

**COMMUNITY REVIEW BOARD ON POLICE PRACTICES**

**A G E N D A**

**Tuesday, October 22, 2019**  
**Valencia Park/Malcolm X Branch Library**  
**5148 Market Street**  
**San Diego, CA 92114**

A quorum of twelve (12) board members is needed to conduct business. If you cannot attend, please call the CRB Complaint Coordinator at (619) 236-6296.

**CLOSED SESSION 4:00 p.m. – 5:30 p.m.**

**Board Members and Staff Only**

- I. Call to Order
- II. Legal Opinion(s) Request & Attorney/Client Privileged Response(s) (0)
- III. San Diego Police Department Feedback on Case Specific Matters Only
- IV. Shooting Review Board Reports (0)
- V. Category II Case Audit Reports (3)
- VI. Discipline Reports (1)
- VII. Case Review Team Reports (5)
- VIII. Case-Specific Recommendations to the Mayor (0)
- IX. Referrals to other governmental agencies authorized to investigate activities of a law enforcement agency (0)

Pursuant to California Government Code Section 54957 — To discuss community complaints brought against San Diego Police Department Officers under California Penal Code Section 832.7.

**OPEN/PUBLIC MEETING 6:00 p.m. – 7:45 p.m.**  
**Open to the Public**

- I. **CALL TO ORDER/WELCOME** (1<sup>st</sup> Vice Chair Brandon Hilpert)
- II. **PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES (CRB)**
- III. **APPROVAL OF MINUTES:** CRB Open Meeting Minutes of August 27, 2019
- IV. **NON-AGENDA PUBLIC COMMENT:** (Speaker Slip Required)
- V. **EDUCATIONAL TOPIC: “Overview of the National Association for Civilian Oversight of Law Enforcement”** – Presenters: CRB 2<sup>nd</sup> Vice Chair Taura Gentry & Member Nancy Vaughn (10 mins)

- VI. UNFINISHED BUSINESS (DISCUSSION/ACTION): None
- VII. NEW BUSINESS (DISCUSSION/ACTION)
- A. Proposed Administrative Standing Rule on Redacted Case Summaries (Discussion & Action Item)
- ACTION ITEM: Motion for the Board to approve the Administrative Standing Rule on Redacted Case Summaries**
- B. Proposed Elements for Public Case Summaries (Discussion & Action Item)
- ACTION ITEM: Motion for the Board to approve the Elements for Public Case Summaries Document**
- C. IA Tablets (Discussion Item)
- VIII. COMMITTEE REPORTS (DISCUSSION/ACTION)
- A. Continuing Education Committee (Taura Gentry)
- i. Upcoming Educational Topics
  - ii. Proposed Training on Lessons Learned from NACOLE Conference (Discussion Item)
  - iii. Ideas/Requests for Future Educational Topics, Field Trips, Trainings
- B. Outreach Committee (Mary O'Tousa)
- i. Summary of Past Events
  - ii. Feedback on Past Events (Discussion Item)
  - iii. Upcoming Events/Outreach Opportunities
  - iv. New Outreach Chair (Discussion/Action)
- C. Rules Committee (Doug Case)
- Items being Considered by Rules Committee**
- i. Template for Audits of Category II Cases
  - ii. Schedule Next Rules Committee Meeting
- D. CRB Handbook Committee – Status Update (Doug Case)
- E. Policy Committee (Brandon Hilpert)
- Items being Considered by Policy Committee**
- i. Procedure & Guideline for SDPD Complaint Intake - Informal and Formal Complaints, Joint Complaint Form, Shared Database, Complaint Process Guide Card Issued to All Sworn Personnel
  - ii. Modify SDPD Procedure 1.49: Axon Body Worn Cameras – Section Q 7(N) – Issue is some complainants are not allowed

to bring person of choice for support when viewing his/her BWC video.

- iii. Development of Third-Party Mediation
- iv. Best Practices Research for Law Enforcement Investigations Involving Discrimination Allegations
- v. Complaint Process Guide Card Issued to All Sworn Personnel
- vi. Require that SDPD officers provide and/or call for medical assistance in all situations where a person shows signs that they might be in medical distress
- vii. Next Scheduled Meeting Date (September 10 at 4pm)

- F. Recruitment & Training Committee (Maria Nieto-Senour)
  - i. Update on Candidate Interviews
  - ii. Update on New CRB Training Academy -Phase 1 Training Date
  - iii. Schedule Next Meeting Date

- G. Citizens Advisory Board on Police Community Relations (Taura Gentry)
  - Next Meeting October 28 at Mission Valley YMCA

- H. 30<sup>th</sup> Anniversary Celebration Date (Brandon Hilpert)
  - November 14-Central Library

- IX. CHAIR'S REPORT (1<sup>st</sup> Vice Chair Brandon Hilpert)
  - A. Reminder-1<sup>st</sup> Quarter (July 1-September 30) Volunteer Hours Report (**Due October 1, 2019**)
  - B. Work Plan

