CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SENIOR COMMUNICATIONS TECHNICIAN SUPERVISOR – 1425

DEFINITION:

Under direction, to plan and supervise the installation, repair, and maintenance of electronic systems and equipment; and to perform related work.

* EXAMPLES OF DUTIES:

- Plans, organizes, and assigns work involved in the installation, operation, and maintenance of fixed and mobile radio equipment, digital microwave radio systems, intercom systems, public address equipment, PAX telephone systems, and other electronic and communications systems and equipment;
- Develops and checks specifications and blue prints for communications systems and other electronic equipment;
- Develops section work programs and budget requests;
- Checks job costs against budget estimates;
- Estimates costs;
- Inspects facilities for deficiencies and operational and maintenance problems;
- Inspects projects in progress and upon completion;
- Plans and designs special equipment;
- Oversees a network operation center;
- Utilizes a work order management software system;
- Verifies compliance with all relevant federal, state, and local regulations;
- Coordinates activities between City departments, local government agencies, and outside contractors, as required;
- Keeps records and prepares reports;
- Trains and rates work performance of subordinates.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: https://www.governmentjobs.com/careers/sandiego/classspecs.

Two years of full-time experience at the level equivalent to a Communications Technician Supervisor with the City of San Diego.

* EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.