

***Appendix XIII. Annual Report Form Questions***

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Dear Storm Water Liaison,

Please fill out the attached form for your department/division and return to your Storm Water contact by July 21, 2008.

By completing this form you are keeping the City of San Diego in compliance with the Municipal Storm Water Permit which was reissued by the Regional Water Quality Control Board effective March 24, 2008. Please note that certain questions on this FY 08 form only pertain to that period of time under the new permit from March 24, 2008-June 30, 2008.

If you need help filling out the form, please feel free to contact your Storm Water contact.

Contact: \_\_\_\_\_

**PARK AND RECREATION DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section, as applicable (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section, as applicable (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**PARK AND RECREATION DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
TOTALS:			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity/Event	Target Audience(s) (choose 1-5*)	# times	Estimated # of attendees

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**PARK AND RECREATION DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$*
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates:  
Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**REALESTATE ASSETS DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Have all industrial/commercial/residential leases been updated with storm water requirements? (see JURMP section 6.4.3.1.1 and 2) Y/N

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

**REALESTATE ASSETS DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

If your data will not fit in the space provided, please write "See Attachemnt",  
or add/subtract rows as necessary in Excell Table

**REALESTATE ASSETS DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates:  
Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**ENGINEERING CAPITAL PROJECTS DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

**DEVELOPMENT REQUIREMENTS**

Provide one example of ONE priority development project that was conditioned to meet Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual) and a description of the required BMPs.

Project ID	Description of required BMPs in example project

Indicate the number of projects initiating design during the fiscal year.

Of these projects, indicate the number of projects subject to the Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual).

Of these Priority Development Projects, provide the following design/development regulations information.

Project ID	Was it required to meet Interim HMP requirements (ie, was the project disturbance area greater than 50 acres?) Y/N	If Y, were interim hydromodification criteria met in final design? Y/N/NA	If Y, list the hydrological control measures implemented (if more than one, identify primary, secondary and/or tertiary measures from drop-down list below).			Identify the priority development projects which were allowed to implement treatment control BMPs with <b>low</b> removal efficiency rankings (Y/N). Attach the feasibility analyses which were conducted to exhibit that more effective BMPs were infeasible.
			Primary	Secondary	Tertiary	

**CONSTRUCTION REQUIREMENTS**

Indicate the number of high, medium, and low priority construction sites inspected during the last reporting period.

Category	Number of weeks active in the rainy season (between Sept 30 and April 30)	Total number of inspections in rainy season (between Sept 30 and April 30)	Number of inspections in the dry season (between May 1 and Sept 30)
High			
Med			
Low			

Describe the grading that occurred at CIP construction sites

Project name	Acres graded	\$ spent on BMPs

If your data will not fit in the space provided, please write "See Attachment", or add/subtract rows as necessary in Excel Table

**ENGINEERING CAPITAL PROJECTS DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

Provide the following information for the list of construction sites inspected.

Site ID	Did the site have conditions requiring advanced treatment? Y/N	Date of first inspection	Scheduled or Spot	What % of BMPs were implemented?	Was the site in satisfactory condition? Y/N	If no, date of follow up inspection	What % of BMPs were implemented at follow up inspection?	Was follow up satisfactory? Y/N	How many hours was the inspector at this site?	(optional) \$ spent on BMPs at this site?	Were enforcement actions required? Y/N	If Y, date of enforcement	If Y, type of enforcement (select from drop-down list below)	Date of follow up Actions, if any

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

EDUCATION/TRAINING/OUTREACH

**ENGINEERING CAPITAL PROJECTS DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

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- 2. Industrial Owners and Operators
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- 4. Residential Community, General Public, and School Children
- 5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

FINANCIAL

**ENGINEERING CAPITAL PROJECTS DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

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Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**STORM WATER ENGINEERING SECTION**  
STORM WATER POLLUTION PREVENTION DIVISION  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM – FISCAL YEAR 2008

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Please describe any changes that were incorporated into the construction and grading approval process that were designed to protect water quality on, and downstream of, construction sites.

Please describe any updates made to the development project approval process that were designed to facilitate the city's effort to protect water quality.

Attach your current treatment control BMP inventory.

How many number of treatment control BMPs were inspected?

NOTE: The following responses will be inserted in the annual report. Provide a written summary of inspection results and findings.