- X. EXECUTIVE DIRECTOR'S REPORT (Sharmaine Moseley)
  - A. Caseload Update & Status of Case Reports
  - B. Status of Annual Report for FY 19
  - C. Status of Open Data Portal
  - D. Status on Board Member Re-appointments & Appointments
  - E. Other Items/Reminders

- XI. SAN DIEGO POLICE DEPARTMENT REPORT (Executive Assistant Chief Todd Jarvis)
  - Updates

- XII. BOARD MEMBER RIDE-ALONG REPORTS (2 mins each)

- XIII. BOARD MEMBER ANNOUNCEMENTS/COMMENTS

- XIV. ADJOURNMENT



## **Materials Provided:**

- Minutes from CRB Open Session Meeting on August 27, 2019 DRAFT
- Proposed Administrative Standing Rule on Redacted Case Summaries DRAFT
- Proposed Elements for Public Case Summaries DRAFT
- CRB Updated Calendar
- Updated Work Plan

Public Comment on an Action/Discussion Item: If you wish to address the Board on an item on today's agenda, please complete a speaker form (on the table near the door) and give it to the Board's Executive Director before the Board hears the agenda item. You will be called to express your comment at the time the item is heard. Please note, however, that you are not required to register your name or provide other information to the Board in order to attend our public session or to speak.

Public Comment on Committee/Staff Reports: Public comment on reports by Board Committees or staff may be heard on items which are specifically noticed on the agenda.

Public Comment on Matters Not on the Agenda: If you wish to address the Board on any matter within the jurisdiction of the Board that is not listed on today's agenda, you may do so during the PUBLIC COMMENT period during the meeting. Please complete a speaker form (on the table near the door) and give it to the Board's Executive Director. The Board will listen to your comments. However, California's open meeting laws do not permit the Board to take any action on the matter at today's meeting. At its discretion, the Board may refer the matter to staff, to a Board committee for discussion and/or resolution, or place the matter on a future Board agenda. The Board cannot hear specific complaints against named individual officers at open meetings.

Comments from individuals are limited to two (2) minutes per speaker, or less at the discretion of the Chair. At the discretion of the Chair, if a large number of people wish to speak on the same item, comment may be limited to a set period of time per item. If you would like to have an item considered for placement on a future Board agenda, please contact the Executive Director at (619) 236-6296. The Director will consult with the Board Chair who may place the item on a future Board agenda. If you or your organization would like to have the Board meet in your neighborhood or community, please call the Executive Director at (619) 236-6296.

This agenda will be made available in alternate formats upon request, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Requests for disability related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, should be forwarded to [communityreviewboard@sandiego.gov](mailto:communityreviewboard@sandiego.gov), or call (619) 236-6296.



MINUTES

Tuesday, August 27, 2019  
Valencia Park/Malcolm X Branch Library  
5148 Market Street  
San Diego, CA 92114

**Members Present:**

Joe Craver, Chair  
Brandon Hilpert, 1<sup>st</sup> Vice Chair  
Taura Gentry, 2<sup>nd</sup> Vice Chair  
Doug Case  
Gregory Daunoras  
Diana Dent  
Poppy Fitch  
Kevin Herington  
Sheila Holtrop

Steve Hsieh  
Ramon Montano  
Mary O'Tousa  
Maria Nieto-Senour  
Ernestine Smith  
Pauline Theodore  
Nancy Vaughn  
Patrick Anderson  
Maxine Clark

**Members Absent:**

Marty Workman  
Bonnie Kenk  
Alex Hu

**CRB Staff Present:**

Sharmaine Moseley, Executive Director, CRB on Police Practices

**SDPD Staff Present:**

Todd Jarvis, Executive Assistant Chief, San Diego Police Department  
Wes Morris, Captain, San Diego Police Department  
Mark Bennett, Lt., San Diego Police Department  
Charles Lara, Lt., San Diego Police Department

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- I. CALL TO ORDER/WELCOME: Chair Joe Craver called the meeting to order at 6:00 p.m.
  - II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES: Chair Joe Craver explained the purpose of the Community Review Board on Police Practices (CRB) to those in attendance.

III. APPROVAL OF MINUTES: CRB Open Meeting Minutes of July 23, 2019

The Board reviewed the minutes. Member Mary O'Tousa requested a correction on page 3, item VI, titled Educational Topic. "Segway" should be changed to "segue." Chair Joe Craver moved for the Board's approval of its July 23, 2019 meeting minutes with the amendment. Nancy Vaughn seconded the motion. The motion passed with a vote of 17-0-1. Chair Joe Craver abstained from voting.

