



**COUNCILMEMBER DAVID ALVAREZ**

**City of San Diego  
Eighth District**

**MEMORANDUM**

**DATE:** April 4, 2012

**TO:** Victoria L. Hamilton, Director, Commission for Arts and Culture

**FROM:** Councilmember David Alvarez

**SUBJECT:** TOT Fund Transfer to the City of San Diego Commission for Arts and Culture (Commission) for the purpose of augmenting its FY12 contract with the Classics 4 Kids Organization.

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I authorize the transfer of Council District Eight Transient Occupancy Tax funds in the amount of \$2,000 for the purpose of augmenting the FY12 contract that the City of San Diego Commission for Arts and Culture has entered into with the Classics 4 Kids Organization. This augmentation requires no changes to the goals and objectives section of the scope of services (Exhibit A, Section 2) currently required of the contractor and does not require the contractor to match these funds in any amount.

A copy of this memorandum will be sent to the contractor advising them that the increase in funding will require them to submit a revised Exhibit A, Section 1 (budget) to the contract. The contractor should contact Teresa Monillas ([tmonillas@sandiego.gov](mailto:tmonillas@sandiego.gov) or 619-236-6803) at the Commission for further instructions.

Thank you for your assistance with this request.

**CC:** Teresa Monillas, Contracts Coordinator, Commission for Arts and Culture  
Bert Salamida, Senior Budget Development Analyst, Financial Management Analyst  
Elena Padilla, Accountant, Office of the City Comptroller  
Lori Witzel, Director, Council Administration  
Bret Bartolotta, Deputy City Attorney, Office of the City Attorney  
Marion Sciré, Executive Director, Organization receiving the augmentation