CITY OF SAN DIEGO

BMP INFORMATION CHANGE FORM

Project Information

Address:		
City:	State:	Zip:
Maintenance Agreement Number:		

Project Contact Information

Contact Name:
Contact Phone Number:
Contact Email:

Please list the BMP IDs that have not been installed and/or are believed contain inaccurate information in the box below.

- **BMP IDs** can be found on the Annual Maintenance Verification letter mailed by the City. If no BMP IDs were listed in your letter, write "No BMP IDs":
- **Change Requested**: describe what changes should be made to the City's information for the BMPs at the project site listed on this form.
- **Reason for Requested Change**: the reason the change is requested must be listed.
    - If you wish to make a minor information change for an existing BMP, such as an update to the narrative location description, no documentation to support the reason for the change is necessary.
    - If you believe a BMP listed as being present does not actually exist and/or that there are no BMPs present at the subject property, approval documentation must be referenced or attached. Examples of approval documentation may include final as-built plans and plan changes approved by a signature from City of San Diego staff. Please note that without official documentation of changes, the request to change the information on record may not be approved by the City.

BMP ID	Information Change Requested	Reason for Requested Change

Project Address: _____

Page _____ of _____

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