**Yays:** 1<sup>st</sup> Vice Chair Hilpert, 2<sup>nd</sup> Vice Chair Gentry, Members- Anderson, Case, Clark, Daunoras, Dent, Fitch, Herington, Holtrop, Hsieh, Montano, Nieto-Senour, O'Tousa, Smith, Theodore, and Vaughn

**Nays:** None

**Abstain:** Chair Craver

**Members Absent:** Hu, Kenk, Workman

IV. NON-AGENDA PUBLIC COMMENT: None

V. EDUCATIONAL TOPIC: "Implicit Bias Training for Law Enforcement"

**Guest Speaker:** Matthew Wagner – (Associate Director for Law Enforcement Initiatives & Community Security, Anti-Defamation League)

Matthew Wagner provided the Board with an overview of the Anti-Defamation League (ADL). The Anti-Defamation League educates, advocates, and investigates around issues of bias, inclusivity, diversity, anti-Semitism, racism, and any issues of prejudice. The Anti-Defamation League is a non-profit organization founded in 1913 in response to the growing climate of anti-Semitism and bigotry. Their mission statement is to "stop the defamation of the Jewish people and to secure justice and fair treatment for all." Mr. Wagner explained the focus of the ADL's Implicit Bias Training Program. The ADL is a subject matter expert on hate crimes. They provide training on extremist signs and symbols. The ADL provides training to law enforcement annually on implicit bias at its Training Academy. ADL has an educational program that has been adopted by San Diego Unified School District and other districts. The training provided to law enforcement focuses on the different forms of bias. Implicit bias is the unconscious association that we all have between groups of people based on preconceived notion and uninformed stereotype about those groups. Implicit bias is different from explicit bias which is what is most frequently used interchangeably with overt racism in the context of race law. Bias can apply to any identity such as sex, age, gender, national origin, etc. It is unconscious and not done on purpose. Explicit bias is intentional, conscious,



and being acted upon for that bias. The ADL provides a managing implicit bias program. The ADL provided 10 sessions of this training to the San Diego Police Department personnel ranked Sergeants and above. The program is conducted through workshop sessions focused on self-awareness. The activities conducted are based around individuals such as where they come from, how they have grown up, and the associations individuals have on the world based on their perspective and schema. The training is an 8-hour course. At the end of the course, the ADL offers strategies and tools to reduce reliance on schemas and to help the trainees become more aware. The ADL has received positive feedback on the training.

Chair Craver opened up the discussion for questions from the CRB members and then the public.

VI. UNFINISHED BUSINESS (DISCUSSION/ACTION)

A. Proposed revision to CRB Administrative Standing Rule on Case Format & Presentation: Titles for Non-SDPD Individuals (Section 1b, Face Sheet)

Rules Committee Chair Doug Case explained that the Committee was proposing this revision to the Administrative Standing Rule on Case Format & Presentation because in the CRB's case reports the CRB use titles for SDPD officers. The Committee felt that it was appropriate to use titles for non-SDPD individuals. The titles for non-SDPD individuals would include: Mr., Miss., Ms., Mrs., Rev, Dr., Capt., etc. The question arose that what if the individual did not identify with one of the above titles. The Committee researched appropriated gender-neutral terms and agreed on the use of Mx which was included in the proposal before the Board.

Committee Chair Case read the following proposal. "Reference to every person should use a title followed by the person's last name in all CAPITAL LETTERS. In the case of multiple persons with the same last name, an initial can be inserted before the last name, or the first names can be used if appropriate. Titles for SDPD officers should reflect that officer's rank on the date of the incident (not the rank at the time of this investigation). Titles for non-SDPD persons should be appropriate for status and gender; use Mr. for men and Miss, Ms. or Mrs. for women and where appropriate gender-neutral term Mx. can be used. Examples of SDPD officer names would be "Officer SMITH" or Sgt. MILLER; examples of non-SDPD names would be "Mr. BROWN, Ms. GRANDE, Mrs. P. BROWN, Miss S. BROWN or Mx. JONES. Other titles, such as professional or military titles (e.g., Dr., Rev., Capt., etc.) are also appropriate."

**ACTION ITEM: Doug Case moved for the Board to approve the CRB Administrative Standing Rule on Case Format & Presentation: Titles for**



**Non-SDPD Individuals.** Taura Gentry seconded the motion. The motion passed with a vote of 17-0-1. Chair Joe Craver abstained from voting.

**Yays:** 1<sup>st</sup> Vice Chair Hilpert, 2<sup>nd</sup> Vice Chair Gentry, Members- Anderson, Case, Clark, Daunoras, Dent, Fitch, Herington, Holtrop, Hsieh, Montano, Nieto-Senour, O'Tousa, Smith, Theodore, and Vaughn

**Nays:** None

**Abstain:** Chair Craver

**Members Absent:** Hu, Kenk, Workman

VII. NEW BUSINESS (DISCUSSION/ACTION): None

VIII. COMMITTEE REPORTS (DISCUSSION/ACTION)

A. Continuing Education Committee (10 mins) (Taura Gentry)

- i. Upcoming Educational Topics – Committee Chair Gentry reported that tonight the Board learned about the training provided to law enforcement from the Anti-Defamation League. The Community has asked her to consider looking at Drug Addiction and Domestic Violence topics. She asked the Board for feedback on future educational topics.
- ii. Feedback on CRB Training & Police Perjury Panel (Discussion Item) Committee Chair Gentry reported that the Board held a Police Panel Discussion that was well-attended. She requested feedback from the Board. Ms. Gentry thanked the members who attended the discussion. Greg Daunoras stated that the panel was well-balanced organized. Chair Craver stated that the panel were top-notch. The Board want to do more of these discussions out in the community.
- iii. Ideas/Requests for Future Educational Topics, Field Trips, Trainings Committee Chair Gentry stated that she received feedback from the members to arrange for more fieldtrips.

