



**COUNCILMEMBER CHRIS CATE  
CITY OF SAN DIEGO  
SIXTH DISTRICT**

**M E M O R A N D U M**

**DATE:** February 27, 2017  
**TO:** Tracy McCraner, Director, Financial Management  
**FROM:** Councilmember Chris Cate  
**SUBJECT:** FY 17 District 6 CPPS Funding Transfer to the Balboa Branch Library Several Small Dollar Items

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I would like to transfer \$1,250 from the District 6 Community Projects, Programs and Services fund to the Balboa Branch Library. The Balboa Branch Library will use the funds to purchase computer chairs and restroom fixtures, such as sinks, toilets, and accessories.

These funds should be transferred from:

Cost Center: 1106110006

Fund: 100000

G/L: 512059

And transferred to:

Fund: 100000,

Cost Center: 1713121111

GL: 511137

Thank you for your time and attention to this request. If you have any questions, please contact Jenna Harris in my office at (619) 533-6463.

cc:

Ann Gomez, Manager, Balboa Branch Library  
Jennifer Berry, Office of the City Attorney  
Jeremy Broadhead, Department of Financial Management  
Jonathan Naple, Office of the Comptroller  
Lori Witzel, Council Administration