

PARK AND RECREATION BOARD POLICY

SUBJECT: Conflict of Interest Code

BACKGROUND: The Political Reform Act of 1974 (Proposition 9) has mandated that such codes be written for governmental bodies, boards, etc.

PURPOSE: To clarify what the actions of Board and Committee members should be when a possible conflict of interest exists.

POLICY: Incorporated into this policy is the attached Conflict of Interest Code of the Park and Recreation Board of the City of San Diego, approved by the Board at its May 18, 1976 meeting.

The following clarification is offered for situations where Board or Committee members are also officers or members of non-profit organizations with matters before the Board/Committees:

Board Members

The Political Reform Act of 1974 does not apply as it pertains only to profit making entities. However, Charter Section 94 and Government Code Section 1090 do apply if there is a contract or lease situation before the Board. The legal impact of these sections is to void any contract formed after participation by a Board member having the requisite "interest" therein, unless (Government Code Section 1091) the Board member discloses such interest to the Board, it is noted in the Board minutes, and the disclosing member does not participate in the discussion or vote. The Board may then approve the contract in good faith by a majority vote, if a quorum is still present after disqualification.

Board Members must submit to the Board Secretary a listing of all organizations belonged to.

Committee Members

As opposed to Board members, Committee members "are appointed by the Chairman of the Board and exert negligible influence with respect to ultimate dispositions made at Council level regarding park and recreation matters." Thus, "Committee members (except for the San Diego-La Jolla Underwater Park Committee) are not City officials and, therefore, are not subject to the provisions of Charter Section 94 and Government Code Section 1090. Thus, their membership, etc., in non-profit organizations does not create any conflict of interest in the context discussed above." (Quotations from Memorandum of Law, May 18, 1976, "Conflict of Interest," attached.)

(Continued)

Committee Members

However, it is the Park and Recreation Board's policy that when a member of a Park and Recreation Board committee is also a member of the Board of Directors of an organization which brings a matter before the committee for a decision, that member shall abstain from voting.

Attachments (2)

SUBSTANTIATION: Conflict of Interest Code of the Park and Recreation Board of the City of San Diego (attached), adopted by the Board at its May 18, 1976 meeting.

Memorandum of Law, May 18, 1976, "Conflict of Interest" (attached).

Park and Recreation Board Minutes of May 18, 1976, Pages 1681-82.

Park and Recreation Board Minutes of January 6, 1971, Page 885.

AUG 4 1977

RESOLUTION No. 218871 (R. 77-2058)

Adopted on JUL 20 1977

BE IT RESOLVED, by the Council of The City of San Diego as follows:

That the Conflict of Interest Code of the Park and Recreation Board, submitted pursuant to the Political Reform Act of 1974, as amended, is hereby approved.

APPROVED: JOHN W. WITT, City Attorney

By Nancy M. Jones
Nancy M. Jones
Deputy City Attorney

MSJ:rc:048.7.1

5/5/77

Or.Dept.: Park & Recreation

CONFLICT OF INTEREST CODE
OF THE
PARK AND RECREATION BOARD OF
THE CITY OF SAN DIEGO

I. GENERAL STANDARDS

SECTION 100 PURPOSE AND SCOPE

A. The maintenance of the highest standards of honesty, integrity, impartiality and conduct by the members of the Park and Recreation Board is essential to assure the proper performance of City business and maintenance of confidence by citizens in their government. The avoidance of conflicts of interest on the part of board members through informed judgment is indispensable to the maintenance of these standards.

B. Pursuant to the provisions of Government Code Section 87300 et seq., the Park and Recreation Board of The City of San Diego hereby adopts the following Conflict of Interest Code. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000 et seq.). The provisions of this Code are additional to Title 9, Chapter 7 of the Government Code (Section 87100 et seq.) and other laws pertaining to conflicts of interest. Except as otherwise indicated, the definitions of said Act and regulations adopted pursuant thereto are incorporated herein and this Code shall be interpreted in a manner consistent therewith.

C. This Code reflects accepted standards imposed by the criminal and civil law of the State of California. However informational these regulations are, they are not a complete enumeration of all restrictions imposed by statutes.

The omission of a reference to such statute in no way affects its validity or applicability to a board member's conduct.

SECTION 101 DEFINITIONS

The definitions set forth in Title 9, Chapter 2 of the Government Code (Section 82000 et seq.) shall govern the interpretation of this Code.

SECTION 102 REMEDIAL ACTION

A. In addition to civil and criminal penalties set forth in Title 9, Chapter 2 of the Government Code (Section 90000 et seq.), a violation of this Code by a member of the Park and Recreation Board may be the cause for remedial action which may include, but is not limited to:

1. Disqualification for a particular assignment.
2. Removal from the board.

B. Remedial action shall be effected in accordance with all applicable laws for notice, hearing and review.

II. CONDUCT AND RESPONSIBILITIES OF MEMBERS

SECTION 200 PROSCRIBED ACTIONS

A. A board member shall avoid any action, whether or not specifically prohibited by law, which might result in or create the appearance of:

1. Using public office for private gain.
2. Giving preferential treatment to any person.
3. Losing complete independence or impartiality.