1<sup>st</sup> Vice Chair Brandon Hilpert agreed to join this committee.

B. Outreach Committee (5 mins) (Mary O'Tousa)

- i. Summary of Past Events –Committee Chair Mary O'Tousa reported that members of the Board attended National Night Out in various locations on August 6; a CAST Meeting on August 8; Unity Games on August 10, and Mid-City Storefront Cultural Community Barbeque.
- ii. Feedback on Past Events (Discussion Item) – Committee Chair O'Tousa stated that she created a spreadsheet which was circulated to the full Board. The spreadsheet will consist of opportunities to do outreach. She referenced the Board's bylaws. She wants members

to use the spreadsheet to let her know what they are planning to attend. The Committee wants to make sure that members can attend the events that the Board committed to.

- iii. Upcoming Events/Outreach Opportunities – Committee Chair O'Tousa reported that she and CRB leadership will give a presentation about the CRB to the Past Grand Jury in September.

C. Rules Committee (10 mins) (Doug Case)

**Items being Considered by Rules Committee**

- i. Potential Elements for Public Case Summaries (Discussion Item) – Committee Chair Doug Case reported that the Committee was tasked with looking at providing more detail to the complainant regarding the outcome/finding of an investigation. The Committee also looked at can the Board provide information such as case summaries to the public. The Board can provide more information but must be careful and make sure that the information is legal and appropriate. The Committee agreed that brief summaries would be done in conjunction with the Board's semi-annual reports that are given to Council and added to the CRB's website. The Committee plan to develop a Standing Rule on how the summaries will be written. Committee Chair Case highlighted the elements that would be in the summaries such as the rationale of the findings, incident description, allegations, and comments. The Committee agreed to not add the list of items reviewed by the Teams to the summaries. There is no mention of meetings between the Teams and IA because the Committee agreed that the summaries would be based on the Board's decision.

The Committee hopes to finalize this at the Board's next meeting. Feedback from the Board regarding this document is encouraged. Member Anderson suggested adding the number of meetings between the Teams and IA as well as the list of items reviewed to the summaries. 1<sup>st</sup> Vice Chair Hilpert suggested adding a timeline regarding the amount of time it takes for SDPD and the Teams to finalize the summaries. Member Vaughn stated that the table used by the Teams should be included in the summaries. Member O'Tousa stated that supports 1<sup>st</sup> Vice Chair Hilpert's suggestion. She encourages the Committee to look at the review process and make sure that this follows the spirit of the law.

- ii. Schedule Next Rules Committee Meeting – The next meeting depends on if the Board keeps it Open Meeting in September.

D. CRB Handbook Committee – Status Update (2 mins) (Doug Case)  
Committee Chair Doug Case reported that the Committee is waiting on some documents for the new handbook. We should have the handbook



ready for distribution next month. It will be a living handbook. There will always be updates to it.

- E. Policy Committee (5 mins) (Brandon Hilpert)  
**Items being Considered by Policy Committee**
- i. Procedure & Guideline for SDPD Complaint Intake -Committee Chair Hilpert reported that he and 2<sup>nd</sup> Vice Chair Taura Gentry are working on a complaint process card for SDPD.
  - ii. Modify SDPD Procedure 1.49: Axon Body Worn Cameras -Section Q 7(N) – This was a community member generated recommendation. The Policy Committee agreed to have 2<sup>nd</sup> Vice Chair Taura Gentry sponsor this recommendation and reach out to the individual for clarification on this item.
  - iii. Development of Third-Party Mediation – Committee Chair Hilpert and member Nancy Vaughn are working on this item.
  - iv. Best Practices Research for Law Enforcement Investigations Involving Discrimination Allegations – Member Patrick Anderson is researching this item.
  - v. Complaint Process Guide Card Issued to All Sworn Personnel – Committee Chair Hilpert and 2<sup>nd</sup> Vice Chair Taura Gentry are working on a complaint process card for SDPD. They will try to get some of the information that is on the complaint form on to the card for Sergeants to use in the field.
  - vi. Require that SDPD officers provide and/or call for medical assistance in all situations where a person shows signs that they might be in medical distress – This is a community member generated recommendation. This item was assigned to 2<sup>nd</sup> Vice Chair Taura Gentry to follow-up on with the community member.
  - vii. Next Scheduled Meeting Date – The next Policy Committee Meeting is scheduled for September 10 at 4 p.m.
- F. Recruitment & Training Committee (5 mins) (Maria Nieto-Senour)
- i. Update on New CRB Training Academy -Implementation/Process, Marketing, Timeline – No Report Given
  - ii. 8/14 Informational Session Update -Committee Chair Nieto-Senour reported that the Committee held an Informational Session on August 14<sup>th</sup>. Ten attendees expressed interest and signed up to be on the Board and go through the training.
  - iii. Interview Panel Improvements – No Report Given
  - iv. Draft Process Flow Chart – No Report Given