Provide a written summary of inspection results and findings regarding the operation and maintenance inspections for treatment control BMPs.

Provide a description of inspections and maintenance conducted for municipal treatment controls.

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

**STORM WATER ENGINEERING SECTION**  
 STORM WATER POLLUTION PREVENTION DIVISION  
 URBAN RUNOFF MANAGEMENT PROGRAM  
 ACTIVITY REPORTING FORM – FISCAL YEAR 2008

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

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Please type your name here as an electronic signature when the form is completed.

**DEVELOPMENT SERVICES DEPARTMENT**  
**Land Development Review**  
 URBAN RUNOFF MANAGEMENT PROGRAM  
 ACTIVITY REPORTING FORM

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

**DEVELOPMENT REQUIREMENTS**

Provide one example of ONE priority development project that was conditioned to meet Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual) and a description of the required BMPs.

Project ID	Description of required BMPs in example project

Indicate the number of projects initiating design during the fiscal year.

Of these projects, indicate the number of projects subject to the Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual).

Of these Priority Development Projects, provide the following design/development regulations information.

Project ID	Was it required to meet Interim HMP requirements (ie, was the project disturbance area greater than 50 acres?) Y/N	If Y, were interim hydromodification criteria met in final design? Y/N/NA	If Y, list the hydrological control measures implemented (if more than one, identify primary, secondary and/or tertiary measures from drop-down list below).			Identify the priority development projects which were allowed to implement treatment control BMPs with <b>low</b> removal efficiency rankings (Y/N). Attach the feasibility analyses which were conducted to exhibit that more effective BMPs were infeasible.
			Primary	Secondary	Tertiary	

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

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**DEVELOPMENT SERVICES DEPARTMENT**  
**Land Development Review**  
 URBAN RUNOFF MANAGEMENT PROGRAM  
 ACTIVITY REPORTING FORM

EDUCATION/TRAINING/OUTREACH

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Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**DEVELOPMENT SERVICES DEPARTMENT**  
**Land Development Review**  
 URBAN RUNOFF MANAGEMENT PROGRAM  
 ACTIVITY REPORTING FORM

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & CM = Commercial; M = Municipal; PP = Public Participation	Total \$*
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

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**DEVELOPMENT SERVICES DEPARTMENT  
INSPECTION SERVICES DIVISION  
URBAN RUNOFF MANAGEMENT  
ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

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**DEVELOPMENT REQUIREMENTS**

Provide one example of ONE priority development project that was conditioned to meet Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual) and a description of the required BMPs.

Project ID	Description of required BMPs in example project

Indicate the number of projects initiating design during the fiscal

Of these projects, indicate the number of projects subject to the Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual).

Of these Priority Development Projects, provide the following design/development regulations information.

Project ID	Was it required to meet Interim HMP requirements (ie, was the project disturbance area greater than 50 acres?) Y/N	If Y, were interim hydromodification criteria met in final design? Y/N/NA	If Y, list the hydrological control measures implemented (if more than one, identify primary, secondary and/or tertiary measures from drop-down list below).			Identify the priority development projects which were allowed to implement treatment control BMPs with <b>low</b> removal efficiency rankings (Y/N). Attach the feasibility analyses which were conducted to exhibit that more effective BMPs were infeasible.
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**CONSTRUCTION REQUIREMENTS**

Indicate the number of high, medium, and low priority construction sites inspected during the last reporting period.

Category	Number of weeks active in the rainy season (between Sept 30 and April 30)	Total number of inspections in rainy season (between Sept 30 and April 30)	Number of inspections in the dry season (between May 1 and Sept 30)
High			
Med			
Low			

Describe the grading that occurred at CIP construction sites

Project name	Acres graded	\$ spent on BMPs

**DEVELOPMENT SERVICES DEPARTMENT  
INSPECTION SERVICES DIVISION  
URBAN RUNOFF MANAGEMENT  
ACTIVITY REPORTING FORM**

Provide the following information for the list of construction sites inspected.

