

Capital Improvements Program Review and Advisory Committee (CIPRAC)
 Paz Gomez - DCOO Infrastructure/Public Works, Chair

Minutes of Meeting
Thursday, January 28, 2016

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| <input checked="" type="checkbox"/> ADA Comp. & Assessment | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Library | <input checked="" type="checkbox"/> Public Utilities |
| <input checked="" type="checkbox"/> Comptrollers | <input checked="" type="checkbox"/> Environmental Services | <input type="checkbox"/> Office of COO | <input checked="" type="checkbox"/> Transportation & Storm Water |
| <input type="checkbox"/> Debt Management | <input type="checkbox"/> EOC | <input checked="" type="checkbox"/> Park and Recreation | <input type="checkbox"/> Mayor's Office |
| <input checked="" type="checkbox"/> Development Services | <input checked="" type="checkbox"/> Financial Management | <input type="checkbox"/> Planning Department | <input checked="" type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> EAM | <input checked="" type="checkbox"/> Fire-Rescue | <input checked="" type="checkbox"/> Police | <input checked="" type="checkbox"/> Real Estate Assets |

1. General Announcements/Discussion

- a. Marnell Gibson called the meeting to order.
- b. Vic Bienes thanked staff and PWD for their collaboration during recent El Nino emergencies.

2. Approve CIPRAC Meeting Minutes of December 17, 2015

Item approved.

3. CDBG Estimated Funds for FY17 City Neighborhood Infrastructure Project:

Sima Thakkar, HUD Program Manager, gave a presentation on the Community Development Block Grant Estimated Fund of Fiscal Year 2017 City Neighborhood Infrastructure.

The motion was “to recommend approval of the proposed City Neighborhood Infrastructure Projects list for FY 2017 CDBG Funding Allocations”. The motion was made by Tom Tomlinson, seconded by Misty Jones and approved unanimously by the board.

Item approved.

4. El Nino Emergency Impacts on CIP:

Marnell Gibson, Assistant Director of Public Works stated that we are approaching 20 emergency projects due to El Nino and most of which have been storm drain related. There is a process for declaring an

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emergency that we will be working on producing but in the meantime the first thing to consider is if there is a risk to health and safety if the issue is not tended to quickly. Marnell suggested that all of the asset managing departments keep an eye out for any of their facilities that could be impacted by storm events and to contact PW if they have concerns.

Public works manages a call-down list of contractors for emergency projects. We are monitoring activities to ensure there is not a capacity issue with the list. Other aspects to consider are potential materials shortages. For example, the region has experienced shortages of reinforced concert pipe.

Overall, the City's response efforts to the current emergency projects have gone smoothly due to the collaborative efforts of the departments who were involved.

Informational item only.

5. Torrey Pines DIF:

Tom Tomlinson, Assistant Director of the Planning Department requested approval from CIPRAC to allocate \$150,000 toward traffic signal improvements at Del Mar Heights Road and Mercado Drive in the Torrey Pines Community. He also requested conditional approval of an additional \$150,000 (for a total of \$300,000) subject to him updating the Torrey Pines Public Facilities Financing Plan to increase the budget authority for the project to \$300,000. After discussion by the group, the request was modified to include an Audible Pedestrian Signal (APS) as part of the signal improvements, the total budget amount was increased from \$300,000 to a not-to-exceed amount of \$350,000 to account for the APS, and the motion was approved.

Item approved.

6. General Aviation Facility (GAF) at Brown Field Airport Project:

Kristin Geitz, Deputy Director of Real Estate Assets requested approval from CIPRAC to establish the General Aviation Facility at Brown Field Airport project.

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Paz Gomez - DCOO Infrastructure/Public Works, Chair

- Scope: To utilize a private vendor, Modular Concepts, Incorporated (MCI), via sole source contract, to design, engineer, construct and deliver a fully-functioning Gen Aviation Facility (GAF) to be used at Brown Field Airport by U.S. Customs & Border Protection (CBP).
- Estimate: \$835,549.00 (735,549 contract with MCI + \$100,000 admin costs for staff).
- Fund source: Airport Assets, Brown Field Annual Allocation, A-AA.00002

Item approved.

7. CIPRAC Accomplishments:

Marnell presented a list of possible areas to monitor and watch for accomplishments and asked the departments to review and to submit to Mohsen Maali any comments or additional accomplishments by February 18, 2016.

Informational Item only.

8. Future Agenda Items:

- a. New CIP Project Information Page-Mohsen Maali
- b. 311 Customer Service Mobile App Presentation-Hasan Yousef
- c. ESD Energy Efficiency and SDG&E Financing Program-Darren Greenhalgh
- d. Add and Amend Multiple Park and Recreation Department FY 2016 CIP Projects-Andrew Field
- e. Mission Bay Park Improvement Fund 10-year Financial Outlook-Andrew Field
- f. CIP AR-Richard Leja