- v. Next Scheduled Meeting Date (TBD) – Committee Chair Nieto-Senour asked Executive Director Moseley to schedule a meeting of the Committee.
- G. Citizens Advisory Board on Police Community Relations (CAB) (Taura Gentry)
- Next Meeting Scheduled for September 23 – 2<sup>nd</sup> Vice Chair Taura Gentry reported that this month was dark for CAB. The next meeting is scheduled for September.
- H. 30<sup>th</sup> Anniversary Celebration Date (October 2019) (Brandon Hilpert)
- Date and Location -Central Library – 1<sup>st</sup> Vice Chair Hilpert reported that members Nancy Vaughn and Poppy Fitch volunteered to be on this Committee. 2<sup>nd</sup> Vice Chair Taura Gentry and Chair Joe Craver were added to the Committee. The Board need to commit to a date soon because we are nearing the end of the year. Executive Director Moseley stated that she will make available the list used for a previous CRB Anniversary Event.
- IX. CHAIR'S REPORT (5 mins) (Chair Joe Craver)
- i. Reminder-1<sup>st</sup> Quarter (July 1-September 30) Volunteer Hours Report (**Due October 1, 2019**) – Chair Joe Craver reminded the Board to fill out their volunteer hours which is due of October 1, 2019.
  - ii. NACOLE Annual Conference -September 22-26, Detroit Michigan -2<sup>nd</sup> Vice Chair Gentry and Executive Director Moseley will attend the conference on behalf of the CRB.
  - iii. Reschedule September 24<sup>th</sup> CRB Open Meeting – This meeting will have to be rescheduled or cancelled due to CRB leadership being away at the NACOLE Conference.
  - iv. Work Plan -1<sup>st</sup> Vice Chair Hilpert is continuing revising the work plan.
- X. EXECUTIVE DIRECTOR'S REPORT (5mins) (Sharmaine Moseley)
- i. Caseload Update & Status of Case Reports – Executive Director Moseley reported that today the Board started off with 17 active cases. At the Closed Meeting, the Board deliberated on and closed out one Category I case and the results of an audit of a Category II case by a Team was heard by the Board. The Teams now have a total of 15 active cases. The CRB has deliberated on and closed out a total of 9 cases for fiscal year 2020.

The breakdown of active cases are as follows:

Team 1 – 2 cases; Team 2 – 3 cases; Team 3 – 3 cases; Team 4 – 2 cases; Team 5- 3 cases; Team 6 -1 case; Team 7- 1 case

- ii. Status of Ride-Alongs for New Members – All new member ride-alongs have been completed. Members Maxine Clark and Patrick Anderson will give their ride-along reports at the end of tonight’s meeting.
  - iii. Drafting Annual Report for FY 19 – Executive Director Moseley reported we have a new student intern from SDSU which will allow her time to focus on the Annual Report. She will try to have a draft copy ready to circulate to the Board by next month. There are at least 3 members who have not logged their hours into the system.
  - iv. Status of Open Data Portal – Executive Director reported that she is working with the Communications Department resolving some issues with how the data was being pulled from the excel spreadsheet into the portal. We are working diligently to get resolved so we can go live with the Open Data Portal by next week.
  - v. Status on Board Member Re-Appointments & Appointments – Members who were up for consideration to be re-appointed should receive a response soon. This item will be docketed next month.
  - vi. Other Items/Reminders – N/A
- XI. SAN DIEGO POLICE DEPARTMENT REPORT (5mins)
- i. Executive Assistant Chief Todd Jarvis noted that the Board raised a concern regarding not receiving the entirety of case information. Chief Jarvis stated that investigators will make sure to double check that all necessary information is in the case file. We are making an effort to teach new investigators in the Internal Affairs division the process as it also allows them to understand the views of the community.
- XII. BOARD MEMBER RIDE-ALONG REPORTS (2 mins each)
- i. Member Patrick Anderson reported that he participated on a ride-along where he observed the use of force and a traffic collision. He learned that churches are very hospitable towards officers and responding patrol. He observed an officer being very professional and explaining what they were doing to the individual very well. Many people thought he was the officer’s supervisor.
  - ii. Member Maxine Clark reported that on her ride-along she witnessed a domestic dispute. The people involved were appreciative of the officer’s care. The officer and Mrs. Clark interacted with children during the ride-along. The children were given badge stickers and seemed eager to display the badges on their chest. It was a very positive experience.
- XIII. BOARD MEMBER ANNOUNCEMENTS/COMMENTS
- XIV. ADJOURNMENT: 7:25 p.m.



