54,183 in non-personnel expenditures in the Environmental Services Department associated with performing as needed and emergency building maintenance at the Environmental Services Operations Station.

General Fund Expenditures

Fire-Rescue

Reduction of South UC Fast Response Squad (FRS)

This adjustment includes the reduction of 2.00 Fire Captains, 2.00 Fire Fighter 2/Paramedics, and total expenditures of \$388,806 associated with the elimination of the South University City Fast Response Squad. This reduction in service will align with the operations of the new North University Fire Station.

Reduction of Helicopter 1 Maintenance

This adjustment includes the reduction of \$350,000 in non-personnel expenditures associated with parts, inspections, and maintenance of helicopter 1 as a result of the aircraft being placed in storage and increased capacity and use of remaining helicopter fleet. The service level impact of this reduction will be minimal and if needed, the helicopter could be placed back in service within two weeks.

Reduction of Swift Water and Cliff Rescue/Training

This adjustment includes the reduction of \$115,090 in non-personnel expenditures in the Lifeguard Division associated to not traveling for the Swift Water Rescue Team (SRT) and Cliff Rescue Instructor trainings.

Homelessness Strategies Department

Reduction of Bridge Shelter Expenditures

This adjustment includes the reduction of \$2.1 million in bridge shelter ancillary costs in the Homelessness Strategies Department for 16th & Newton and Golden Hall bridge shelters. Operations will no longer be funded by the Housing Commission, and ancillary services will be supported by a state grant.

San Diego Housing Commission Funding

This adjustment includes the reduction of \$420,106 in non-personnel expenditures in the Homelessness Strategies Department associated with the transfer to the San Diego Housing Commission for homelessness support.

Human Resources

Reduction of Associate Human Resources Analyst

This adjustment includes the reduction of 1.00 Associate Human Resources Analyst and total expenditures of \$158,121 in the Human Resources Department supporting the Labor Relations section.

Reduction of Child Program Coordinator

This adjustment includes the reduction of 1.00 Program Coordinator and total expenditures of \$116,428 in the Human Resources Department supporting the Child Care Program, and the Labor Relations section.

Reduction of Miscellaneous Non-Personnel Expenditures

This adjustment includes the reduction of \$41,542 in non-personnel expenditures in the Human Resources Department associated with construction management, fee membership, office supplies, training-in town, and consultant services. This reduction is expected to have a minimal impact to current service levels

Internal Operations

Reduction of Deputy Chief Operating Officer

This adjustment includes the reduction of 1.00 Deputy Chief Operating Officer and total expenditures of \$427,141 in the Internal Operations Department.

Library

Reduction of Maintenance and Repair Services

This adjustment includes the reduction of \$45,000 in non-personnel expenditures in the Library Department associated to as-needed services and equipment. Services and equipment include HVAC labor,

General Fund Expenditures

security camera maintenance, elevator inspection and related permits, book sorter equipment, and replacement of equipment.

Reduction of Miscellaneous Professional Services

This adjustment includes the reduction of \$150,000 in non-personnel expenditures in the Library Department associated to as-needed services such as installation of equipment and incidental building material replacement.

Office of Boards and Commissions

Reduction of Administrative Aide 2

This adjustment includes the reduction of 1.00 Administrative Aide 2 and total expenditures of \$123,383 in the Office of Boards & Commissions. The reduction of this position will result in limited administrative support to the Gang Commission, Human Relations Commission and Citizens' Review Board sections.

Office of the Assistant COO

Reduction of Miscellaneous Supplies and Services

This adjustment includes the reduction of \$1,700 in non-personnel expenditures in the Office of the Assistant Chief Operating Officer (ACOO) associated with supplies, postage, books, and print shop services.

Office of the Chief Operating Officer

Reduction of Sr. Legislative Recorder

This adjustment includes the reduction of 1.00 Sr Legislative Recorder and total expenditures of \$134,270 in the Docket Office.

Office of the Independent Budget Analyst

Reduction for Independent Departments

This adjustment includes the reduction of \$87,563 in personnel expenditures in the Office of the Independent Budget Analyst based on a four percent reduction from the Department's Fiscal Year 2020 Adopted Budget.