Site ID	Did the site have conditions requiring advanced treatment? Y/N	Date of first inspection	Scheduled or Spot	What % of BMPs were implemented?	Was the site in satisfactory condition? Y/N	If no, date of follow up inspection	What % of BMPs were implemented at follow up inspection?	Was follow up satisfactory? Y/N	How many hours was the inspector at this site?	(optional) \$ spent on BMPs at this site?	Were enforcement actions required? Y/N	If Y, date of enforcement	If Y, type of enforcement (select from drop-down list below)	Date of follow up Actions, if any	Type of follow up actions, if any (select from drop-down list below)

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**DEVELOPMENT SERVICES DEPARTMENT  
INSPECTION SERVICES DIVISION  
URBAN RUNOFF MANAGEMENT  
ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

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**DEVELOPMENT SERVICES DEPARTMENT  
INSPECTION SERVICES DIVISION  
URBAN RUNOFF MANAGEMENT  
ACTIVITY REPORTING FORM**

FINANCIAL

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Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

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**AIRPORTS DIVISION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.  
 If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

If your data will not fit in the space provided, please write "See Attachment",  
 or add/subtract rows as necessary in Excel Table

**AIRPORTS DIVISION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

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**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

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List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

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**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**STREET DIVISION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Please attach an updated inventory or map of the City's storm drain system (JURMP 6.X.2).

Provide the total number of miles of storm drain system in the City of San Diego

A) Provide the total amount of debris removed (in lbs or tons) from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2). If you chose to use this exemption, you must document the approximate amount of material found IN EACH DRAIN annually for two years. Please use the tables below.

List all inlets for which your department is responsible.

Inlet	Date inspected	Date cleaned	Amount removed* (in lbs or tons)
<b>TOTALS:</b>			

\*list poundage/tonnage removed from each storm drain for option B

List all pipelines for which your department is responsible (Note: though pipeline cleaning is not mandated by the Municipal Permit, any substances removed can be reported as a pollutant load reduction).

Pipeline	Date inspected	Date cleaned	Distance of pipeline cleaned (feet)	Amount removed* (in lbs or tons)
<b>TOTALS:</b>				

\*list poundage/tonnage removed from each storm drain for option B

List all channels for which your department is responsible.

Channel	Date inspected	Date cleaned	Distance of channel cleaned (feet)	Amount removed* (in lbs or tons)	Environmental/Permitting issues at location? (Y/N)
<b>TOTALS:</b>					

\*list poundage/tonnage removed from each storm drain for option B

Attach an updated map showing the sweeping schedule for improved roads, streets, and highways identified as consistently generating high, moderate, and low volumes of trash and/or debris.

Attach an updated map showing the actual frequency of sweeping conducted for high, medium and low volume roads, streets, and highways.

Provide the total distance of curb-miles swept (miles)

Provide the total amount of debris removed from street sweeping activities (tons).

**STREET DIVISION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.

If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)? (see pg. 6.3-7 in the JURMP).

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**STREET DIVISION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc) (see your Department's section 6.X.4.3.3 in the JURMP).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External

**STREET DIVISION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$*
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates:

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed. \_\_\_\_\_



**QUALCOMM STADIUM**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**QUALCOMM STADIUM**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g. posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**QUALCOMM STADIUM**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FINANCIAL**

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates:  
Storm Drain Inspection=\$65/drain; Storm Drain Cleaning = \$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

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**FACILITIES MAINTENANCE DIVISION  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.  
If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

**FACILITIES MAINTENANCE DIVISION  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**FACILITIES MAINTENANCE DIVISION  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

**FINANCIAL**

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**ENVIRONMENTAL SERVICES DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Please list the amount of Household Hazardous Material collected

Program	Tons collected
HHWTF	
Auto product recycling events	
Door-to-door	
Certified centers	

Please list the amount of solid waste collected in your community events

# Events	Total tons collected

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.

If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

**ENVIRONMENTAL SERVICES DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**ENVIRONMENTAL SERVICES DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

EDUCATION/TRAINING/OUTREACH

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N

**ENVIRONMENTAL SERVICES DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

- \* 1. Construction Site Owners and Developers
- 2. Industrial Owners and Operators
- 3. Commercial Owners and Operators
- 4. Residential Community, General Public, and School Children
- 5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**ENVIRONMENTAL SERVICES DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FINANCIAL**

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & CM = Commercial; M = Municipal; PP = Public Participation	Total \$*
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**FLEET SERVICES DIVISION and/or OPS YARDS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.