B. In addition, every board member shall be familiar with and abide by Council Policy No. 000-4.

SECTION 201 GIFTS, ENTERTAINMENT AND FAVORS

A. A board member shall not solicit or accept, directly or indirectly, any gift, gratuity, favor, entertainment, loan, or any other thing of more than nominal monetary value, from a person who has dealings with the board and who:

1. Has, or is seeking to obtain, contractual or other business or financial relations with The City of San Diego.

2. Conducts operations or activities that are regulated by The City of San Diego.

3. Has interests that may be substantially affected by the performance or nonperformance of City governmental duties.

B. None of the foregoing shall be deemed to prohibit the acceptance of loans from banks or other financial institutions on customary terms to finance proper and usual activities of board members, unsolicited promotional materials of nominal value, or the defrayal by others of a legitimate business expense.

C. A gift or gratuity, the receipt of which is prohibited by this section, shall be returned to the donor when feasible. If no return is feasible, the gift or gratuity shall be conveyed through the secretary of the board to a public charity.

SECTION 203 FINANCIAL INTERESTS

A board member shall not:

A. Have a direct or indirect financial interest that conflicts or appears to conflict with his or her Board duties and responsibilities; or

B. Engage in, directly or indirectly, a financial transaction as a result of or primarily relying on information obtained through his or her board affiliation.

SECTION 204 USE OF CITY PROPERTY

A board member shall not directly or indirectly use, or allow the use of City property or any kind for other than official duties.

SECTION 205 CONFLICTS OF INTEREST

A. A conflict of interest may exist whenever a board member has a substantial personal or private interest in a matter which involves duties and responsibilities as a board member. The trust of the citizenry demands that a board member take no action which would constitute the use of his or her position to advance personal or private interests. Each board member should avoid situations which present the possibility or the appearance that such board member's official position might be used to private advantage.

B. Neither the provisions of the California Penal Code, California Government Code, nor the standards of conduct prescribed in this Code, are to be regarded as comprehensive. Each board member must, in each instance involving a personal or private interest in a matter which also involves his or her duties and responsibilities as a board member, make certain that his or her actions do not have the effect or the appearance of the use of such official position for the furtherance of his or her own interests or those of board member's family or business associates.

C. The statutory provisions of conflict of interest are contained in Title 9, Chapter 7 of the Government Code (Section 87100, et seq.). The violation of these sections is more specifically outlined in Chapter 11 thereof (Section 91000, et seq.).

SECTION 206 DISQUALIFICATION BECAUSE OF FINANCIAL
INTERESTS

Designated board members must disqualify themselves from making or participating in the making of any decisions in which they have a reportable financial interest when it is reasonably foreseeable that such interest may be materially affected by the decision. No board member shall be required to disqualify himself or herself with respect to any matter which could not be legally acted upon or decided without his or her participation.

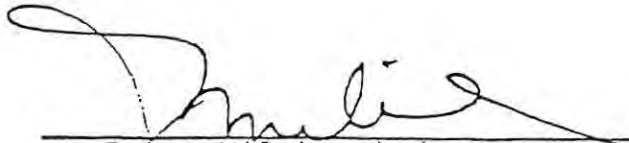
When any person holding an official position as a board member has reason to believe he or she may be disqualified, he or she shall immediately report the nature of the potential conflict and absent himself or herself from further consideration of the matter.

III. STATEMENTS OF FINANCIAL INTERESTS

After review and consultation with the board's legal advisor, it has been determined that by virtue of the board's responsibilities as defined in Section 26.32 of the San Diego Municipal Code, board members are not designated employees pursuant to Section 82019 of the California Government Code in that they are unsalaried members of a board or commission which serves a solely advisory function.

1-12-77

The foregoing Conflict of Interest Code has been prepared by the Park and Recreation Board after a fair opportunity for the members of the board to present their views had been offered. The Code is submitted to the City Council this 23^d day of Feb., 1977.


James Milch, Chairman
Park and Recreation Board

* * * * *

The above Conflict of Interest Code was approved by the Council of The City of San Diego, acting as the code reviewing body pursuant to the Political Reform Act of 1974, as amended, by Resolution No. 218871; on the 20th day of July, 1977.

EDWARD NIELSEN
Ed Nielsen
City Clerk

By La Verne E Miller
Asst. City Clerk

Office of
The City Attorney
City of San Diego

MEMORANDUM

DATE: February 8, 2007

TO: City Departments

FROM: City Attorney

SUBJECT: Determining Whether a City Consultant Must File a Statement of Economic Interests (Form 700)

INTRODUCTION

The City of San Diego retains many professional consultants each year, such as architects, engineers, lobbyists, attorneys, and auditors. Under the California Political Reform Act [PRA], regulations promulgated by the Fair Political Practices Commission [FPPC] and the City's Conflict of Interest Codes, a determination must be made at the time of hiring as to whether the level of services provided by the individual consultants require disclosure of their economic interests. In most cases, City consultants will not be required to disclose because they are hired for a limited scope and purpose, or their recommendations are subject to significant substantive review. On the other hand, consultants that are acting in a staff capacity or making governmental decisions are required to disclose certain economic interests under the applicable department's Conflict of Interest Code.

This memorandum provides an overview of the applicable laws and recommendations to assist departments in making the determination as to whether a consultant must disclose his or her economic interests by filing a Statement of Economic Interests (Form 700) [SEI] with the Office of the City Clerk.