**Draft – 9/19/2019**

**Administrative Standing Rule on Redacted Case Summaries**

1. After the Board has taken final action on a team's report, the team shall draft a redacted case summary for the case. Refer to the attached Redacted Case Summary Elements. Every effort should be made to complete this within two weeks of the Board's vote.
2. The team will submit the draft to the Executive Director. The Executive Director and Chair will review the draft for accuracy, clarity, brevity and compliance with the Redacted Case Summary Elements and applicable legal restrictions. The Executive Director, in consultation with the Chair may make edits as necessary.
3. After the Executive Director and Chair review the report, it will be distributed to the Internal Affairs Captain and Outside Counsel to give them to opportunity to review the report.
4. A compilation of redacted case studies will be submitted to the City Council's Public Safety and Livable Neighborhoods Committee as an appendix to each semi-annual report from the CRB.
5. The semi-annual compilation of case summaries will be posted on the CRB website.



**COMMUNITY REVIEW BOARD**  
**REDACTED CASE SUMMARY ELEMENTS**

**RULE #1: NO NAMES**

Use Officer A, Officer B, etc.; use Driver, Passenger A, Passenger B, etc.

**HEADER**

Case number (YYYY-XXXX)

Disclaimer (from CLERB):

In accordance with CA PC 832.7, this notification shall not be conclusive or binding or admissible as evidence in any separate or subsequent action or proceeding brought before an arbitrator, court or judge in California or the United States.

**INCIDENT DESCRIPTION**

Date (Quarter, Year)

Time of day (during daylight; after dark)

Number of officers, officers' SDPD division(s)

Chronology of events

Outcome (release with citation/promise to appear; arrest; 5150 hold; transfer to medical facility)

**ALLEGATION(S)**

Complainant statement (brief) for each allegation

Other findings as determined by Internal Affairs

IA finding on each allegation with the rationale (if the finding was changed as a result of consultation with the team, include only the revised finding)

**CRB TEAM REVIEW**

Number of hours spent in IA from Green Sheets

List of items reviewed

Any changes made by IA during the CRB review process

**FINAL CRB DISPOSITION**

Date(s) when case was considered by the board (or number of Closed Meetings)

Board finding on each allegation, along with comments. (Comments are required for any allegations where there is a disagreement with IA to explain the Board's rationale.)

Result of actual Board vote: X to Y (per allegation if question is divided)

If a motion to forward for review to the Mayor's office or other law enforcement oversight agency was made, the result of vote (X to Y). If a motion to refer to the Mayor is passed, the summary should be amended to include the outcome of the Mayor's review when completed.

**COMMUNITY REVIEW BOARD ON POLICE PRACTICES**

**OUTREACH EVENTS, MEETINGS & TRAININGS CALENDAR**

- Oct. 22, 2019**      **Community Review Board on Police Practices**  
**4pm-5:30pm**      **Closed Session Meeting (Not Open to the Public)**
- 
- 6pm-8pm**      **Open Session Meeting (Open to the Public)**  
Malcolm X Branch Library  
5148 Market Street  
3735 38<sup>th</sup> Street – SD 92114
- Oct. 28, 2019**      **Citizens Advisory Board on Police/Community Relations**  
**6pm**      **Meeting (CAB) (Open to the Public)**  
Mission Valley YMCA  
5505 Friars Rd
- Oct. 29, 2019**      **CRB New Academy Training- Phase 1**  
**4pm-8:30pm**      **(Not Open to the Public)**  
Civic Center Plaza Building, Suite 924 Large Conf Room  
1200 Third Avenue
- Nov. 9, 2019**      **SD Police Foundation Inside SDPD Training**  
**9am-12:30pm**      **Naval Training Center – RVSP Required**  
**\*CRB Outreach Opportunity\***
- Nov. 12, 2019**      **Community Review Board on Police Practices (CRB)**  
**5pm-7pm**      **Closed Session Meeting (Not Open to the Public)**  
Mission Valley Branch Library
- Nov. 14, 2019**      **CRB 30<sup>th</sup> Anniversary Celebration (Invite Only)**  
**5pm-7:30pm**
- Nov. 14, 2019**      **Community Assistance Support Team (CAST) Meeting**  
**7:30am-8:30am**      **611 S. 35<sup>th</sup> Street**
- Nov. 26, 2019**      **Community Review Board on Police Practices**  
**4pm-5:30pm**      **Closed Session Meeting (Not Open to the Public)**
- 6pm-8pm**      **Open Session Meeting (Open to the Public)**  
Malcolm X Branch Library



5148 Market Street  
3735 38<sup>th</sup> Street – SD 92114

- Nov. 27, 2019**  
10am  
**CRB Presentation to SDPD New Officers**  
Naval Training Center (Not Open to the Public)
- Dec. 3, 2019**  
5:30pm  
**CRB Potluck Holiday Gathering**  
(Not Open to the Public)
- Dec. 10, 2019**  
5pm-7pm  
**Community Review Board on Police Practices (CRB)**  
Closed Session Meeting (Not Open to the Public)  
Mission Valley Branch Library
- 
- Dec. 12, 2019**  
7:30am-8:30am  
**Community Assistance Support Team (CAST) Meeting**  
611 S. 35<sup>th</sup> Street

