

## **CLASS SPECIFICATION**

### **SAN DIEGO CITY CIVIL SERVICE COMMISSION**

#### **PUMP STATION OPERATIONS SUPERVISOR - 1373**

##### **DEFINITION:**

Under direction, to plan, assign, and supervise skilled and unskilled operators and other staff responsible for the operation and maintenance of pump stations in a complex wastewater collection system; and to perform related work.

##### **DISTINGUISHING CHARACTERISTICS:**

This is the first-level supervisor classification in the Pump Station Operator series.

##### **\* EXAMPLES OF DUTIES:**

- At major pump stations, plans, assigns, and supervises the work of staff who operate, inspect, and clean pumps, motors, mechanical screening devices, chemical feeders, filters, valves, and other related equipment;
- Coordinates operation and maintenance schedules with major repair requirements;
- Ensures adherence to all safety regulations and procedures;
- Develops and implements a comprehensive training program for each position supervised;
- Selects, trains, and evaluates the performance of subordinates;
- Keeps logs and reports of operations and prepares reports;
- Receives, investigates, and resolves administrative and operational problems, complaints, emergencies, and accidents;
- Performs other related duties.

##### **MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

One year of full-time experience as a journey-level Pump Station Operator with the City of San Diego. Possession of a valid California Class C Driver's License.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.