January 1, 2025
(Revised)

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

<u>**WATER OPERATIONS SUPERVISOR – 1986**</u>

<u>**DEFINITION**</u>:

Under direction, to supervise a crew responsible for the operation of a major potable water treatment plant on an assigned shift; and to perform related work.

* <u>**EXAMPLES OF DUTIES**</u>:

- Assigns, instructs, and supervises the work of plant operating personnel on an assigned shift at the City's Alvarado, Miramar, and/or Otay potable water treatment plants;
- Makes chemical tests and adjusts feeding rates for effective water treatment;
- Reads or supervises the reading of meters and gauges;
- Records readings and makes required reports;
- Makes routine adjustments to operating equipment;
- Coordinates operation schedules with major repair requirements;
- Keeps equipment, operation, and employee work records;
- Ensures adherence to plant safety procedures;
- Trains and rates the work performance of subordinates;
- Operates filtration plant when operators are not available.

<u>**MINIMUM QUALIFICATIONS**</u>:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: https://www.governmentjobs.com/careers/sandiego/classspecs.

Possession of a Grade IV or higher Water Treatment Operator's Certificate issued by the California State Water Resources Control Board; **OR** letter issued by the California State Water Resources Control Board stating successful passing of the examination for a Grade IV Water Treatment Operator's Certification; **OR** official notification from the California State Water Resources Control Board stating filed to take the examination for a Grade IV Water Treatment Operator's Certification.

* <u>**EXAMPLES OF DUTIES**</u> performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.