
OFFICE OF THE INDEPENDENT BUDGET ANALYST REPORT

Date Issued : July 23, 2008

IBA Report Number : 08-84

City Council Docket Date : July 28, 2008

Item Number : 150

Implementing Proposition C: Appointing Two Outside Financial Experts to Serve on the Screening Committee

On June 3, 2008, voters approved Proposition C which, in part, provided new City Charter language to address the responsibilities and composition of the City's Audit Committee. New language in City Charter section 39.1 calls for a reconfigured Audit Committee comprised of two members of the City Council (one to serve as Chair of the Committee) and three public members. On June 23, 2008, the current Audit Committee received Report # 08-67 from the IBA suggesting a process for implementing the provisions of Proposition C.

In order to implement new City Charter section 39.1 as it relates to a reconfigured Audit Committee, it will be necessary for the City Council to establish a Screening Committee as described in Proposition C. The Screening Committee is charged with vetting the qualifications of public member Audit Committee candidates and recommending a pool of at least two candidates (for each of three new public member positions) for the City Council to consider for appointment. The Screening Committee is to be comprised of "a member of the City Council, the CFO, the IBA and two outside financial experts appointed by the other three members of the Screening Committee and confirmed by the City Council.

On July 7, 2008, the City Council adopted a resolution appointing Councilmember Kevin Faulconer to serve on the Screening Committee described in Proposition C. Proposition C requires the two outside financial experts to be appointed by the other three members of the Screening Committee (CFO, IBA and Councilmember Faulconer) and confirmed by the City Council. On July 21, 2008, the CFO, IBA and Councilmember Faulconer convened a public meeting to discuss candidates for the outside financial expert positions and make appointment recommendations for the City Council to consider.

The qualifications of four candidates were discussed for the two outside financial expert positions on the Screening Committee. Two of the four suggested candidates were from the private sector and two were from the public section. All of the candidates were judged to be qualified to serve on the Screening Committee. After discussing qualifications and other considerations, the CFO, IBA and Councilmember Faulconer unanimously recommended the appointment of Ed Kitrosser (private sector) and Tracy Sandoval (public sector) to the Screening Committee. Brief resumes for each candidate have been attached for City Council consideration.

In accordance with City Charter section 39.1, the City Council will be asked to confirm these appointments at the July 28th Council meeting (item #150). The resolution before the Council would confirm the two above recommended outside financial experts to serve on the Screening Committee described in Proposition C. Additionally, the resolution directs the IBA to initiate solicitation efforts for public Audit Committee member candidates in consultation with the Screening Committee.

[SIGNED]

Jeff Kawar
Fiscal & Policy Analyst

[SIGNED]

APPROVED: Andrea Tevlin
Independent Budget Analyst

Attachments

EDWARD W. KITROSSER, C.P.A.
AUDIT PARTNER, SAN DIEGO OFFICE MANAGING PARTNER
NON-PROFIT NICHE PARTNER

PROFESSIONAL EXPERIENCE:

In 1985, Mr. Kitrosser joined the firm of Turnquist, Schmitt, Kitrosser & McMahon (TSKM), becoming a shareholder in 1988. In June of 2002, TSKM merged with Moss Adams LLP to become the Moss Adams San Diego office. Since 1985, Ed has provides audit, tax, and consulting services to a wide variety of non-profit organizations: grantmaking civic and social, social advocacy and social services, arts and theater, among others.

PROFESSIONAL AND CIVIC AFFILIATIONS:

- ◆ Former member Private Companies Practice Section-Technical Issues Committee of the American Institute of Certified Public Accountants
- ◆ Former member AICPA's Not-For-Profit Organizations Committee
- ◆ Former member California State Committee on Peer Review
- ◆ Co-authored two educational courses published by the AICPA, and Practitioners 990 Deskbook, published by Practitioners Publishing Company.
- ◆ Make-A-Wish Foundation of San Diego
- ◆ Jackie Robinson Family YMCA
- ◆ United Way of San Diego County
- ◆ San Diego Opera Association
- ◆ San Diego Foundation
- ◆ San Diego Regional Disaster Board
- ◆ San Diego Downtown Rotary Club
- ◆ LEAD San Diego
- ◆ Cal State University San Marcos – College of Business Administration Advisory Board

EDUCATION:

Bernard M. Baruch School of Business and Public Administration - New York with a B.B.A. in accounting in 1966.

Tracy M. Sandoval, C.P.A

Auditor & Controller /Assistant Chief Financial Officer
County of San Diego

Professional Experience:

Ms. Sandoval has served as the Auditor & Controller and Assistant Chief Financial Officer for the County of San Diego since December 2003, which is the San Diego region's fourth largest employer with over 16,000 employees and an annual budget of over \$5 billion. She has been with the County for ten years, and previously served in several other key finance positions before being appointed Auditor & Controller/ACFO.

She leads a department of 260 employees who manage and account for all County funds. Her team is also responsible for auditing County programs, providing complex financial analyses, operating a professional revenue collection program that recovers funds owed to the County and the annual development of the County's Operational Plan (budget). Prior to joining the County in 1998, she worked at KPMG for five years performing auditing and consulting services for state and local government and non-profit clients.

Professional Affiliations:

She is a licensed Certified Public Accountant in the State of California. She is a member of the American Institute of Certified Public Accountants (AICPA) and the Government Finance Officers Association (GFOA). She serves as a member of the Special Review Committee (SRC) of the GFOA's Certificate of Achievement for Excellence in Financial Reporting Program.

Education:

B.A. in Accounting – New Mexico State University, 1994.

Community Affiliations:

- Member of the San Diego Foundation's Audit Committee, the region's largest resource for non-profits and charity stewardship.
- Ex-officio member of the Independent Taxpayer Oversight Committee established by the TransNet Extension Ordinance
- Former Pro-Tem Board member of the San Diego County Credit Union
- Youth Sports volunteer as Team Mom for her 2 sons' youth football team.
- Treasurer & past president of the PTO for her children's school
- Committee member for her sons' Cub Scout Pack.