DISCUSSION

The City recently conducted the required biannual review of all the Conflict of Interest Codes for each department to determine if any amendments or revisions were necessary.¹ Appendix A of each department's Conflict of Interest Codes lists designated positions which involve the making, or participation in the making, of decisions which may foreseeably have a material effect on any financial interest. Appendix B describes the sources of income that an

¹ The Conflict of Interest Codes may be viewed on the City Clerk's website at <http://www.sandiego.gov/city-clerk/elections/eid/index.shtml>.

employee holding a designated position must disclose by completing the form SEI and filing it at the Office of the City Clerk as a public record.

In addition to designated positions, the Conflict of Interest Codes identify "consultants" as individuals who are required to file a SEI. Whether a "consultant" is required to file is a determination that must be made on a case-by-case basis following the regulations issued by the Fair Political Practices Commission [FPPC]. The term "consultant" as used in the Conflict of Interest Codes should follow the definition provided in the FPPC regulations as more fully discussed below.²

A. Overview of the Law and Policy Regarding Consultant Disclosure.

1. The Political Reform Act.

The purpose of the conflict of interest provisions of the Political Reform Act [Act] is to ensure public officials, whether elected or appointed, perform their duties in an impartial manner, free from bias caused by their financial interests or those of persons who have supported them. By disclosing relevant financial interests, public officials can determine whether a conflict of interest exists and avoid participating in a matter. The Act also makes this information available to the public to help ensure government decisions are free from undue influence or improper financial motives.

In particular, the purpose of these laws is "to promote and accomplish several state policies including: (1) assuring the independence, impartiality and honesty of public officials; (2) informing citizens regarding those economic interests of officials which might present a conflict of interest; (3) preventing improper personal gain by persons holding public office; (4) assuring that governmental decisions are properly arrived at; and (5) preventing special interests from unduly influencing governmental decisions." *County of Nevada v. MacMillen*, 11 Cal. 3d 662, 667 (1974), citing legislative findings in then-Government Code section 3601. See, Govt. Code § 81001(b).

"Public officials" include elected officers and other high-ranking public employees. In addition, certain "designated employees" are considered "public officials." The "designated employees" are the persons holding positions set forth in the City's conflict of interest code who are required to make financial disclosures. In addition, certain consultants to government agencies may be considered a "consultant" under the Act's definition and thus be required to make disclosures. In general, this occurs if the agency has delegated governmental decision-making authority to that person or the consultant is acting in a "staff capacity."

² The City cannot issue a "blanket" code requiring all outside consultants to automatically file statements of economic interest as a condition of receiving a City contract. See *City of Carmel-by-the-Sea v. Young*, 2 Cal. 3d. 259 (1970) and *County of Nevada v. MacMillen*, 11 Cal. 3d. 662 (1974).

2. Definition of "Consultant."

According to Title 2, Section 18701(a)(2) of the California Code of Regulations, the regulations of the FPPC, and the California Government Code, a "consultant" is defined as follows:

(2) "Consultant" means an individual³ who, pursuant to a contract with a state or local government agency:

- (A) **Makes a governmental decision** whether to:
1. Approve a rate, rule or regulation;
 2. Adopt or enforce a law;
 3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
 4. Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;
 5. Grant agency approval to a contract which requires agency approval and to which the agency is a party, or to the specifications for such a contract;
 6. Grant agency approval to a plan, design, report, study, or similar item;
 7. Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or
- (B) **Serves in a staff capacity** with the agency and in that capacity participates in making a governmental decision as defined in Regulation 18702.2, or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code under Government Code Section 87302.

2 Cal. Code of Regs. § 18701(a)(2)[emphasis added].

Thus, a "consultant" will be required to disclose certain financial interests if he or she either makes a "governmental decision" or serves in a "staff capacity." These terms are placed in quotes as they have special definitions under the Act and as interpreted by the FPPC.

³ A consultant is a natural person and not a corporation or entity; the individuals within a firm are the ones who file. Thus, if the contract is with a large corporation or entity, the work of individual employees must be reviewed to determine which individuals must file. See Widders Advice Letter, No. I-90-212.

a. "Makes a Governmental Decision."

Under section 18701(a)(2)(A), an individual "makes a governmental decision" when he or she, acting within the authority of his or her position: (i) votes on a matter; (ii) appoints a person; (iii) obligates or commits the agency to any course of action; (iv) enters into any contractual agreement on behalf of the agency; (v) determines not to act on the actions above. 2 Cal. Code of Regs. § 18702.1. A person likely would be considered a "consultant" if such decision making authority is delegated to that person.

b. Serves in a "Staff Capacity."

Under section 18701(a)(2)(B), a "consultant" will be required to disclose financial interests if he or she serves in a "staff capacity" *and* participates in making a governmental decision as defined in Regulation 18702.2. This includes an official who, when acting within the authority of his or her position,

(a) Negotiates, *without significant substantive review*, with a governmental entity or private person regarding a governmental decision . . . or

(b) Advises or makes recommendations to the decision maker either directly or *without significant intervening substantive review*, by:

(1) Conducting research or making any investigation which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or

(2) Preparing or presenting any report, analysis, or opinion, orally, or in writing, which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A).