Office of the Mayor

Reduction of Mayor's Representative 2's

This adjustment includes the reduction of 2.00 Mayor's Representative 2s and total expenditures of \$364,150 in the Office of the Mayor.

Non-Personnel Expenditures

This adjustment includes the reduction of \$32,000 in non-personnel expenditures in the Office of the Mayor related to office supplies, parking stamps, travel, and print shop services.

Parks and Recreation

Reduction of Developed Regional Parks Support

This adjustment includes the reduction of 13.00 FTE positions and total expenditures of \$1.0 million in the Developed Regional Parks Division associated with support for accounts payable and receivable support, citywide turf maintenance and sweeping, tree maintenance, and programmatic support for Balboa Park and Mission Bay.

Reduction of Citywide Park Maintenance Staff

This adjustment includes the reduction of 3.00 Light Equipment Operators and total expenditures of \$205,604 in the Parks and Recreation Department associated with delayed mowing schedules across Developed Regional Parks citywide.

General Fund Expenditures

Reduction of Administrative Support

This adjustment includes the reduction of 1.00 Senior Management Analyst, 1.00 Word Processing Operator, and total expenditures of \$164,908 in the Administrative Services Division related to administrative support.

Reduction of Grounds Maintenance Worker 2s

This adjustment includes the reduction of 2.00 Grounds Maintenance Worker 2s and total expenditures of \$125,377 in the Parks and Recreation Department related to park maintenance and safety in the Community Parks I Division.

Reduction of Park Ranger

This adjustment includes the reduction of 1.00 Park Ranger and total expenditures of \$78,964 in the Parks and Recreation Department related to Mission Trails Park management.

Performance & Analytics

Reduction to Get It Done

This adjustment includes the reduction of \$150,000 in non-personnel expenditures in the Performance and Analytics Department associated with Get It Done Enhancements. The reduction results in a net Fiscal Year 2021 budget of \$450,000 which is available for critical enhancements

Reduction to Open Data programs

This adjustment includes the reduction of \$65,000 in non-personnel expenditures in the Performance and Analytics Department associated to the Open Data Initiative. Open Data will be limited in its ability to conduct geospatial analysis with City data which will affect relevant department key performance indicators (KPIs).

Reduction to Office Supplies

This adjustment includes a reduction of \$2,500 in non-personnel expenditures in the Performance and Analytics Department associated to office supplies.

Personnel

Reduction for Independent Departments

This adjustment includes the reduction of \$388,662 in personnel expenditures in the Personnel Department based on a four percent reduction from the Department's Fiscal Year 2020 Adopted Budget.

Planning

Anticipated Savings due to Completion of Parks Master Plan

This adjustment includes the reduction of \$399,050 in non-personnel expenditures in the Planning Department related to contractual services for citywide planning efforts due to the anticipated completion of the Parks Master Plan in the Fall of 2020.

Reduction of Support Staff for Citywide Planning

This adjustment includes the reduction of 6.00 FTE Positions, total expenditures of \$287,401, and an increase in revenue of \$447,414 in the Planning Department associated to Community Plan Updates, Multiple Species Conservation Program, and Geographic Information System support.

Reduction of Administrative Support Staff

This adjustment includes the reduction of Reduction of 1.00 Clerical Assistant 2, 1.00 Information Systems Analyst 2, 1.00 Executive Assistant, and total expenditures of \$263,823 in the Planning Department related to administrative support.

General Fund Expenditures

Miscellaneous Expenditures for Community Planning Support

This adjustment includes the Reduction of \$71,000 in non-personnel expenditures in the Planning Department related to Community Planning support.

Police

Reduction of Extension of Shift Overtime

This adjustment includes a reduction of \$1.8 million in overtime expenditures in the Police Department associated to extension of shift related activities.

STAR/PAL Unit Staff

This adjustment includes the reduction of 3.00 Police Officer 2s, 1.00 Police Sergeant, 1.00 Word Processing Operator, and total expenditures of \$1.2 million in the Police Department associated with the STAR/PAL unit.

