



City of San Diego
Civil Service Commission

SPECIAL MEETING AGENDA

Lori Thacker, President
Maricela Amezola, Vice-President
Jacquelyn R. Atkinson, Commissioner
Dr. Don E. Conley, Commissioner

Thursday, November 21, 2019, at 1:00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

ITEMS FOR ACTION

NOTE: The Commission will convene at 12:00 p.m. to hear public comment and discussion of the content of the Closed Session Agenda. At the close of public comment and discussion, the Commission will adjourn the public session and go into closed session. The regular business meeting will begin at 1:00 p.m.

INTRODUCTION

ACTION TAKEN/PENDING

1. Roll Call.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 2 through 9 can be approved with one motion.)

2. Approval of the minutes for the special business meeting of October 14, 2019.
3. Leaves of Absence Without Pay – In Order. Items 25 through 34.
4. Minutes of the San Diego City Civil Service Commission Joint Apprenticeship Committee meeting of June 25, 2019.
5. Approval of Exceptional Merit Increase for Melba E. Alatorre, Administrative Aide I.
6. Approval of Exceptional Merit Increase for Leslie J. Cerritos, Administrative Aide II.
7. Approval of Exceptional Merit Increase for Diana Cervantes, Claims Clerk.
8. Approval of Exceptional Merit Increase for Silvia P. Luna, Claims Clerk.
9. Approval of Exceptional Merit Increase for Silvia Ybarra, Administrative Aide II.

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

10. Bahareh Asadolahi, Library Assistant III, Library Department, for a one-year special leave without pay (first extension) ending October 2, 2020, with her name to be placed on the eligible list for Library Assistant III.
Hire Date: January 5, 2001
Reason: Personal.
Department Recommendation: Approval.
11. Ronald C. Hamilton II, Police Officer II, Police Department, for a one-year special leave without pay ending October 18, 2020, with his job to be saved.
Hire Date: February 19, 2015
Reason: Personal and Outside Employment.
Department Recommendation: Denial.

12. Jorge J. Huerta, Plant Technician II, Public Utilities Department, for a one-month special leave without pay (first extension) ending November 26, 2019, with his job to be saved.
Hire Date: May 16, 2011
Reason: To finish training for the Navy Reserve.
Department Recommendation: Approval.
13. Robert A. Hurt Jr., Utility Worker I, Transportation and Storm Water Department, for a six-month special leave without pay ending April 10, 2020, with his name to be placed on the eligible lists for Utility Worker I and Laborer.
Hire Date: December 19, 2016
Reason: Loss of Class C Driver License.
Department Recommendation: Denial.
14. Anthony T. Martinez, Traffic Signal Technician II, Transportation and Storm Water Department, for an eight-month special leave without pay ending June 15, 2020, with his name to be placed on the eligible lists for Traffic Signal Technician II and Traffic Signal Technician I.
Hire Date: December 9, 2013
Reason: Outside employment.
Department Recommendation: Approval.
15. Jeffrey T. Reed, Fire Engineer, Fire-Rescue Department, for a one-year special leave without pay ending October 2, 2020, with his name to be placed on the eligible list for Fire Engineer.
Hire Date: September 6, 2008
Reason: Loss of Class B Driver License.
Department Recommendation: Approval.

16. Neil J. Torculas, Information Systems Analyst IV, Environmental Services Department, for a one-year special leave without pay (second extension) ending October 15, 2020, with his name to be placed on the eligible lists for Information Systems Analyst IV, Information Systems Analyst III, and Information Systems Analyst II.
Hire Date: September 25, 2006
Reason: Maintain employment eligibility.
Department Recommendation: Approval.
17. Jorge S. Zingaretti, Parking Enforcement Officer I, Police Department, for a one-year special leave without pay (first extension) ending November 2, 2020, with his name to be placed on the eligible list for Parking Enforcement Officer I.
Hire Date: April 11, 2007
Reason: Family care.
Department Recommendation: Approval.

POLICY ITEMS - DISCUSSION

18. Request from the Sustainability Department to exempt a Program Manager position from the Classified Service.
19. Staff recommendations on special salary adjustments and title changes for the Fiscal Year 2021 Salary Ordinance.

Alternative Recommendation
(1) Collections Investigator Series

Not Recommended for Approval
(2) Golf Starter Series
(3) Project Officer Series
(4) Safety Representative Series
20. Stephen L. Brown, appealing his conviction record disqualification for the position of Lake Aide I.
21. Joseph J. Heuring, appealing his conviction record disqualification for the position of Laborer.

22. Michael J. Robbins, appealing his conviction record disqualification for the position of Lake Aide II.
23. Irving Santos, appealing his conviction record disqualification for the position of Recreation Leader I.

UNFINISHED BUSINESS

24. Staff recommendations on special salary adjustments for the Fiscal Year 2021 Salary Ordinance.

Not Recommended for Approval
Storm Water Inspector Series

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

25. Timothy A. Archer, Parking Enforcement Officer I, Police Department, for a one-year special leave without pay ending October 3, 2020, with his name to be placed on the eligible list for Parking Enforcement Officer I.
Hire Date: May 2, 2014
Reason: Family care.
Department Recommendation: Approval.
26. Sara M. Burt, Paralegal (Option Class: Retirement Paralegal), San Diego City Employees' Retirement System, for a one-year special leave without pay ending September 18, 2020, with her name to be placed on the eligible list for Paralegal.
Hire Date: June 24, 2019
Reason: Medical.
Department Recommendation: Approval.
27. Keri M. Rosenbloom, Police Dispatcher, Police Department, for a one-year special leave without pay ending September 30, 2020, with her name to be placed on the eligible list for Police Dispatcher.
Hire Date: April 13, 2004
Reason: Medical.
Department Recommendation: Approval.

28. Thomas D. Woods, Fire Fighter II, Fire-Rescue Department, for a seven-month special leave without pay ending May 1, 2020, with his job to be saved.
Hire Date: April 9, 2016
Reason: Medical.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY – UNCLASSIFIED

29. Kelly E. Balo, Project Officer II, Public Utilities Department, for a leave of absence from the Classified Service effective September 26, 2019, while filling an unclassified position with her name to be placed on the appropriate eligible list.
30. Brady Redmond A. Balolong, Senior Management Analyst, Public Works Department, for a leave of absence from the Classified Service effective September 9, 2019, while filling an unclassified position with his name to be placed on the appropriate eligible list.
31. Jason D. Grani, Senior Civil Engineer, Public Works Department, for a leave of absence from the Classified Service effective September 23, 2019, while temporarily filling an unclassified position with his job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
32. Theartis L. Howell, Supervising Department Human Resources Analyst, Human Resources Department, for a leave of absence from the Classified Service effective September 21, 2019, while filling an unclassified position with her name to be placed on the appropriate eligible list.
33. Graciela Navarro, Senior Personnel Analyst, Personnel Department, for a leave of absence from the Classified Service effective September 23, 2019, while filling an unclassified position with her name to be placed on the appropriate eligible list.

34. Ulysses I. Panganiban, Community Development Specialist IV, Economic Development Department, for a leave of absence from the Classified Service effective June 17, 2019, while filling an unclassified position with his name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	18	Family/Childcare/Maternity	02
Leave requests with job saved	03	Education/Training	01
Leave requests with name on list	09	Medical	03
Unclassified	06	Relocation	00
		Outside Employment	02
		Unclassified	06
		Other	04

CLOSED SESSION

The Commission will meet in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
 - a. 2019-1
 - b. Joshua Ortiz

Lori Thacker, President