2 Cal. Code of Regs. § 18702.2; Cal. Govt. Code § 83112.

According to the FPPC, an individual "serves in a staff capacity" if he or she performs substantially all the same tasks that normally would be performed by a staff member of a government entity. The length of a contractor's services to an agency and whether services are rendered on a regular and continuous basis are other factors to consider in making this determination. Similarly, an individual will be considered a "consultant" if he or she performs the same or substantially all the same duties for the City that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code under Government Code section 87302.

In most cases, individuals who work on only one project or a limited range of projects for an agency are not considered to be working in a "staff capacity." However, if the scope of duties changes and an individual provides ongoing advice on a wide range of matters, he or she may be deemed to be acting in a "staff capacity." This is especially so if the tasks are substantially the same as those performed by a person in a position that is or should be specified in the City's conflict of interest code. Accordingly, individuals who serve in a staff capacity and "participate in" government decisions on general matters on an ongoing basis would be "consultants" under the above regulations.

B. Examples of Consultant Determinations by the FPPC.

The following examples are illustrative only and should not be relied on without additional factual review of the types of services being provided by a particular consultant.

The FPPC has determined the following may be "consultants:"

- Law firm retained to provide general advice and assistance to an agency on an on-going basis. (Koppes Advice Letter, No. A-88-408).
- Outside contractor to provide "plan checkers" who review plans for building code compliance and approve or deny permits. (Kalland Advice Letter, No. I-96-78.)
- Investment managers who manage and invest the portion of the agency's assets, have authority to direct others with respect to the acquisition or disposition of securities, have complete authority and discretion to establish accounts with securities brokers or dealers, votes on issues of mergers or acquisitions as directed by managers. (Koppes Advice Letter, No. A-88-408).
- Real estate investment consultant who participates in the making of system policy; participates in purchasing decisions by making recommendations regarding appropriate software; can affect persons and entities who serve the agency as real estate advisors and managers. (Koppes Advice Letter, No. A-88-408).
- Federal lobbyist who makes on-the-spot decisions to influence a particular result before House and Senate committees on behalf of the agency; duties are broad and undefinable. (Koppes Advice Letter, No. A-88-408).
- As-needed environmental consultant hired for three years; negotiates directly with federal, state and local agencies on behalf of the agency to obtain concurrence with environmental study's conclusions; performs duties similar to those of a staff person included in the agency's conflict of interest code. (Patterson Advice Letter, No. A-92-570).

- Architect who determined type of construction, quality of construction within budgetary limitations of the agency, provided advice and consultation with the client and assisted in obtaining permits and approvals; assisted in obtaining bids and awarding construction contract; participating in decisions in the same manner as an in-house architect would if the agency had such an architect. (Davis Advice Letter, No. I-91-473).
- Firm providing computer evaluation services and interacts directly with the decision-makers on an on-going basis as an integral part of the decision-making process; attends committee meetings and Board of Supervisors meetings as required; evaluates bid responses and advises committee as to the appropriate bid to select. (Workman Advice Letter, No. I-87-078).

The FPPC has determined the following may not be "consultants:"

- Agent custodian of assets that does not make or participate in the making of decisions, but rather obtains direction for each and every transaction from other sources, is in a ministerial position. (Koppes Advice Letter, No. A-88-408).
- Law firm that provides legal services for a particular piece of litigation; decisions are subject to on-going review or direction by the agency. (Koppes Advice Letter, No. A-88-408).
- Investment advisory committee members whose recommendations have been rejected or significantly amended or modified by final decision-makers; solely advisory. (Koppes Advice Letter, No. A-88-408).
- Consultant retained to construct a specific project according to specifications of a plan and there are no deviations from the plan. (Godwin Advice Letter, No. I-91-428).
- Survey-engineer that did not participate in any official decision-making. (In re Maloney (1977) 3 FCCP Ops. 69).
- Traffic subconsultant who provided traffic studies, identified necessary street designs and alternative mitigation measures where there was significant intervening substantive review by the lead consultant. (Gilbert Advice Letter, No. I-88-441).
- Firm providing sales tax auditing services; no research other than downloading existing data and reviewing the agency's allocations from the State Board of Equalization; no recommendations to City staff. (Wasko Advice Letter, No. A-04-270).

C. Extent of Disclosure of Financial Interests.

The determination of which consultants must file is only the first issue. The second issue is the extent and scope of the disclosures they must make. The specific disclosures to be made are detailed in Appendix B to conflict of interest codes for individual City departments. Each City department must engage in a case-by-case analysis to determine which disclosure category is implicated.

Generally, "consultants" will be required to provide the broadest disclosures listed in the code for the department that employs them. However, a more limited disclosure may be appropriate if the consultant is providing a limited scope of services. In that situation, the designated City official must file a written determination that describes the duties and the extent of the disclosure requirements.

The City official designated in the applicable department's Conflict of Interest Code has the responsibility to ensure compliance with these laws. We recommend that a determination as to whether the outside consultant meets the definition of a "consultant" required to file a SEI be made by the official at the time the contract is signed. Any doubts about whether an outside consultant is a "consultant" should be resolved in favor of disclosure to meet the public policy objectives of the Act. In addition, departments should continually monitor the contracts to determine whether any changes to the scope of work or other factors may lead to a determination that the contractor has become a "consultant" required to make the required financial disclosures. Consultants also have a duty to alert the department when they become aware of facts that indicate they may have an obligation to make financial disclosures as a "consultant."