## PAST OUTREACH EVENTS, MEETINGS & TRAININGS ATTENDED BY CRB

- July 9, 2019**      **Community Review Board on Police Practices (CRB) ✓**  
5pm-7pm      Closed Session Meeting (Not Open to the Public)  
Mission Valley Branch Library
- July 11, 2019**      **SDPD Northern Division Coffee with a Cop ✓**  
7am-9am      Starbucks  
4798 Clairemont Mesa Blvd.  
**\*CRB Outreach Opportunity\***
- July 11, 2019**      **Community Assistance Support Team (CAST) Meeting ✓**  
7:30am-8:30am      611 S. 35<sup>th</sup> Street
- July 11, 2019**      **SDPD Southeastern Division Coffee with a Cop ✓**  
12pm-1pm      Starbucks  
350 Euclid Avenue  
**\*CRB Outreach Opportunity\***
- July 13, 2019**      **2019 Pride Parade w/ Mayor & One San Diego ✓**  
10am      Meet at DMV Parking Lot -3960 Normal Street  
**\*CRB Outreach Opportunity\***
- July 17, 2019**      **CRB Executive Committee Meeting (Open to the Public) ✓**  
12pm-1pm      American Red Cross – 3950 Calle Fortunada, SD 92123
- July 22, 2019**      **Citizens Advisory Board on Police/Community Relations ✓**  
6pm      Meeting (CAB) (Open to the Public)  
Encanto Recreation Center  
6508 Wunderlin Avenue – SD 92114
- July 23, 2019**      **CRB Recruitment & Training Committee Meeting ✓**  
10am-11:30am      (Open to the Public)  
Civic Center Plaza Building, Suite 924- Small Conf. Room  
1200 Third Avenue
- July 23, 2019**      **Community Review Board on Police Practices ✓**  
4pm-5:30pm      Closed Session Meeting (Not Open to the Public)
- 6pm-8pm      **Open Session Meeting (Open to the Public) ✓**  
Malcolm X Branch Library  
5148 Market Street  
3735 38<sup>th</sup> Street – SD 92114
- July 26, 2019**      **CRB Rules Committee Meeting (Open to the Public) ✓**



9:30am-10:30am Civic Center Plaza Building, Suite 924 Large Conf Room  
1200 Third Avenue

**July 27, 2019**      **Special Training on CRB Policies and Procedures & Case Review & Presentation ✓**  
9am -11am            **(Open to the Public)**  
Logan Heights Branch Library  
567 South 28<sup>th</sup> Street

**July 27, 2019**      **CRB Perjury Panel Discussion ✓**  
11am – 1pm           **(Open to the Public)**  
Logan Heights Branch Library  
567 South 28<sup>th</sup> Street

**Aug. 3, 2019**        **Pillars of the Community First Saturdays at the Spot ✓**  
1pm-5pm              6443 Imperial Avenue  
**\*CRB Outreach Opportunity\***

**Aug. 6, 2019**        **National Night Out ✓**  
**\*CRB Outreach Opportunity\***

2pm                    **Southern Community Walk and Crime Fair at the Robert Egger Rec.**  
1885 Coronado Ave

5pm                    **Southeast Gompers Park**  
4926 Hilltop Dr.

5pm-9pm            **Central Division Community Block Party**  
Memorial Park and 2902 Marcy Ave

5pm-8pm            **Northeastern Division**  
13396 Salmon River Rd

5pm-8pm            **Pacific Beach Library Event**

6pm-7:30pm        **Mid-City Event**  
Jeremy Henwood Park

**Aug. 8, 2019**        **Community Assistance Support Team (CAST) Meeting**  
7:30am-8:30am      611 S. 35<sup>th</sup> Street ✓

**Aug. 10, 2019**      **5<sup>th</sup> Annual San Diego Unity Games ✓**  
9am-2pm              Willie Henderson Sports Complex  
1035 So. 45<sup>th</sup> Street

**\*CRB Outreach Opportunity – Table & Chairs\***

- Aug. 13, 2019**      **CRB Policy Committee (Open to the Public) ✓**  
4pm-5pm              Mission Valley Branch Library  
2123 Fenton Parkway
- Aug. 13, 2019**      **Community Review Board on Police Practices (CRB) ✓**  
5pm-7pm              Closed Session Meeting (Not Open to the Public)  
Mission Valley Branch Library
- Aug. 14, 2019**      **Recruitment Information Session on the CRB ✓**  
5:30pm-7pm          (Open to the Public)  
Malcolm X Branch Library  
5148 Market Street
- Aug. 14, 2019**      **SDPD Multi-Cultural Storefront's Community BBQ ✓**  
5:00pm-8pm          5348 University Avenue  
**\*CRB Outreach Opportunity\***
- Aug. 21, 2019**      **CRB Executive Committee Meeting (Open to the Public) ✓**  
12pm-1pm              American Red Cross Building  
3950 Calle Fortunada
- Aug. 27, 2019**      **Community Review Board on Police Practices ✓**  
4pm-5:30pm          Closed Session Meeting (Not Open to the Public)
- 6pm-8pm              **Open Session Meeting (Open to the Public) ✓**  
Malcolm X Branch Library  
5148 Market Street  
3735 38<sup>th</sup> Street – SD 92114
- Aug. 27, 2019**      **Community Review Board on Police Practices ✓**  
4pm-5:30pm          Closed Session Meeting (Not Open to the Public)
- 6pm-8pm              **Open Session Meeting (Open to the Public)**  
Malcolm X Branch Library  
5148 Market Street  
3735 38<sup>th</sup> Street – SD 92114
- Sept. 4, 2019**      **CRB Presentation to Past Grand Jurors' Association ✓**  
11:15am                Hunter Restaurant (Not Open to the Public)
- Sept. 4, 2019**      **CRB Recruitment & Training Committee Meeting ✓**  
3pm-4pm                (Open to the Public)  
Civic Center Plaza Building, Suite 924- Small Conf. Room  
1200 Third Avenue