Helicopter Purchase Maintenance Savings

This adjustment includes the reduction of \$900,000 in one-time non-personnel expenditures in the Police Department associated with helicopter maintenance. With the acquisition of one aircraft through Seized Assets Funds during Fiscal Year 2020 it is estimated that there will be a one-time projected savings in maintenance due to the new helicopter's three (3) year or 2,000-hour warranty.

Reduction of Word Processing Operators

This adjustment includes the reduction of 5.00 Word Processing Operators and total expenditures of \$624,210 in the Police Department. This reduction will require existing staff to absorb the additional workload which may increase errors, processing delays, and the overall efficiency of department operations.

Reduction of Trolley Team Sworn Officers

This adjustment includes the reduction of 2.00 Police Officers 2s, 1.00 Police Sergeant, and total expenditures of \$614,102 in the Police Department associated with the trolley team. The mission of the Metropolitan Transit System (MTS) Joint Agency Task Force (JATF) is to suppress criminal activity and prevent terrorism-related incidents through pro-active enforcement and directed policing. The Task Force uses a variety of methods to target, contact, identify and arrest criminal offenders and their associates in those areas identified as impacting the safe transit on MTS Light Rail Vehicles (LRV), rights of way, and adjacent areas throughout San Diego County.

Air Support Flight Hours and Associated Maintenance

This adjustment includes the reduction of \$547,500 in non-personnel expenditure in the Police Department associated to helicopter maintenance due to the decrease in flight hours. The reduction of three flight hours per day will reduce the amount of maintenance required on the four helicopters currently in operation.

Patrol Operations Police Investigative Service Officer 2s

This adjustment includes the reduction of 7.00 Police Investigative Service Officer 2s and total expenditures of \$546,821 in the Police Department associated to positions within Patrol Operations units that augment sworn patrol and investigative personnel.

Narcotics and Records Civilian Support Staff

This adjustment includes the reduction of 1.00 Clerical Assistant 2, 4.00 Police Records Clerks, and total expenditures of \$321,758 in the Police Department that support the Narcotics and Records functions within the department.

General Fund Expenditures

Reduction of Associate Management Analyst

This adjustment includes the reduction of 1.00 Associate Management Analyst and total expenditures of \$148,440 that supports the Domestic Violence Unit and the Family Justice Center.

Public Utilities Branch

Enterprise Asset-Management Contractual Services

This adjustment includes the reduction of \$84,195 in non-personnel expenditures in the Public Utilities Branch associated with contractual services for the Enterprise Asset Management (EAM) Project.

Purchasing & Contracting

Reduction of Procurement Contracting Officers

This adjustment includes the reduction of 1.00 Senior Procurement Contracting Officer, 1.00 Associate Procurement Officer, and total expenditures of \$201,541 associated with procurement and contracting of goods and services.

Reduction in Administrative Staff

This adjustment includes the reduction of 1.00 Executive Secretary, 1.00 Word Processing Operator, and total expenditures of \$194,342 in the Purchasing and Contracting Department that supports department management and the Equal Opportunity Contracting Program.

Reduction in Non-Personnel Expenditures

This adjustment includes the reduction of \$33,865 in non-personnel expenditures associated with contractual services, supplies, and training.

Real Estate Assets

Reduction of Property Agents

This adjustment includes the reduction of 4.00 Property Agents, 2.00 Supervising Property Agents, and total expenditures of \$620,496 in the Real Estate Assets Department related to acquisition, disposition, and asset management, and contractual expenditures.

Real Estate Assets – Facilities Services Division

Reduction of Stadium Maintenance Positions

This adjustment includes the reduction of 27.17 FTE Positions, total expenditures of \$2.6 million, and the addition of \$236,166 in one-time revenue in the Real Estate Assets – Facilities Services Division. This reduction is associated to the anticipated closure of the Stadium.

Positions Supporting Various Facilities Maintenance Functions

This adjustment includes the reduction of 9.00 FTE positions and expenditures of \$770,852 in the Real Estate Assets – Facilities Services Division. The reduction will impact the department's ability to address any extraordinary maintenance services, which includes sustainability efforts, preventative maintenance and component replacements which may result in additional deferred maintenance costs in future years.