When the designated City official determines that an individual meets the definition of a "consultant" the official must notify the consultant of the filing obligation and scope of disclosure. The official must also file a determination with the Office of the City Clerk who will monitor compliance with filing requirements. Sample determination forms and letters are available from the Office of the City Clerk. We also recommend that written determinations that an outside contractor does not meet the definition of a "consultant" be maintained as a public record by the department or placed on file at the Office of the City Clerk.

CONCLUSION

A consultant for the City will meet the criteria of a "consultant" required to make certain financial disclosures if the individual "makes a governmental decision" or serves in a "staff capacity." The City official designated in the department's Conflict of Interest Code must make the determination as to whether a given consultant is to file. This is because the person who hired the consultant is in the best position to know the scope of his or her work and whether that scope changes over the course of the contract. Any doubts about whether an outside consultant is a "consultant" should be resolved in favor of disclosure.

City Departments
February 8, 2007
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When the individual is determined to be a "consultant" the City official must also determine the scope of the financial disclosure and notify the consultant of the filing requirements. Written determinations by the departments that a consultant must disclose his or her financial interests must be filed with the Office of the City Clerk to help ensure compliance with these laws. Finally, this Office is available to assist departments in making determinations about whether specific consultants should disclose their financial interests and the appropriate level of disclosure.

Respectfully submitted,

MICHAEL J. AGUIRRE
City Attorney

MJA:jb
cc: Mayor and Councilmembers
Elizabeth Maland, City Clerk



THE CITY OF SAN DIEGO

DATE: February 9, 2007
TO: Deputy Chiefs, Directors, Agency Heads, and Commission Chairs
FROM: Jo Anne Sawyer Knoll, Deputy Chief, Office of Ethics and Integrity
SUBJECT: Conflict of Interest Code Reporting Requirements: Consultants

The Political Reform Act of 1974 ("Act") (Gov. Code §§ 81000-91014) requires that many consultants, doing business with a state or local government agency, disclose certain personal financial holdings through the annual filing of a Statement of Economic Interest ("SEI" or Form 700). Specifically, this disclosure requirement applies to any consultant of the City of San Diego that either makes a governmental decision or serves in the capacity of staff and, in that capacity, participates in making a governmental decision. The City, through the City Clerk, is tasked with notifying such consultants of their disclosure responsibilities.

Conflict of Interest Codes for each individual department or agency include the following (or similar) language regarding consultants:

"Consultants shall be included in the list of designated positions and shall disclose, pursuant to the broadest category in the code, subject to the following limitation:

The Department Director or a Deputy Director may determine *in writing* that a particular consultant, although a designated position, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's or Deputy Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code."

Thus, the City is required to maintain records, available to the public, which list all consultants indicating those that have limited or no reporting responsibilities and specifying the reason for such determination. However, City departments, agencies and commissions have not been consistent in providing such records. Therefore, this office has been tasked with the responsibility of ensuring that the City complies with its reporting responsibilities as required under the Act.

Provision of 2007 Consultant List

All Deputy Chiefs, department directors, agency heads and chairs of commissions are instructed to immediately review the attached Consultant Report (Attachment A), generated recently by the City Clerk, to determine which consultants have contracts under their control. The names of these consultants should be transferred to the 2007 Consultant List Form (Attachment B)

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February 9, 2007

Conflict of Interest Code Reporting Requirements: Consultants

indicating with an "x" which consultants are required to file a Form 700 and which are not. Further, if, after review, it is determined that there are consultants currently doing business with a department/agency/commission under your control, whose names are not on the Consultant Report, those consultants must also be added to the 2007 Consultant List Form. For each consultant, please indicate whether the City Clerk has been notified of the retention of each consultant. Finally, if you are uncertain whether a company or individual, performing services for your department, agency or commission should be classified as a "consultant," please so indicate on the List. The completed 2007 Consultant List Form must be returned, signed, to this Office **no later than February 17, 2007.**

Conflict of Interest Code: Determination of Applicability for Consultant

Secondly, with respect to those retained consultants for which notification has not been provided by your department/agency or commission to the City Clerk, you or your designee are instructed to complete and file **directly** with the City Clerk (along with a copy to the Office of Ethics and Integrity) a form entitled "Conflict of Interest Code: Determination of Applicability for Consultant" ("Determination Form" -- Attachment C). Please note that instructions for the completion of this form, a recently issued City Attorney Opinion (dated February 8, 2007) on this subject, and the definition of "Consultant," are attached for your information and assistance. The Determination form must be filed with both offices **no later than March 2, 2007.**

The completed copy of the Determination Form should also be provided to each of the affected consultants. If you or your designee determines that a particular consultant should be filing the Form 700, *and* the consultant has historically failed to do so, he/she should also be notified that he/she should submit Form 700s for the prior four years to the City Clerk's Office as soon as possible.

PLEASE NOTE that the Office of the City Attorney is currently reviewing a draft administrative regulation concerning SEI filings by consultants. Once that regulation is issued, the process outlined in it must be followed by City Departments, Agencies and affected Commissions.