If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

If your data will not fit in the space provided, please write "See Attachment", or add/subtract rows as necessary in Excel Table

**FLEET SERVICES DIVISION and/or OPS YARDS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**FLEET SERVICES DIVISION and/or OPS YARDS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g.,

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School audiences in 1-4 Children    5. Under-represented

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

If your data will not fit in the space provided, please write "See Attachment", or add/subtract rows as necessary in Excel Table

**FLEET SERVICES DIVISION and/or OPS YARDS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**HOMELESS SERVICES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.   
 If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

If your data will not fit in the space provided, please write "See Attachment",  
 or add/subtract rows as necessary in Excel Table

**HOMELESS SERVICES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

If your data will not fit in the space provided, please write "See Attachment",  
or add/subtract rows as necessary in Excel Table

**HOMELESS SERVICES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**HOMELESS SERVICES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates:  
Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**POLICE DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Are you cleaning after the dogs and mounted units (see pg. 6.7-4 of the JURMP)?   
 Y/N

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.   
 If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable?   
 Y/N/NA (see your department's JURMP section 6.X.3.1.1)

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

**POLICE DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**POLICE DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**POLICE DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

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**LIBRARIES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.   
 If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

**LIBRARIES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**LIBRARIES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School audiences in 1-4 Children    5. Under-represented

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**LIBRARIES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FINANCIAL**

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**METROPOLITAN WASTEWATER DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary. NOTE: the development regulations and construction requirements information below should be provided ONLY for those projects not managed/inspected by E&CP.

Did MWWWD turn in all FEWD inspection reports to the Storm Water Pollution Prevention Division last year? Y/N   
 If no, please attach.

**DEVELOPMENT REQUIREMENTS**

Provide one example of ONE priority development project that was conditioned to meet Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual) and a description of the required BMPs.

Project ID	Description of required BMPs in example project

Indicate the number of projects initiating design during the fiscal year.

Of these projects, indicate the number of projects subject to the Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual).

Of these Priority Development Projects, provide the following design/development regulations information.

Project ID	Was it required to meet Interim HMP requirements (ie, was the project disturbance area greater than 50 acres?) Y/N	If Y, were interim hydromodification criteria met in final design? Y/N/NA	If Y, list the hydrological control measures implemented (if more than one, identify primary, secondary and/or tertiary measures from drop-down list below).			Identify the priority development projects which were allowed to implement treatment control BMPs with <b>low</b> removal efficiency rankings (Y/N). Attach the feasibility analyses which were conducted to exhibit that more effective BMPs were infeasible.
			Primary	Secondary	Tertiary	

**CONSTRUCTION REQUIREMENTS**

Indicate the number of high, medium, and low priority construction sites inspected during the last reporting period.

Category	Number of weeks active in the rainy season (between Sept 30 and April 30)	Total number of inspections in rainy season (between Sept 30 and April 30)	Number of inspections in the dry season (between May 1 and Sept 30)
High			
Med			
Low			

Describe the grading that occurred at CIP construction sites

Project name	Acres graded	\$ spent on BMPs

**METROPOLITAN WASTEWATER DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

Provide the following information for the list of construction sites inspected.

Site ID	Did the site have conditions requiring advanced treatment? Y/N	Date of first inspection	Scheduled or Spot	What % of BMPs were implemented?	Was the site in satisfactory condition? Y/N	If no, date of follow up inspection	What % of BMPs were implemented at follow up inspection?	Was follow up satisfactory? Y/N	How many hours was the inspector at this site?	(optional) \$ spent on BMPs at this site?	Were enforcement actions required? Y/N	If Y, date of enforcement	If Y, type of enforcement (select from drop-down list below)	Date of follow up Actions, if any	Type of follow up actions, if any (select from drop-down list below)

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

How many miles of sewer did you inspect or TELEWISE with the goal of preventing and eliminating sewer spills and infiltration to the storm drain system?

How many miles of sewer did you REPAIR OR PERFORM MAINTENANCE ON with the goal of preventing and eliminating sewer spills and infiltration to the storm drain system?

How many miles of sewer did you CLEAN with the goal of preventing and eliminating infiltration to the storm drain system?

How many PUBLIC spills did MWWD respond to and abate? (see JURMP pg. 6.8-4)

How many PRIVATE spills did MWWD respond to and abate? (see JURMP pg. 6.8-4)

How many illicit discharges/illicit connections did you find? These should be reported to the storm water hotline immediately.