Facilities Administrative Support

This adjustment includes the reduction of 1.00 Administrative Aide 1 and total expenditures of \$109,916 in the Real Estate Assets – Facilities Services Division associated with support staff. The reduction will impact the department's administrative staff.

General Fund Expenditures

Reduction of Maintenance Related Supplies

This adjustment includes the reduction of \$56,729 in non-personnel expenditures in the Real Estate Assets – Facilities Services Division associated with preventative maintenance and component replacements which may result in additional deferred maintenance costs in future years.

Smart and Sustainable Communities

Urban Planning Contractual Services

This adjustment includes the reduction of \$79,130 in non-personnel expenditures in the Smart and Sustainable Communities Department associated with Urban Planning contractual services.

Storm Water

Habitat Mitigation and Environmental Permitting

This adjustment includes the reduction of \$750,000 in non-personnel expenditures in the Storm Water Department associated with habitat mitigation and environmental permitting efforts necessary to perform channel maintenance and other critical flood risk reduction functions.

Watershed Consulting Services

This adjustment includes the reduction of \$495,000 non-personnel expenditures in the Storm Water Department associated with storm water watershed consulting services for Water Quality Improvement Plans, Jurisdictional Runoff Maintenance Plans annual reporting, and future pilot studies. This reduction will affect the ability to respond to Regional Board-required compliance plan updates and negotiate new regulations, and impact staff's ability to identify the best and most efficient/cost effective methods of operating.

Equipment for Storm Water Pump Replacement and Repair

This adjustment includes the reduction of \$395,000 in non-personnel expenditures in the Storm Water Department associated with equipment for storm water pump replacement and repair.

Reduction of Investigative Order Workplan

This adjustment includes the reduction of \$382,282 in non-personnel expenditures in the Storm Water Department for consulting services related to the investigative order workplan for the Storm Water Policy section.

Rentals, Materials, Supplies, and Services

This adjustment includes the reduction of \$381,000 in non-personnel expenditures in the Storm Water Department associated with rentals, materials, supplies and services.

Watershed Asset Management (WAMP) and Capital Improvement Project Development

This adjustment includes the reduction of \$350,000 in non-personnel expenditures in the Storm Water Department associated to the storm water infrastructure & asset management. The reduction would delay the ability of asset management and capital improvement project development.

Storm Water Monitoring Consultant Services

This adjustment includes the reduction of \$305,000 in non-personnel expenditures in the Storm Water Department associated to consultant services for storm water monitoring.

Hydrology and Hydraulic Engineering Studies

This adjustment includes the reduction of \$300,000 in non-personnel expenditures in the Storm Water Department associated with hydrology and hydraulic studies, analysis of erosion after rain events, and corrugated metal pipe assessment.

General Fund Expenditures

Trash Implementation Plan and Water Quality Improvement Plan Implementation Consulting Services

This adjustment includes the reduction of \$260,500 in non-personnel expenditures in the Storm Water Department for consultant services related to Trash Implementation Plan, Water Quality Improvement Plan Implementation, grant application support, as well as sponsorship for Wildcoast and San Diego River Park Foundation.

Alternative Compliance Program

This adjustment includes the reduction of \$250,000 in non-personnel expenditures in the Storm Water Department associated with consultant task orders for Alternative Compliance Program. This reduction will delay to the development of the Alternative Compliance Program which is strongly supported by the development industry.

Reduction of Channel Inspection and Cleaning

This adjustment includes the reduction of \$206,364 in non-personnel expenditures in the Storm Water Department associated with channel inspection and clearing equipment of storm water channel.

Famosa Slough Drainage and Engineering Analyses

This adjustment includes the reduction of \$200,000 in non-personnel expenditures in the Storm Water Department associated with drainage and engineering analyses of the Famosa Slough.

Investigative Order Implementation

This adjustment includes the reduction of \$175,000 in non-personnel expenditures in the Storm Water Department that supports policy consulting services related to implementation of Regional Board investigative orders.