Jo Anne SawyerKnoll
Deputy Chief, Office of Ethics and Integrity

cc: Ronne Froman, Chief Operating Officer
Elizabeth Maland, City Clerk

Consultants

Consultant	Dept/Agency/	Consultan	Consultantd	NameLast	NameFirst	CompanyName
Yes	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ashley	Mark	Ty-Lin International
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Lutes	Gordon	PDC
	Attorney's O	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Beach	Bruce W.	BBK Law Firm
	Attorney's O	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Diven	Warren B.	BBK Law Firm
	Attorney's O	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hagerty	Shawn D.	
	Attorney's O	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Landers	Karen F.	BBK Law Firm
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Betts	J. Rod	Paul, Plevin, Sullivan, Co
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Shanahan	Donald	
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Abbott	Jim	Harris & Associates
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Arceneaux	Larry	Kane Ballmer & Berkman
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Arceneaux	Larry	Katz Hollis
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Axelson	Gordon	BDS Engineering, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Babcock	Chuck	PBS&J
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Beach	Bruce	Best Beast & Krieger, LL
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Beck	Steve	Ninyo & Moore
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Beresford	Linda	Opper & Varco, LLP
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Bhatia	Rajeev	Dyett & Bhatia
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Black	Laurie	LJ Black Consulting
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Bridges	John	P&D Consultants
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Caringella	Rob	JR&C, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Castro	Arturo	Tucker, Sadler & Associat
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chapin	Mike	Geocon
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chavez	Severo	BDS Engineering, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Clinton	Louis	Earth Tech Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Colburn	Jerry	OP&C, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Como	Melanie	Heritage A&P
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Curtin	Julie	DCI
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Cutler	Eliot	Akin Gump Strauss Hauer
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Daley	Dennis	Daley & Heft
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Detisch	Don	Law Office of Don Detisc
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Dolan	Christy	Edaw, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Drake	Curt	Heritage A&P
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edwards	Alan	Aegis Software, Inc.

Consultant	Dept/Agency/	Consultan	Consultantd	NameLast	NameFirst	CompanyName
Yes	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Estrada	Vicki	Estrada Land Planning
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Fehlman	Mark	Fehlman Le Barre
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Fisher	Yara	P&D Consultants, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Gabrielson	Tim	Rick Engineering
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Gaeto	Tom	Construction T & E
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Garahan	Patrick	
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Gavino	Linnie	KMA
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Gerhke	Rob	RBF Consulting
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Gibson	Patrick	Kaku Associates, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Godsey	James V.	Macias Gini & O'Connell
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hamilton	Pam M.	
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hankinson	Eric	RailPros
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hara	Jerry	Diamond Production Grou
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hirsch	Cathy	Pacific Railway Enterprise
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jacobs	Paul	JCFK&K
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Johnson	Dan	SCS Engineers
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jones	Bob	JR&C, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Kane	Murray	Kane Ballmer & Berkman
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Katz	Jeff	Jeff Katz & Architecture
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Kitahata	Gary	Kitahata & Company
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Landers	Karen	Best Best & Krieger, LLP
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Lia	Marie	Marie Burke Lia, Atty
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Lund	Bill	Flores Lund
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Lynn	Heidel	Allen Matkins Leck Gamb
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Magno	Eileen	Heritage A&P
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Marra	Paul	KMA
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Marshall	David	Heritage A&P
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Marshall	Julie	Rincon Consultants, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mather	Bob	Westlake Reed Leskosky
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	McAteer	Therese	McAteer & McAteer
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	McCraw	Vince	OP&C, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Michael	Thomas	Harris & Associates
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mills	Tom	Gradient Engineers, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Molentin	Scott	Estrada Land Planning
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mooney	Brian	Mooney Jones & Stokes
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Munro	Robin	Allen Matkins Leck Gamb

Consultant	Dept/Agency/	Consultan	Consultantd	NameLast	NameFirst	CompanyName
Yes	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Nasland	Steve	Nasland Engineering
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Nesbit	Elaine	EE&K Architects
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Noyal	Scott	Daley & Heft
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	O'Connor	Karen	Pfocus
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ohlson	Camille	Camille Olson
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Opper	Richard	Opper & Varco, LLP
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Peterson	Mark	Wilson & Company
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Puddy	Don	Kitchell Cem, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rask	Walter	Roma
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rauch	Andrew	Daley & Heft
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Roach	Steve	JR&C, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Saunders	Javier	Harris & Associates
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Schaefer	Dr. Jerry	ASM Affiliates
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Schug	Dave	URS Corporation
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Smith	Rick	Camille Ohlson
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Snyder	Sandy	Snyder Estremo
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Snyder	Steve	Snyder Estremo
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sobel	Steve	SOM
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sopp	Dr. Trudy	The Centre for Organizati
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Spengler	Chris	SCS Engineers
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Stadler	Dave	OP&C, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Thornburgh	Larry	Nasland Engineering
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Tyker	Erika	Red Door Interactive, Inc.
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Varco	Suzanne	Opper & Varco, LLP
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vettel	Joe	Geocon
	CCDC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Wasserman	Glenn	Kane Ballmer & Berkman
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		IBI Group	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Diligence O	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Tetra Tech, I	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Bacon's Mul	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Po Shu Won	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Motivational	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Tetre Tech	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Bruce A. Hu	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Visual Asylu	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Bennett Peji	