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.  
If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs if applicable? (see your department's JURMP section 6.X.3.1.1) Y/N

Have BMPs for pesticides and fertilizers been implemented? (Y/N)

A) Provide the total tonnage of debris removed (in lbs or tons) from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

**METROPOLITAN WASTEWATER DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

Have you swept all the parking lots that your department is responsible for? Y/N (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# Spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**METROPOLITAN WASTEWATER DEPARTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

**EDUCATION AND TRAINING**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last fiscal year that facilitated public participation on water quality issues (e.g., forums or events such as planning community meetings, EIR reviews, and City Council and Coastal Commission Meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes to your Activity-specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**METROPOLITAN WASTEWATER DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**WATER DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary. NOTE: the development regulations and construction requirements information below should be provided ONLY for those projects not managed/inspected by E&CP.

Please provide copies of all completed inspection forms for special events (see pg. 6-16-7 in the JURMP).

Did Water Department implement the required best management practices during all emergency water main repairs? (see pg. 6-16-4 in the JURMP). Y/N/NA

**DEVELOPMENT REQUIREMENTS**

Provide one example of ONE priority development project that was conditioned to meet Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual) and a description of the required BMPs.

Project ID	Description of required BMPs in example project

Indicate the number of projects initiating design during the fiscal year.

Of these projects, indicate the number of projects subject to the Priority Development Project requirements (Section II.A.1.b of the Storm Water Standards Manual).

Of these Priority Development Projects, provide the following design/development regulations information.

Project ID	Was it required to meet Interim HMP requirements (ie, was the project disturbance area greater than 50 acres?) Y/N	If Y, were interim hydromodification criteria met in final design? Y/N/NA	If Y, list the hydrological control measures implemented (if more than one, identify primary, secondary and/or tertiary measures from drop-down list below).			Identify the priority development projects which were allowed to implement treatment control BMPs with <b>low</b> removal efficiency rankings (Y/N). Attach the feasibility analyses which were conducted to exhibit that more effective BMPs were infeasible.
			Primary	Secondary	Tertiary	

**CONSTRUCTION REQUIREMENTS**

Indicate the number of high, medium, and low priority construction sites inspected during the last reporting period.

Category	Number of weeks active in the rainy season (between Sept 30 and April 30)	Total number of inspections in rainy season (between Sept 30 and April 30)	Number of inspections in the dry season (between May 1 and Sept 30)
High			
Med			
Low			

Describe the grading that occurred at CIP construction sites

Project name	Acres graded	\$ spent on BMPs



**WATER DEPARTMENT**  
 URBAN RUNOFF MANAGEMENT PROGRAM  
 ACTIVITY REPORTING FORM

Have you swept all the parking lots that your department is responsible for? Y/N (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# Spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**WATER DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION AND TRAINING**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last fiscal year that facilitated public participation on water quality issues (e.g., forums or events such as planning community meetings, EIR reviews, and City Council and Coastal Commission Meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes to your Activity-specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**WATER DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**FIRE-RESCUE DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Describe any notable activities your department implemented to reduce pollutant discharges from non-emergency fire fighting flows.

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Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.  
 If No, please attach copies (See your department's JURMP section 6.X.4.2).

--

Has your department implemented the City's 10 minimum BMPs, if applicable?  
 Y/N/NA (see your department's JURMP section 6.X.3.1.1)

--

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

--

OR

**FIRE-RESCUE DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**FIRE-RESCUE DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables,

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**FIRE-RESCUE DEPARTMENT**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FINANCIAL**

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**PARKING METER SERVICES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.  
 If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

**PARKING METER SERVICES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**PARKING METER SERVICES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**PARKING METER SERVICES**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**STORM WATER MONITORING TEAM**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Attach an updated Dry Weather Field Screening and Analytical Stations Map.

Please list all results from dry weather field screening and analytical monitoring. Include station locations, all dry weather field screening and analytical monitoring, identification of sites where results exceeded action levels, follow-up and elimination activities for potential illicit discharges and connections, the rationale for why follow-up investigations were not conducted at sites where action levels were exceeded, any recommendations/changes, and documentation that these recommendations/changes have been implemented.

Station address or x,y	Dry Weather results	Analytical results	Did results exceed action levels Y/N	If yes, describe the follow-up and elimination activities	If yes, but no follow up activity occurred, explain	Recommendations/changes	Date the changes were implemented	Was an ICID identified? Y/N	If yes, Case number	Description

Please attach graphics to display the above information.

