

**RECREATION COUNCIL WORKING GROUP**  
**Wednesday, February 7, 2018**  
**3:00 – 5:00 p.m.**  
**WAR MEMORIAL BUILDING**  
**3325 ZOO DRIVE, ROOM 3, SAN DIEGO, CA 92101**

**MINUTES**

**Members Present**

Marcella Bothwell, Co-Chair  
Katherine Johnston, Co-Chair  
Denise Armijo  
Raymond Bernal  
Jon Cima  
Renee Cookson  
Barbara Culver  
Gail Forbes  
Joe Frichtel  
Greg Goonan  
Robin Kaufman  
Steve Leffler  
John McKaveney  
James Nickel  
Guy Preuss  
Deanna Ratnikova

**Members Absent**

Glenda Gates  
Vicki Granowitz  
Gwen Martin

**City Staff Present**

Mike Armenta  
Sarah Erazo  
Tim Graham  
Manuel Gonzalez  
Brenda Jones  
Jesse Luke  
Shelly Stowell  
Nancy Zamora-Hudson

**Facilitator**

Danell Scarborough

**CALL TO ORDER** – The meeting was called to order by Co-Chair Johnston at 3:00 p.m.

- Co-Chairs welcomed the Recreation Council Working Group members, staff, and public.

**ROLL CALL**

**CO-CHAIRS' COMMENTS**

- Co-Chairs Johnston and Bothwell introduced themselves and spoke of their commitment to the goals of the group.

**NON-AGENDA PUBLIC COMMENT**

This portion of the agenda provides an opportunity for members of the public to address the Group on items of interest within the jurisdiction of the Group. (Comments relating to items on today's Agenda are to be taken at the time the item is heard.) Comments will be limited to three (3) minutes and is not debatable.

Speaker (1): Michelle Hubert spoke about concerns and unanswered questions from Recreation Councils.

## INFORMATION ITEMS

### **I01. Member introductions**

- Members introduced themselves and their Recreation Council affiliation.

### **I02. Review of resources, materials, timeline, and support**

- Facilitator Scarborough provided an overview of staff and resources committed to this process.

### **I03. Guidelines from Ralph M. Brown Act – Open and Public Meetings**

- Facilitator Scarborough noted that the Recreation Council Working Group does fall under the jurisdiction of the Brown Act and reminded members of key points for compliance.

## ACTION ITEMS

### **A01. Purpose and Objectives of the Recreation Council Working Group (RCWG)**

Presenters: Katherine Johnston, Co-Chair,  
Recreation Council Working Group  
Marcella Bothwell, Co-Chair,  
Recreation Council Working Group  
Danell Scarborough, Facilitator

The presentation outlined the following:

- o Recommend revisions to Council Policy 700-42 – Recreation Councils – to address Charter and Municipal Code requirements.
- o Recommend language for Standard Operating Procedure and Special Use Permit language for incorporation into Council Policy 700-42.
- o Recommend procedures for developing operational priorities in the City's annual budgeting process.
- o Recommend policies for working with recreation council nonprofits.
- o Recommend additional future changes to Recreation Council operations as needed.

**MOTION: MOVED/SECONDED Mr. Nickel /Mr. McKaveney**

A motion was made by Mr. Nickel and seconded by Mr. McKaveney to approve action item A01. Purpose and Objectives of the Recreation Council Working Group (RCWG). The motion was approved (16-0) with no abstentions.

- ### **A02. Meeting dates, times, and locations** was continued to the next meeting, pending survey/poll results received from the Recreation Council Working Group Members.

## WORKSHOP

### **W01. Issue Identification**

Presenters: Katherine Johnston, Co-Chair,  
Recreation Council Working Group  
Marcella Bothwell, Co-Chair,  
Recreation Council Working Group  
Danell Scarborough, Facilitator

- RCWG Members contributed their recommendations regarding the key issues to be addressed to accomplish the goals and objectives.

### **W02. Action Planning**

Presenters: Katherine Johnston, Co-Chair,  
Recreation Council Working Group  
Marcella Bothwell, Co-Chair,  
Recreation Council Working Group  
Danell Scarborough, Facilitator

- The presenters and RCWG Members discussed the approaches to accomplishing the work noting that small working groups based on the themes that emerge from the issue identification would be used for more detailed study.

Agendas, minutes, reports and presentations can be found on the Recreation Council Working Group website at: <https://www.sandiego.gov/park-and-recreation/general-info/reccouncilresources>

ADJOURNMENT - The meeting was adjourned at 4:58 p.m.

Next Meeting: **Tuesday, March 6, 2018**  
**Balboa Park Club**  
**Santa Fe Room**  
**San Diego, CA 92101**  
4:30 p.m. to 6:30 p.m.