Consultant	Dept/Agency/	Consultan	Consultantd	NameLast	NameFirst	CompanyName
Yes	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Headstrong I	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Beshears	James	
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Chifici	Gasper	PBS&J
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cross	Jeff	Flores Lund
	CCDC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meola	Apriano	Pinnacle International
	CCDC Boar	<input type="checkbox"/>	<input type="checkbox"/>	Holmes Pea	Helen	
	Debt Manag	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bermis	Jim	Montague DeRose & Ass
	Debt Manag	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cimino-DeR	Darlene	Montague DeRose
	Debt Manag	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jacobs	Dick	Dick Jacobs Associates
	Debt Manag	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Roess	Andrea R.	Davis Taussig & Associat
	Debt Manag	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Runk	Stephen A.	David Taussig & Associat
	Debt Manag	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Yang	Chia-Jung	Montague DeRose
	Debt Manag	<input type="checkbox"/>	<input type="checkbox"/>	Bemis	James R.	Montague DeRose
	Developmen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	McLarney	Timothy P.	True North Research
	Developmen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Miller	Margo S.	Miller Consulting Group
	Developmen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ryan	Dennis	True North Research
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civale	Kevin	Hawkins, Delafield & Wo
	Environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ayster	Ken	SCS Engineers/SCS Field
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Geocon Con	
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Berge, P.E.	Thomas A.	
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Collins	Susan	Hilton, Farnkopf & Hobso
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cotton	Matthew	Integrated Waste Manage
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Douglas	Diane	URS Corporation
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Epler	Robert	HDR Engineering, Inc.
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hatch	Massie	URS Corporation
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hilton	Robert	Hilton, Farnkpf & Hobson
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Johnson	Angela	URS Corporation
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jones	Jay	SCS Engineers
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Klein	Michael	Klein Edwards Profession
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	McRae	Tessa	SCS Engineers
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mock	Pat	URS Corporation
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Monsen	William A.	MRW & Associates, Inc.
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Morris	Deborah	Hilton, Frankopf & Hobso
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Muller	Nadine	Hilton, Farnkopf & Hobso
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Patterson	Ken	Advance Energy Innovati
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Peterson	Eric	Hawkins, Delafield & Wo

Consultant	Dept/Agency/	Consultan	Consultantd	NameLast	NameFirst	CompanyName
Yes	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Simonson	Richard	Hilton, Farnkopf & Hobso
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Torrey	Sean	SCS Engineers/SCS Field
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tseng	Eugene	E. Tseng & Associates, In
	Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vidal	Danilo	SCS Engineers/SCS Field
	Environment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edwards	Joan	
	Housing Co	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Trimble	Gerald M.	
	Metropolitan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Behle	Adam	
	Metropolitan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Binsfield	Albert	
	Metropolitan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Booker	Melissa A.	
	Metropolitan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Cathcart	James	
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Egense	Anders	Boyle Engineering
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Evans	John	HDR Engineering, Inc.
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Flores	Michael	HDR Engineering , Inc.
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hays	Raymond	Value Management Strate
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ince	Kyle	Merkel & Associates, Inc.
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jensen	Diana	Merkel & Associates, Inc.
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MacFarlane, Donald		Boyle Engineering
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Merkel	Keith W.	Merkel & Associates, Inc.
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Missirlian	Vasken	
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Olthof	Jeroen	
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rink	Steve R.	
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Skidmore	Anthony	
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sweesy	Michael	
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Umphres	Margaret	
	Metropolitan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Waters	Lisa	
	Metropolitan	<input type="checkbox"/>	<input type="checkbox"/>	Wessels	Eric	
	Office of Ho	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Welty	Robert	
	Public Safet	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Marx	David	URS Corporation
	Real Estate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prentice	Paul	Newport Pacific Capitol C
	Real Estate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Raygoza	Noel	Pedus
	Real Estate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Robinson	R. Maurice	Maurice Robinson Associ
	Real Estate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shlaes	Noah	Grubb & Ellis
	Risk Manag	<input type="checkbox"/>	<input type="checkbox"/>	Brogan	Patrick A.	
	SCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	James	Adrian	Rogge Global Partners/Sio
	SCS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Gutzler	Robert	SCS Engineers
	SDCCC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Freeman	Richard M.	Sheppard Mullin

