



PERMIT TO ENTER

Permission is hereby granted to SAN DIEGO GAS & ELECTRIC COMPANY (SDG&E), or its authorized agents to enter upon my property for purposes of trenching and installing underground electric facilities and appurtenances to convert the electric service from overhead to underground for my property.

This permission shall terminate upon completing the electrical conversion from overhead to underground for the project known as **XX EXAMPLE PROJECT XX**. This permission is granted only for the purpose of the electrical conversion and all incidentals thereto.

SDG&E shall only be liable for injury, loss, damage or expense and claims for loss, damage or expenses that result from the negligent or intentional acts of SDG&E, its contractors, officers, agents or employees. SDG&E shall not be liable for any injury, loss, damage or expense or claims for loss, damage or expense arising from any other cause or causes whatsoever.

Owner Signature: _____ Dated: _____

Owner (Print Name): _____

Site Address: _____

Assessor Parcel Number (APN) _____ if known.

Telephone Number: _____

E-Mail Address: _____

Please check box if you want to be contacted by SDG&E to coordinate a meter panel upgrade or relocation.

- Upgrade** –If you want to increase the current capacity to the home by installing a new electric panel. (Typically done if the owner expects to add a Jacuzzi or air conditioning).
- Relocation**- Moving your meter to another location on your home.

Return to:

**City of San Diego
Attn: Underground Program - PTE
600 B Street, 8th Floor
San Diego, CA 92101**



Dear Property Owner:

Subject: Important Information Regarding The Undergrounding Of Overhead SDG&E Power Lines

At a public hearing the City of San Diego approved the creation of the underground utility district in your neighborhood. You own property in this district which has been selected for beautification by removal of the existing overhead lines.

The new system installed will use low-profile padmounted transformers wherever possible. However, in commercial areas, some larger transformers may be necessary to provide adequate service.

The transformers and some of our subsurface substructures will be placed within the municipal right of way. This may vary, but is usually 10 feet behind curb. SDG&E or our contract crews will soon begin construction of the new underground electric system.

SDG&E or contract crews will also be providing the trench and conduit for SDG&E, Pacific Bell and Cable TV on private property to those properties included in the conversion boundary. The crew will leave a door hanger on your door approximately one week prior to performing work on your property. The crew foreman or contractor's name and phone number will be noted should you have any questions.

SDG&E's contract electrician will be performing the necessary electrical work to re-feed your existing meter panel with the new underground cable, the cost of this is covered by SDG&E. Prior to beginning the work, our contract electrician will leave a door hanger on your property indicating their name and phone number in case you have questions. If you wish to upgrade your meter panel as part of this project, please call the number below and check the box on the enclosed "Permit to Enter" form. SDG&E will then put you in contact with our electrician who can provide you with a quote for this work. Meter panel upgrades and relocations will be at the property owner's expense. The deadline to begin coordination for meter panel upgrades or relocations is the construction start date of the project. Please call as soon as possible if you would like to begin this coordination. Once our contract electrician is complete with the standard conversion work on your property, that will be our final obligation with the exception of pulling new service cable into your panel. If you decide to upgrade or relocate your meter panel once our electrician is completed with his work, all expense associated with the removal of our completed work and the upgrade or relocation will be that of the property owner.

Any pre-existing electrical violations or hazardous conditions identified by the City of San Diego Electrical Inspector must be corrected. The owner will be notified and they can negotiate with the SDG&E electrician to repair and/or correct the situation or the owner can hire their own electrician to correct the violations. These corrections will be at the property owner's expense.

If there are plants that encroach in the required three (3) foot working space area in front of the existing electric meter panel and/or the new pull can location, those plants will be removed and will not be replaced. The pull can is a box that may be installed on your house/building that will be the termination point for the new underground wires. Existing gates with locks or keyways that do not meet SDG&E's specifications must be replaced with SDG&E locks (which SDG&E will provide) or the keyway will need to be 're-keyed' at your expense for SDG&E access.

We look forward to working with you and hope you will bear with us during the construction period. When the job is complete, I am sure you will be pleased with the results.

If you have further questions, or would like to begin the coordination process for a panel upgrade or relocation, please call 858-636-6805.