Please attach any consultant reports.

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

Please type your name here as an electronic signature when the form is completed.

**STORM WATER - ENFORCEMENT SECTION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact at 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide copies of the 24-Hour Discharge Report Forms submitted by your Dept/Division during the fiscal year.

Date of discharge	Address/Location	Response	Date 24-Hour discharge report form submitted

Please type your name here as an electronic signature when the form is completed.

**STORM WATER - ENFORCEMENT SECTION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

act by July

**STORM WATER DIVISION ADMINISTRATIVE SECTION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide the following information on all of your hotline calls (include fax, email, phone, personal contacts).

Case number	Date of call	Address	Reported Substance	Reported amount	Reported Units (gallons, pounds, etc.)	Is this a legitimate reportable discharge? Y/N	Was it a significant threate to water quality or human health? Y/N	If Y, did they fill out a 24-hour report form? Y/N	How did the caller hear about the hotline? (brochure, word of mouth, TV, web, etc)

Please type your name here as an electronic signature when the form is completed.

**STORM WATER INDUSTRIAL/COMMERCIAL INSPECTION SECTION**  
 URBAN RUNOFF MANAGEMENT PROGRAM  
 ACTIVITY REPORTING FORM

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Identifier	Address or x,y	Commercial/Industrial	Date of first inspection	Scheduled or Spot	What % of BMPs were implemented?	How many educational items were handed out by the inspector?	Topic of educational items	Satisfactory? Y/N	If no, date of follow up inspection	What % of BMPs were implemented at follow up inspection?	How many educational items were handed out by the inspector at follow up inspection?	Topic of educational items	Was follow up satisfactory? Y/N	Were enforcement actions required? Y/N	If Y, date of enforcement	If Y, type of enforcement (stop work order, warning, etc)	Date of follow up Actions, if any	Description of follow up actions, if any	If Referred to Codes Provide Case#	How many hours were spent by the inspector at this site?	(Optional) How much money did the facility spend on BMP implementation this year?	Frequency of training by the facility	Total number of applicable employees trained by facility last year	# Educational materials handed out by facility at training sessions	Topic of materials	(Optional) How much money did the facility spend on training?	

How many sites were in the inventory you used for scheduling inspections?

Please attach an updated industrial/commercial inventory.

Please list any Industrial Permit non-filers.

Identifier

Please type your name here as an electronic signature when the form is completed.

**STORM WATER EDUCATION AND OUTREACH SECTION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if

List Activity Specific BMP Training(s) given to other City departments

Training Module/Item	Staff Level (i.e., Supervisor, Crew, etc.)	Frequency	Total Number applicable Staff reached	Total number of applicable staff

Were training materials handed out to other City departments? Y/N

How many materials per person?	What type? (brochure, manual, poster, etc.)	Description	Frequency	Total Number applicable Staff reached	Total number of applicable staff

List Department External Outreach Activities by Target Audience.

Date (s)	Area of SD (e.g., WS, ASBS, Creek)	Activity	Target Audience(s) (choose 1-6*)	What was the target behavior	Was the behavior allowable according to the Municipal Code? Y/N	Was the behavior "high risk"? Y/N	Frequency	Total Number of People Reached	Was this a special study? Y/N	Was this related to increasing awareness of the hotline? Y/N	What type of materials used? (brochure, manual, poster, etc.)	Description	How many materials?

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4    6. Mobile businesses

**STORM WATER EDUCATION AND OUTREACH SECTION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

Please list any public service announcements run by your department through any media.

Date	Description	Media used

Please summarize the activities that your department conducted during the last fiscal year that facilitated public participation on water quality issues (e.g., forums or events such as planning community meetings, EIR reviews, and City Council and Coastal Commission Meetings, Special Event round tables, etc).

Describe any other storm water training or education materials your department dispersed to City staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please note any changes to your Activity-specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

Please type your name here as an electronic signature when the form is completed.

**STORM WATER DIVISION - TO BE COMPLETED BY ADMIN SECTION**  
**URBAN RUNOFF MANAGEMENT FORM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination;  CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	
Media buys	E	

Please type your name here as an electronic signature when the form is completed.