Consultant	Dept/Agency/	Consultan	Consultant	NameLast	NameFirst	CompanyName
Yes	SDCCC	✓	✓	Lipka	Robin	The Marlin Alliance
	SDCCC	✓	✓	Petty	Regina	
	SDCCC	✓	✓	Wild	Ron	The Marlin Alliance
	SDCCC	✓	✓	Wofford	Robin	
	SDCERS	✓	✓	Butler	David	Rogge Global Partners/Sio
	SDCERS	✓	✓	Ader	Richard	US Realty Advisors, LLC
	SDCERS	✓	✓	Anslow	Robert	Globeflex Capital, LP
	SDCERS	✓	✓	Ariano	Paul J.	Wall Street Associates
	SDCERS	✓	✓	Assante	Linda	The Townsend Group
	SDCERS	✓	✓	Barnes	Michael	Rogge Global Partners/Sio
	SDCERS	✓	✓	Beitner	Brian	TCW Associates Realty
	SDCERS	✓	✓	Bell	Richard	Rogge Global Partners/Sio
	SDCERS	✓	✓	Blum	Craig	TCW Associates Realty
	SDCERS	✓	✓	Brandes	Charles	Brandes Investment Partn
	SDCERS	✓	✓	Burlingame	Steve	TCW Associates Realty
	SDCERS	✓	✓	Callahan	James A.	Callan Associates, Inc.
	SDCERS	✓	✓	Campos	Darrell	RREEF Funds
	SDCERS	✓	✓	Carbone	James	RREEF
	SDCERS	✓	✓	Carlson	Mark	RREEF Funds
	SDCERS	✓	✓	Casellini	Marlena	RREEF Funds
	SDCERS	✓	✓	Conway	Malie	Rogge Global Partners/Sio
	SDCERS	✓	✓	Cook	Robert J.	RREEF Funds
	SDCERS	✓	✓	Deere	Robert	Dimensional Fund Adviso
	SDCERS	✓	✓	Deng	Jingxin	Rogge Global Partners
	SDCERS	✓	✓	Douglas	George	SSI Investment Managem
	SDCERS	✓	✓	Dow	Jonathan	Rogge Global Partners
	SDCERS	✓	✓	Dubchansky	Scott B.	Metropolitan West Asset
	SDCERS	✓	✓	Ebner	Bradford	Salus Capital Managemen
	SDCERS	✓	✓	Feinberg	Peter	RREEF Funds
	SDCERS	✓	✓	Forsythe	Doug	Nicholas-Applegate Capit
	SDCERS	✓	✓	Galluccio	Nick	TCW Associates Realty
	SDCERS	✓	✓	Gaylord	Laura R.	RREEF Funds
	SDCERS	✓	✓	Gilliard	David	Rogge Global Partners/Sio
	SDCERS	✓	✓	Gilmartin	Richard	Rogge Global Partners
	SDCERS	✓	✓	Gonzalez	Timothy K.	RREEF Funds
	SDCERS	✓	✓	Gottfurcht	John	SSI Investment Managem

Consultant	Dept/Agency/	Consultan	Consultantd	NameLast	NameFirst	CompanyName
Yes	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Gottfurcht	Amy Jo	SSI Investment Managem
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Graham	John	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Gray	Richard	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Gross	William	PIMCO
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Heffernan	Tim	Pyramid Global Advisors
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Howley	Sean J.	Putman Investments
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hughes	Chris	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jeffrey, III	William	Wall Street Associates
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Johnson	Matt	The Townsend Group
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Johnson	Kevin D.	Dodge & Cox
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Keight	Timothy	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Kent	Mike	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	LeCoq	Paul K.	Wall Street Associates
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ledy	David	US Realty Advisors, LLC
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Leitner III	Charles B.	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Makowske	John	Rogge Global Partners
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mann	Richard	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mansor	Asieh	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	McAuliffe	Brian	RREEF Fund
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	McCain	Kenneth F.	Wall Street Associates
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Meier	Steven	State Street Global
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Merriman	Dwight	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Moller-Butc	Jens	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Moore	Patrick	Metropolitan West Asset
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Otto	Warren	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Raso	Sol A.	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Reilly	Mark S.	State Street Global
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rivelle	Tad	Metropolitan West Asset
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Robertson	John F.	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rogge	Olaf	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Rudebeck	Annabel	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ryan	Marla K.	Delta Asset Management
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Saber	Denise	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Shadek	Edward	Putman Advisory Compan
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Silvers	David	US Realty Advisors, LLC
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Spruill	Ann	Grantham, Mayo, Van Ott

Consultant	Dept/Agency/	Consultan	Consultantd	NameLast	NameFirst	CompanyName
Yes	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Steppe	Stephen M.	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sutton	Anthony	Putnam Advisory Compan
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Suvall	Susan	TCW Associates Realty
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Swanezy	Susan	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Thariyan	Stephen	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vojticek	John	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Weaver	Daniel	RREEF Funds
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Wiese	C.	Wall Street Associates
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Wimyard	Vincent	Nisholas-Applegate
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Witzer	David	Rogge Global Partners/Sio
	SDCERS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Yalonis	Micolyn	The Townsend Group
	SEDC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hughes	Marc	
	SEDC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mooney	Brian	
	SEDC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Robinson	Carl	
	SEDC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Soo-Hoo	Greg	
	SEDC (staff)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Butler	Patricia	
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	SEDC (staff)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Trimble	Gerald M.	
No	Arts & Cultu	<input type="checkbox"/>	<input type="checkbox"/>	Brookes	Nigel	
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	Arts & Cultu	<input type="checkbox"/>	<input type="checkbox"/>	Spriggs	Dana	
	Attorney's Of	<input type="checkbox"/>	<input type="checkbox"/>	Billy	Catherine L.	
	Attorney's Of	<input type="checkbox"/>	<input type="checkbox"/>	Boardman	Jane Maria	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Vaughan	Susan J.	
	Attorney's O	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bradley	Catherine M.	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Ables	Melissa D.	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Adams	Diana Y.	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Aguilar	Andrew J.	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Anderson	Deirdre	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Ayeni	Anthony	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Bamberg	Amy M.	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Bamberg	Daniel F.	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Barrett	Bobby	
	Attorney's O	<input type="checkbox"/>	<input type="checkbox"/>	Bean	Darren Lloy	