



**COUNCILMEMBER CHRIS CATE
CITY OF SAN DIEGO
SIXTH DISTRICT**

M E M O R A N D U M

DATE: February 27, 2017
TO: Tracy McCraner, Director, Financial Management
FROM: Councilmember Chris Cate
SUBJECT: FY 17 District 6 CPPS Funding Transfer to the Serra Mesa – Kearny Mesa Branch Library Several Small Dollar Items

I would like to transfer \$1,000 from the District 6 Community Projects, Programs and Services fund to the Serra Mesa – Kearny Mesa Branch Library. The Serra Mesa – Kearny Mesa Branch Library will use the funding to purchase meeting room tables, a portable projector, and/or story time rugs.

These funds should be transferred from:
Cost Center: 1106110006
Fund: 100000
G/L: 512059

And transferred to:
Fund: 100000,
Cost Center: 1713121111
GL: 511137

Thank you for your time and attention to this request. If you have any questions, please contact Jenna Harris in my office at (619) 533-6463.

cc:

Rosa Kwon, Manager, Serra Mesa – Kearny Mesa Branch Library
Jennifer Berry, Office of the City Attorney
Jeremy Broadhead, Department of Financial Management
Jonathan Naple, Office of the Comptroller
Lori Witzel, Council Administration