- Sept. 10, 2019**      **Community Review Board on Police Practices (CRB) ✓**  
 5pm-7pm              Closed Session Meeting (Not Open to the Public)  
 Mission Valley Branch Library
- Sept. 12, 2019**      **Community Assistance Support Team (CAST) Meeting ✓**  
 7:30am-8:30am      611 S. 35<sup>th</sup> Street
- Sept. 18, 2019**      **Public Safety & Livable Neighborhoods Committee Meeting**  
 9am                      **Re: Women Occupy Proposal (Open to the Public) ✓**  
 City Administration Building, 12 Floor  
 202 C Street
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- Sept. 19, 2019**      **CRB Rules Committee Meeting (Open to the Public) ✓**  
 9:30am-10:30am      Civic Center Plaza Building, Suite 924 Large Conf Room  
 1200 Third Avenue
- Sept. 22-26**              **25<sup>th</sup> Annual National Association Civilian Oversight of Law**  
**Enforcement Conference ✓**  
 Detroit, MI  
**\*CRB Leadership Training & Outreach Opportunity\***
- Sept. 23, 2019**      **Citizens Advisory Board on Police/Community Relations ✓**  
 6pm                      **Meeting (CAB) (Open to the Public)**  
 New Harvest Christian Fellowship  
 3060 54<sup>th</sup> Street
- Sept. 24, 2019**      **Community Review Board on Police Practices (CANCELED)**  
 4pm-5:30pm              Closed Session Meeting (Not Open to the Public)
- 6pm-8pm              **Open Session Meeting (Open to the Public) (CANCELED)**  
 Cherokee Point Elementary School  
 3735 38<sup>th</sup> Street – SD 92105
- Sept. 25, 2019**      **Pacific Beach Town Council Police & Emergency Services ✓**  
 4pm-6:30pm              **Appreciation Night (Ticket Cost \$5)**  
 North Crown Point Shores Rotary Club Pavillion  
**\*CRB Outreach Opportunity\***
- Sept. 26, 2019**      **DOJ Racial and Identity Profiling Advisory Board Meeting ✓**  
 10am-2pm              Skyline Hills Library – Multi Purpose Room  
 7900 Paradise Valley Road
- Sept. 27, 2019**      **San Diego Community Leadership Summit ✓**  
 8am -12pm              San Diego State University -Montezuma Hall  
**\*CRB Outreach Opportunity – Table & Chairs\***

- Sept. 27, 2019 7:30am -3pm **SDPD Effective Interactions Training** ✓  
(INVITE ONLY-NOT OPEN TO THE PUBLIC)
- Oct. 1, 2019 1pm-4:30pm **CRB Candidate Interviews (Not Open to the Public)** ✓  
Civic Center Plaza Building, Suite 924 Large Conf Room  
1200 Third Avenue
- Oct. 1-2, 2019 **All 9 SDPD Divisions Coffee with a Cop** ✓
- Oct. 4, 2019 9am-12:30pm **CRB Candidate Interviews (Not Open to the Public)** ✓  
Civic Center Plaza Building, Suite 924 Large Conf Room  
1200 Third Avenue
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- Oct. 5, 2019 1pm-5pm **Pillars of the Community First Saturdays at the Spot** ✓  
6785 Imperial Avenue  
**\*CRB Outreach Opportunity\***
- Oct.8, 2019 4pm-5pm **CRB Policy Committee (Open to the Public)** ✓  
Mission Valley Branch Library  
2123 Fenton Parkway
- Oct. 8, 2019 5pm-7pm **Community Review Board on Police Practices (CRB)** ✓  
Closed Session Meeting (Not Open to the Public)  
Mission Valley Branch Library
- Oct. 11, 2019 1pm-2:30pm **Big Data & Community Policing Stakeholders Mtg** ✓  
(Invite Only)  
Joan Kroc Peace Center - 5998 Alcala Park
- Oct. 12, 2019 8pm-1:30pm **SDBPOA Community Insights on Police Practices Workshop** ✓  
6785 Imperial Avenue
- Oct. 16, 2019 12pm-1pm **CRB Executive Committee Meeting (Open to the Public)**  
American Red Cross Building **(CANCELED)**  
3950 Calle Fortunada
- Oct. 16, 2019 6pm **SDPD Northwestern Division Captain's Advisory Board Meeting** ✓  
**\*CRB Outreach Opportunity\***