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**CITY ATTORNEY'S OFFICE**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Please submit a list of cases where a final judgment was issued assessing fines and non-monetary penalties for storm water regulation non-compliance and provide outcome.

Case #	Case Name	Description of Violation	Result	Final Prosecution Date

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

If your data will not fit in the space provided, please write "See Attachment",  
or add/subtract rows as necessary in Excel Table

**CITY ATTORNEY'S OFFICE**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

If your data will not fit in the space provided, please write "See Attachment",  
or add/subtract rows as necessary in Excel Table

**SPECIAL EVENTS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Please provide copies of all completed inspection forms for special events (see section 6.10.4.1 of the JURMP).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, please describe below.

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.

If No, please attach copies (See your department's JURMP section 6.X.4.2).

**SPECIAL EVENTS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**SPECIAL EVENTS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FINANCIAL**

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**PLANNING COMMUNITY INVESTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Please describe any amendments to the General Plan, Community Plans, the environmental review process, development project approval processes, or development project requirements.

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

**PLANNING COMMUNITY INVESTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

- |  |                                    |                                    |   |                                       |
|--|------------------------------------|------------------------------------|---|---------------------------------------|
| * 1. Construction Site Owners and Developers | 2. Industrial Owners and Operators | 3. Commercial Owners and Operators | 4. Residential Community, General Public, and School Children | 5. Under-represented audiences in 1-4 |
|--|------------------------------------|------------------------------------|---|---------------------------------------|

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**PLANNING COMMUNITY INVESTMENT  
URBAN RUNOFF MANAGEMENT PROGRAM  
ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

**CITY TREASURER'S OFFICE**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

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Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

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**CITY TREASURER'S OFFICE**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**CITY TREASURER'S OFFICE**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates:  
Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.

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**STORM WATER ENFORCEMENT SECTION**  
**STORM WATER POLLUTION PREVENTION DIVISION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide a list of enforcement actions

Case number	Date of investigation	Category (Development project, construction site, municipal, industrial/commercial, residential, ICID)	Observed substance	Observed amount	Units (pounds, gallons, cubic yards, mg, etc.)	Type of enforcement (e.g., NOV, warning, education, civil penalty, etc.)	Was it abated? Y/N	Estimated amount removed from the storm drain system.	Units removed (pounds, gallons, cubic yards, mg, etc.)	Date of Follow up actions	Type of follow up actions	How many hours were spent on this case?

Please summarize any new activities that will be implemented during the next reporting period as a result of your department's assessment of activities associated with the Urban Runoff Management Program.

**STORM WATER ENFORCEMENT SECTION**  
**STORM WATER POLLUTION PREVENTION DIVISION**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION AND TRAINING**

List Activity Specific BMP Training(s) that your department gave your staff (see your JURMP section's Table 6.X-4 for examples)

Training Module/Item	# trainings	# staff trained	Were educational materials handed out? Y/N
<b>TOTALS:</b>			

Describe any other storm water training or education materials your department distributed to staff, if any. (e.g., posters, bulletin boards, newsletters, etc.)

Please summarize the activities that your department conducted during the last fiscal year that facilitated public participation on water quality issues (e.g., forums or events such as planning community meetings, EIR reviews, and City Council and Coastal Commission Meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

- \* 1. Construction Site Owners and Developers
- 2. Industrial Owners and Operators
- 3. Commercial Owners and Operators
- 4. Residential Community, General Public, and School Children
- 5. Under-represented audiences in 1-4

Please note any changes to your Activity-specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**STORM WATER ENFORCEMENT SECTION**  
STORM WATER POLLUTION PREVENTION DIVISION  
URBAN RUNOFF MANAGEMENT PROGRAM  
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Please type your name here as an electronic signature when the form is completed.

**COMMUNITY SERVICE CENTERS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**FY 08 (July 1, 2007 to June 30, 2008)**

INSTRUCTIONS: Please type your responses in the boxes in Excel. Submit this report electronically to your Storm Water contact by July 21st. If more room is needed add rows in Excel, or type "see attachment". Attachments can be hardcopy if necessary.

Provide a list of your department's buildings. Do not include underground facilities, temporary structures, buildings you lease from a commercial owner, or open spaces (see your department's JURMP section 6.X.2).

