

OFFICE OF THE INDEPENDENT BUDGET ANALYST REPORT

Date Issued: January 4, 2007

IBA Report Number: 07-1

City Council Agenda Date: January 9, 2007

Item Number: 106

Item: Long Term Waste Management Options (LWMO) Strategic Plan

OVERVIEW

The Environmental Services Department is requesting Council authorization to enter into a consultant agreement with the firm of Bryan A. Stirrat and Associates for development of a long-term solid waste management plan that will address the City's solid waste needs through the year 2030. This report also calls for the creation of a Solid Waste Advisory Committee who will participate in the process working with the consultant to develop and evaluate issues and options.

FISCAL/POLICY DISCUSSION

Staff is requesting Council authorization to expend \$1,050,994 in Refuse Disposal Enterprise Funds for this purpose. The docket materials to Council include the proposed agreement with Bryan A. Stirrat and Associates as well as the Scope of Work (Exhibit A) and the Compensation and Fee Schedule (Exhibit B). The IBA requested staff to provide additional pertinent information regarding **project budget; timetable; background and expertise of the recommended firm; description of the RFP/RFQ selection process; and proposed role and membership of the Solid Waste Advisory Committee**. The attached information was provided to the IBA in response to our request and is being transmitted for Council review.

Additional information was requested by our office due to the significant size of this consultant contract and initial concerns that, without benefit of information on the competing proposals, the amount appeared excessive. The information provided by staff indicates, however, that the four proposals submitted in response to the RFP were all within \$1000 of each other. Also of note is that, according to the timetable, Phase 1 at a cost of \$509,000 is expected to be completed within 12 months (January/February 2008) and Phase 2 is expected to be completed 18 months later (July/August 2009). Given the expected 30-month time period of this study, the City Council may want to explore with City staff the option of awarding Phase 1 at this time, and awarding Phase 2 upon the

timely and successful completion of Phase 1. Alternatively, recognizing that it is staff's strong preference to award both Phases at this time, Council may want to request the department to report back to Council upon the completion of Phase 1 to review results and solicit Council input.

[SIGNED]

Andrea Tevlin
Independent Budget Analyst

Attachment