Specialized Equipment Rentals for Storm Drain Inspections

This adjustment includes the reduction of \$130,000 in non-personnel expenditures in the Storm Water Department associated with specialized equipment rentals for storm drain televising inspections.

Storm Water Monitoring

This adjustment includes the reduction of \$120,000 in non-personnel expenditures in the Storm Water Department associated with water quality sample testing and storm water monitoring. Reduction would impact Total Maximum Daily Load (TMDL) quality sample testing and the ability to respond to the Regional Board or other outside requests for increased monitoring efforts.

Reduction of Asset Ownership Verification

This adjustment includes the reduction of \$100,000 in non-personnel expenditures in the Storm Water Department for asset research associated with operations engineering evaluations, and increased flood risk.

Reduction of Support for Storm Water Policy

This adjustment includes the reduction of \$100,000 in non-personnel expenditures in the Storm Water Department associated with regulatory support with the Water Board and other agencies.

Urban Corps Contractual Services

This adjustment includes the reduction of \$100,000 in non-personnel expenditures in the Storm Water Department for services with Urban Corps of San Diego to remove trash and debris along channels.

General Fund Expenditures

Catch Basin and Street Sweeping Data Services

This adjustment includes the reduction of \$90,000 in non-personnel expenditures in the Storm Water Department associated to consultant task order for Catch Basin & Street Sweeping Data. This will reduce the ability to develop plans for storm drain cleaning.

Street Sweeping Route Optimization

This adjustment includes the reduction of \$75,000 in non-personnel expenditures in the Storm Water Department associated with optimization of street sweeping routes. Reduction would delay efforts to improve efficiency evaluation of sweeping routes.

City GIS Services for Digitized Storm Drain Data

This adjustment includes the reduction of \$50,000 in non-personnel expenditures in the Storm Water Department associated with the digitizing of storm drain data.

Consultant Services for Storm Water Reinspection Fee Development

This adjustment includes the reduction of \$40,000 in non-personnel expenditures in the Storm Water Department associated with consultant services for Storm Water reinspection fee development.

Sustainability

Reduction of Smart Streetlights Program

This adjustment includes the reduction of \$1.4 million in non-personnel expenditures in the Sustainability Department associated to the Smart Streetlights Program. This reduction eliminates General Fund support for this program and is associated to the Lightgrid software licensing which manages the LED lights and adaptive controls, API Hosting fees, and operations and maintenance

Transportation

Reduction in Traffic Installation Crews

This adjustment includes the reduction of 1.00 Utility Worker 2, 3.00 Utility Workers 1s, 1.00 Equipment Operator 1, and total expenditures of \$430,004 in the Transportation Department that supports traffic installation crews. This will result in reduction of a quarter of new traffic installations such as bike lanes, continental crosswalks, scooter corrals/signage, etc. Additionally, it will lead to slower implementation of Bicycle Program and Vision Zero initiatives.

SDG&E Street Damage Fee Transfer to the Trench Cut Fee Fund

This adjustment includes the reduction of \$400,000 in non-personnel expenditures in the Transportation Department associated to SDG&E street damage fee transfer to the Trench Cut Fee Fund, which supports the City's street resurfacing program.

Reduction of Smart Streetlights Program

This adjustment includes the reduction of \$360,500 in non-personnel expenditures in the Transportation Department associated to the Smart Streetlights Program. This reduction eliminates General Fund support for this program and is associated to the Lightgrid software licensing, and operations and maintenance.

Street Resurfacing Principal Engineering Aide

This adjustment includes the reduction of 1.00 Principal Engineering Aide and total expenditures of \$87,811 in the Transportation Department associated to street resurfacing projects. Reduction of street resurfacing engineering staff who perform mark-outs and assist in planning projects. This will result in a decrease in street resurfacing work and a decrease in overall pavement conditions.

General Fund Expenditures

Street Paving Heavy Truck Driver 2

This adjustment includes the reduction of 1.00 Heavy Truck Driver 2 and total expenditures of \$70,645 in the Transportation Department that supports street paving projects. This position is responsible for operating heavy equipment associated with the department-wide trucking crew that is utilized by Street Division for implementation of street paving projects.

