

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Paz Gomez - DCOO Infrastructure/Public Works, Chair

Minutes of Meeting

Thursday, February 25th, 2016

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|--|--|---|--|
| <input checked="" type="checkbox"/> ADA Comp. & Assessment | <input checked="" type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Library | <input checked="" type="checkbox"/> Public Utilities |
| <input checked="" type="checkbox"/> Comptrollers | <input checked="" type="checkbox"/> Environmental Services | <input type="checkbox"/> Office of COO | <input checked="" type="checkbox"/> Transportation & Storm Water |
| <input type="checkbox"/> Debt Management | <input type="checkbox"/> EOC | <input checked="" type="checkbox"/> Park and Recreation | <input type="checkbox"/> Mayor's Office |
| <input checked="" type="checkbox"/> Development Services | <input checked="" type="checkbox"/> Financial Management | <input type="checkbox"/> Planning Department | <input checked="" type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> EAM | <input checked="" type="checkbox"/> Fire-Rescue | <input checked="" type="checkbox"/> Police | <input checked="" type="checkbox"/> Real Estate Assets |

1. General Announcements/Discussion

Paz Gomez, called the meeting to order.

James Nagelvoort, Director of Public Works Department announced that it was National Engineering's Week. There was a celebration at City Council on February 24, 2016.

2. Approve CIPRAC Meeting Minutes of January 28, 2016 & February 4, 2016

Both minutes were approved.

3. Unfunded Needs List/Budget Amendments:

Michael Clark, Budget Coordinator with Financial Management presented Unfunded Needs List/Budget Amendments.

A. CIPRAC approved the following changes to the Proposed CIP Budget for the Water Utility Fund:

1. Reallocate \$3.0 million from ABK00001 Dams and Reservoirs to ABL00001 Standpipe and Reservoir Rehabilitations (no net change in budget)
2. Add \$2.0 million to S12040 Tierrasanta (Via Dominique) Pump Station

B. CIPRAC approved the following changes to the Underfunded Needs List (i.e. the Waterfall list) approved at the previous CIPRAC meeting:

1. Changes to the CIPRAC Approved list:
 - a) Remove Park & Rec. requests 1 (L12003 - California Tower Seismic Retrofit), 3 (S10021 - Mission Bay Athletic Area Comfort Station Mod), 5 (S00826 - El Cajon Blvd Streetscape Improvements), 6 (S00616 - Sixth Avenue Playground Improvements)

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- b) Modify Park & Rec. request 2 (S15030 - Keiller Neighborhood Park ADA Improvements) to Design phase; adjust amount to \$200,000
- c) Remove the following TSW annual allocations 13 (AID00005 - Resurfacing of City Streets), 15 (AID00006 - Concrete Streets)
- d) Move 14 (AIK00001 - New Walkways) to the end of the waterfall list

2. Addition of New Requests:

- a) S16015 - College Area Fire Station, \$800,000
- b) S15038 - Skyline Hills Community Park ADA Improve, \$750,000
- c) S10035 - Pomerado Median Improve-N of R Bernardo, \$200,000
- d) S15028 - Olive Grove Community Park Improvements, \$750,000
- e) S00752 - Beyer Park Development, \$200,000
- f) S10054 - Switzer Canyon Bridge Enhancement Prog, \$175,000
- g) ACA00001 - Drainage Projects, \$1.0 million
- h) AIE00002 - Guard Rails, \$1.5 million
- i) AID00005 - Resurfacing of City Streets, \$5.0 million

3. Sort order for new list:

- a) Sort first by standalone projects before annual allocations
- b) Sort second by project phase (1. Construction, 2. Land Acquisition, 3. Design, 4. Planning)
- c) Sort last by priority score (high to low)

C. CIPRAC discussed the possibility of merging the annual allocation for Concrete Streets (AID00006) with the annual allocation for Resurfacing of City Streets (AID00005). Financial Management and Transportation & Storm Water agreed to discuss the possibility of including this action on a future Semi-Annual CIP Monitoring Report. No action was taken by CIPRAC at this time.

4. **Amendments to Parks and Recreation Department FY2016 CIP Budget:**

Andrew Field, Assistant Director of Park and Recreation Department presented amendments to CIP budget. He asked CIPRAC to approve the Establishment of 13 new projects, increase appropriations to 3 existing CIP Park Projects and update one project title for an existing CIP park project.

Item was approved.

5. **Mission Bay Park Improvement Fund 10-Year Financial Outlook:**

Andrew Field presented the report to CIPRAC on the Mission Bay Park Improvement Fund (MBPIF) Ten-Year Financial Outlook. He stated that the proposed ten-year outlook was at the City Attorney office awaiting approval. Park & Rec wants to present the outlook to the Environment Committee and City Council this spring.

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Item was approved pending City Attorney approval.

6. CIP AR 1.60 Update:

Richard Leja, Deputy Director of the Project Implementation Division gave a presentation to CIPRAC on the Update of the CIP AR 1.60 and invited review and comments. Comments are requested by 03/16th.

Information item only.

7. Condition Assessments of General Fund Facilities:

Richard Leja and Leigh-Ann Sutton, Associate Engineer - Civil presented the status of the ongoing condition assessment efforts for the General Fund Facilities.

Informational item only.

8. New CIP Project Information Page External & Internal

Mohsen Maali, Senior Civil Engineer gave a presentation to CIPRAC on the New CIP Project Information webpages.

9. CIPRAC Accomplishments:

This item was not discussed.

Informational item only.

10. Future Agenda Items:

- A. 311 Customer Service Mobile App Presentation by Hasan Yousef
- B. ESD Energy Efficiency and SDG&E Financing Program by Darren Greenhalgh/Lorie Cosio-Azar
- C. IAM SD Project Update & Results of the Visual Enterprise Pilot by Erin Noel