Name/Description	Address

Please attach copies of all completed inspection forms for your municipal facilities listed above. Each facility should have 2 inspections per fiscal year (once prior to, and once during the rainy season). See your department's JURMP section 6.X.4.1

If there were any significant discharges from your facilities last reporting period did you send a copy of the 24-hour report form to Storm Water Division? Y/N/NA.  
 If No, please attach copies (See your department's JURMP section 6.X.4.2).

Has your department implemented the City's 10 minimum BMPs, if applicable? Y/N/NA (see your department's JURMP section 6.X.3.1.1)

A) Provide the total amount of debris (in lbs or tons) removed from all storm drains for which your department is responsible. (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8)

OR

B) After two years of annual inspections, if a storm drain is generally free of debris you may inspect it every other year (see "Buildings/Parking/Landscaping" JURMP section, pg. 6.3-8). If you chose to use this option, you must document the approximate amount of material found IN EACH DRAIN annually for two years (and every other year thereafter). Please use the table below, or attach a similar table.

Storm Drain	Amount removed* (in lbs or tons)
<b>TOTALS:</b>	

\*list poundage/tonnage removed from each storm drain for option B

If your data will not fit in the space provided, please write "See Attachment",  
 or add/subtract rows as necessary in Excel Table

**COMMUNITY SERVICE CENTERS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

Have you swept all the parking lots that your department is responsible for? Y/N/NA (see "Buildings/Parking/Landscaping" JURMP section, table 6.3-2)

Please complete the table below for each lot swept or attach a similar table with the information. Operations yards must be swept monthly (see pg. 6.3-7 in the JURMP).

Parking Lot	Approximate area of lot if known (in square feet). If unknown provide the # of spaces.		Amount removed (in lbs or tons - estimate if necessary)
	Square feet or	# spaces	
<b>TOTALS:</b>			

If you are located in an operations yard, how many tons (estimate if necessary) of debris did your department pick up during the yard clean up(s)?

Please note any changes (edits, additions, deletions) to the storm water-related ACTIVITIES found in your department's JURMP section (see Table 6.X-2).

Please note any changes (edits, additions, deletions) to the BEST MANAGEMENT PRACTICES found in your department's JURMP section (see Table 6.X-2).

If your department implemented any exceptional protective storm water management accomplishments that are above and beyond the activities required in the JURMP, Please describe below.

**COMMUNITY SERVICE CENTERS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
**ACTIVITY REPORTING FORM**

**EDUCATION/TRAINING/OUTREACH**

Please summarize the activities that your department conducted during the last reporting period that facilitated public participation on water quality issues (e.g., forums or events such as community planning meetings, EIR reviews, City Council meetings, Coastal Commission meetings, Special Event round tables, etc).

List Department External Outreach Activities performed by your department (see your department's JURMP Section Table 6.X-5).

Activity	Target Audience(s) (choose 1-5*)	# times	Estimated # of people targeted

\* 1. Construction Site Owners and Developers    2. Industrial Owners and Operators    3. Commercial Owners and Operators    4. Residential Community, General Public, and School Children    5. Under-represented audiences in 1-4

Please note any changes (edits, additions, or deletions) to your Activity-Specific BMP Training or External Outreach Tables found in your department's JURMP section Tables 6.X-2 and 6.X-5.

**COMMUNITY SERVICE CENTERS**  
**URBAN RUNOFF MANAGEMENT PROGRAM**  
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FINANCIAL

Please provide the annual costs for the activity described, if applicable. List additional activities that were exclusively conducted for the Storm Water Permit during the last reporting period.

Description	Category LU = Land Use Planning; R = Residential; CN = Construction; E = Education; PA = Program Assessment; I = Industrial; ID = Illicit Discharge Detection & Elimination; CM = Commercial; M = Municipal; PP = Public Participation	Total \$ *
Storm Drain cleaning	M	
Parking lot sweeping	M	
Municipal facility inspections	M	
Training for staff	E	
Public outreach	E	
URMP report preparation	M	

\* If you do not have the ability to track individual municipal activities please use the following 2008 estimates: Storm Drain Inspection=\$65/drain; Storm Drain Cleaning =\$200/drain; Parking lot sweeping with hand broom=\$30/hr; Parking lot sweeping with machines=\$355/lot; municipal facility inspections=1 hr/facility.

Please type the name of your Storm Water liaison here as an electronic signature when the form is completed.