One-Time Resources and Uses

The Fiscal Year 2021 Adopted Budget includes \$159.6 million in one-time resources as displayed in **Table 5**.

Table 5: Fiscal Year 2021 One-Time Resources

One-Time Resources	Amount
COVID-19 State and Federal Relief Funds	146,107,190
Use of Fleet General Fund Replacement Fund Balance	21,500,000
Transfer from Civil Penalties Fund	2,337,438
Transfer from Former Enterprise Zone Funding	750,000
Homelessness Grant Funding	487,340
RPTTF Revenue associated to sale of North Park Gateway	218,960
OHS Grant Funding	164,638
Climate Action Plan Grant Funding	150,000
Disparity Study	124,393
COVID-19 Revised Revenues - Lost/Damaged Library Material Fee	(4,000)
COVID-19 Revised Revenues - Parking Garage Fees	(8,435)
COVID-19 Revised Revenues - Passport Fees	(30,000)
COVID-19 Revised Revenues - Photocopy Services Fee	(40,749)
COVID-19 Revised Revenues - Lost/Damaged Library Material Fees	(75,668)
COVID-19 Revised Revenues - Special Events - Central Library	(94,589)
COVID-19 Revised Revenues - Parking Garage Revised Revenue	(364,750)
COVID-19 Revised Revenues - Business Tax Revenue	(430,000)
COVID-19 Revised Revenues - Collection Referral Fee Revised Revenue	(500,000)
COVID-19 Revised Revenues - Gas Tax	(1,024,555)
COVID-19 Revised Revenues - Fire-Rescue Inspection Fees	(2,061,958)
COVID-19 Revised Revenues - City Lease	(4,612,675)
Total	\$ 159,550,824

This compares to approximately \$50.1 million in one-time uses as displayed in **Table 6**. The information shown in the table below reflects that there are \$109.5 million less in one-time uses than one-time resources being utilized. In keeping with best practices in governmental budgeting, the City has a policy of supporting ongoing expenditures with ongoing revenues. However, given the sharp decline in on-going revenues associated with the COVID-19 pandemic, the City used a significant amount of one-time resources to balance the Adopted Budget to maintain core services. These one-time revenues include \$146.1 million in CARES ACT relief funds, of which \$58.3 million are for one-time costs related to COVID-19, and the remaining \$87.8 million offset certain expenditures, such as payroll costs for public safety employees, that per federal guidance are presumed to be substantially dedicated to responding to COVID-19.

The City believes that, as the pandemic subsides and the economy recovers, on-going revenue will return to more normal levels, narrowing this gap. The City will continue to monitor revenues during Fiscal Year 2021 and will address any structural shortfall during next year's budget process.

General Fund Expenditures

Table 6: Fiscal Year 2021 One-Time Uses

One-Time Uses	Amount
Operation Shelter to Home	\$29,996,579
Small Business Relief Funds	12,848,365
Rent Relief Fund	9,700,000
CARES Act Funding - New COVID-19 Related Operational Expenditures	5,760,204
Transfer to the Infrastructure Fund (Charter Section 77.1)	5,663,897
Transfer to create the Community Equity Fund	3,000,000
Citywide Elections	1,989,015
Expansion of the Person-Centered Unsheltered Program	1,500,000
Energy Franchise Agreement Consultant	750,000
Transfer to the Capital Budget (See Significant Budget Adjustments Section)	547,000
Internet Access for Low Income Communities Pilot Program	500,000
Fire-Rescue Academy	431,324
Vessel Purchase (Grant Match)	250,000
Disparity Study	248,785
Structural PPE Replacements	237,986
Redistricting Commission	198,411
Parks & Recreations New Facility	89,000
Sexual Harassment Prevention Training	72,632
Lateral & Recruit Incentive Program	68,000
SART Testing	16,344
Helicopter Maintenance	(900,000)
Adjustment to Mission Bay and Regional Park Improvements Funds	(1,936,040)
Use of Excess Public Liability Funds for Rate Relief	(2,023,604)
Use of Seized Assets Funds for NPH OT	(4,389,792)
Transfer of Debt Service to Capital Outlay	(14,540,600)
Total	\$50,077,506