

# Encanto Neighborhoods Community Planning Group



## DEVELOPMENT IMPACT ADVISORY SUBCOMMITTEE

### MINUTES

LOCATION: Jacobs Center, 404 Euclid Ave., San Diego CA 92114

DATE: Wednesday April 6, 2016

TIME: 6:30 PM – 8:00 PM

| Seat                                 | Member         | Here | Seat                                    | Member                                    | Here? |
|--------------------------------------|----------------|------|---|---|-------|
| Chair, Lincoln Park                  | Leslie Dudley  | Y    | Recording Secretary                     | Kathleen MacLeod                          | Y     |
| At-Large, Lincoln Park               | Ed Howell      | N    | Vice Chair, At-Large                    | Khalada Salaam-Alaji,<br>At-Large Encanto | Y     |
| <b>City of San Diego Department.</b> | <b>Name</b>    |      | <b>City of San Diego</b>                | <b>Name</b>                               |       |
| Planning, Facilities Financing       | Vickie Burgess | Y    | 4 <sup>th</sup> District Representative | Matthew Gordon                            | N     |
| <b>Number of Visitors (1)</b>        | Letitia Flynn  | Y    | <b>Sign-In Sheet</b>                    | <b>On File</b>                            | Y     |

#### 1. Call to order 6:30 p.m.

Chair welcomed and thanked attendees. Introductions were made.

#### 2. Communications from the public: None

#### 3. Election of a temporary chair and recording secretary.

Leslie Dudley chair; Khalada Salaam-Alaji temporary recording secretary.

MM/S/C Salaam-Alaji, MacLeod, 3-0

#### 4. Adoption of the Agenda:

MM/S/C Dudley, Salaam-Alaji, 3-0

#### 5. Chair's Report:

We have gained a great deal of knowledge creating our new Encanto Neighborhoods Community Plan. We would use our expertise to make recommendations that carry out the plan by overseeing the Priority List and Development Impact Fee (DIF). The subcommittee would base their recommendations on review of maps and statistical data for: population growth, density, housing ratios, transportation, and community comments. One of our goals is better communication with representatives from our Councilmember's, Mayor's offices, the Planning, Facilities Financing and Parks and Recreation Departments who have agreed to participate.

#### 6. Open Discussion:

The committee reviewed the current DIF and Priority List. Topics discussed included zoning, the Priorities List, permit fees, DIF fees, SANDAG fees, the City operated Encanto DIF account, Community Development Block Grants (CBG), the Parks and Recreation Department, the April draft budget, communication with Councilmember Cole's office, and the possibility of seeking outside advice from local universities.

## 7. Action Items:

- A. **Membership** to include ENCPG members and qualified ENCP area residents, and it will be open to new members. MM/S/C Dudley, MacLeod, 3-0.
- B. **Chair:** Leslie Dudley volunteered. Election to be held every two years. MM/S/C Salaam-Alaji, MacLeod, 3-0.
- C. **Vice-Chair:** Khalada Salaam-Alaji was asked. MM/S/C Dudley, MacLeod, 3-0.
- D. **Recording Secretary:** Kathleen MacLeod was asked. MM/S/C Salaam-Alaji, Dudley, 3-0.
- E. **Subcommittee Name:** Development Impact Advisory Subcommittee (DIAS) was suggested. MM/S/C MacLeod, Salaam-Alaji, 3-0.
- F. **Meeting Frequency:** Meetings to take place quarterly, with additional meetings as needed. MM/S/C MacLeod, Salaam-Alaji, 3-0.
- G. **Purpose of the Subcommittee:** DIAS's purpose is to: review the DIF and Priority List; monitor relevant data and statistics to make informed recommendations to ENCPG; promote better communication among the Mayor's Office, Planning Department, Councilmember Cole's office, and Park & Rec Dept. on DIF matters; provide an open forum for the public to learn about and comment on the DIF and Priority List; and invite input from government agencies and departments that are relevant to DIF. MM/S/C Dudley, MacLeod, 3-0.
- H. **DIAS Scope and Guidelines:** These include: inviting appropriate guests and asking questions of them; not speaking or writing letters on behalf of ENCPG; and reporting to and submitting action items to ENCPG. MM/S/C Salaam-Alaji, Dudley, 3-0
- I. **DIAS Responsibilities:** DIAS will: post minutes and agendas, report at ENCPG meetings; recommend priority list updates to ENCPG, including new projects; and monitor DIF project progress. MM/S/C MacLeod, Salaam-Alaji, 3-0
- J. **DIAS Actions:** DIAS will recommend Actions to ENCPG; review the DIF Annual Report and Housing Commission Report; discuss DIF matters with the Council office, Transit District, Park & Recreation Department, etc.; and attend DIF related meetings - speaking only on behalf of ENCPG with its prior permission. MM/S/C Salaam-Alaji, Dudley, 3-0.
- K. **Webpage.** The proposed format includes: a link to the current Encanto website, display of all Priority List projects, explanation of the DIF and the procedures for funding projects, and interactivity so residents could leave comments. MM/S/C Dudley, MacLeod, 3-0.
- L. **Future Guests:** Motion to invite Jeff Harkness, Park Planner, Planning Dept, to our next meeting. MM/S/C MacLeod, Salaam-Alaji, 3-0.
- M. **Next meeting:** Motion to meet June 7, 2016. MM/S/C Salaam-Alaji, Dudley, 3-0
- N. **Adjournment:** MM/S/C at 8:00 p.m. Dudley, MacLeod, 3-0.

Respectfully submitted,

Kathleen MacLeod, Recording Secretary