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Regular Meeting Minutes October 12, 2016

I. PARLIAMENTARY ITEMS:

The October 12, 2016 meeting of the Kensington-Talmadge Planning Group was called to order by Chairman Don Taylor at 6:34 PM.

- Board members present: Bill Adair, Sean Harrison, Ken Horsley, Daniele Laman, Darlene Love, Ann Pease, Marilyn Sanderson, Elvia Sandoval and Don Taylor.
- Board members not in attendance: Ron Anderson, Fred Lindahl, David Moty, Deborah Sharpe and Kelly Waggonner.
- Approval of Agenda: Don Taylor asked if there were any modifications to the current agenda. None were moved.
- Approval of Minutes: **Approval of the September 14 minutes was unanimous.**
- Treasurer's Report:
 - Darlene Love reported a bank balance of \$246.17 as of October 12, 2016.

II. COMMUNITY FORUM & NON-AGENDA COMMENT:

- Don Taylor announced that, due to C.J. Ametrano's three consecutive Board Meeting absences, her position on the Board has become vacant. He advised that, according to KTPG bylaws, there is a 120-day time limit to fill the vacant position. Qualifying candidates will be sought to fill the vacancy. * Don Taylor's 'Declaration of Board Vacancy' is included as an addendum to these minutes on page 5.
- The attendance requirements for KTPG Board member's, as stated in the bylaws, was reviewed by Don Taylor. The bylaws state that any 3 *consecutive* absences OR a total of any 4 absences between April 1st and March 31st each year by a member of the Board (whether consecutive or not) requires that the member's position be declared vacant. Members were advised this policy is necessary to reliably maintain a quorum for conducting the business of the KTPG Board. Members who are unsure of their current attendance status may request their recorded attendance dates for the year by contacting the Board's secretary via email (wmadair@mac.com).

- No representatives from elected State or Local official's offices were present for tonight's meeting.
- Chairman Don Taylor referenced a recent article in the San Diego Union Tribune (State of California to ease restrictions on the building of 'Granny' flats). He asked if the Board felt this issue should be added to a future KTPG agenda. He suggested inviting a City representative to present available information. Several Board members felt this is a relevant topic for KTPG consideration.
- During public comment, a member of the audience raised concerns about traffic safety at the intersection of 44th Street & Monroe Avenue. This area has experienced DUI driving incidents and vehicles crashing into houses. Sean Harrison obtained the resident's contact information and will discuss the matter at the next KTPG Transportation subcommittee meeting.

III. NON-SUBCOMMITTEE ITEMS

- Sean Harrison advised that covered trash cans have recently been installed at the park surrounding the Kensington Library.
- Facilities & Infrastructure Repair & Projects (FIRP) Liaison Sean Harrison presented a live demo of a database which has been developed using Google Maps and GPS location data, pinpointing specific detail about deficiencies in sidewalks, curbs and gutters in the Kensington and Talmadge neighborhoods. ID markers and map highlighting for specific categories, as well as information about the extent of damage needed, was also demonstrated. This data is being shared with the City and provides a more detailed scope of work necessary in Kensington and Talmadge. Sean indicated that, at some time in the future, he would like to have the database available on the KTPG website, but some database security issues will need to be worked out before that is possible.

IV. SUBCOMMITTEE AGENDA(S)

- Transportation – Chair: Sean Harrison
 - No Meeting Held
- CIP & Planning – Chair: Deborah Sharpe
 - No report
- Project Review – Chair: Ann Pease
 - No Meeting
- Communications – Chair: David Moty
 - No Report

- Kensington MADs – Chair: Don Taylor
 - No Meeting in October.
 - A meeting will be scheduled for November for the purpose of budget approval.

- Utility Undergrounding – Chair: Sean Harrison
 - Sean Harrison and Don Taylor met with an Undergrounding liaison from the City. Sean expects a 1 to 2 year development cycle for the undergrounding program. Sean felt more time in development will result in greater success for the project and that the more assistance the City receives from the Undergrounding Subcommittee, the more conflicts can be avoided.

V. KTPG LIAISON/COMMITTEE REPORTS

- Historic Resources – F. Lindahl
 - (Not Present)

- Community Planners Committee – David Moty
 - A mini-dorm ordinance was supported by CPC on a 19-2-2 vote and was supported by the Rules Committee on a 3-0 vote.

The following components were key parts of the proposals:

1. A sharpening of the definition of a bedroom, by adding the phrase “or designed to have a door” (applies city-wide) – to make it harder to slip oversized houses through the process by labeling excess bedrooms as music rooms, dens, etc.
2. Sets a limit of 6 parking spaces outside of a garage for lots over 10K square feet, rather than no limit. The existing limit is 4 parking spaces outside of garages maintained for lots under 10K square feet (applies city-wide).
3. Prohibits those parking spaces from being within 30 feet of the front lot line (driveways can still be driveways, and you can still park in your driveway, it’s just not a parking space). This is to prevent front yards becoming Huffman-style parking lots (applies to College area only). Conversion of front yards into hardscape parking lots still permitted for rest of city.).
4. Sets a 6-bedroom limit on lots over 10K and 5 bedroom limit on lots under 10K (applies to College area only). For rest of city, the existing maximum of 6 bedrooms on lots under 10K and no maximum over 10K remains.
5. Excludes un-buildable steep slopes from lot size calculations for the limits listed above (applies city-wide).

6. Many CPGs voiced support for having numbers 3 & 4 (front yard parking lots and bedroom limits) apply city-wide, not just to the College area. CPC put in its motion that it would like to evaluate that possibility in the future.

- Talmadge Maintenance Assessment District – Kelly Waggonner
 - No report
 - Daniele Laman stated that TMAD meeting and elections will be held on Tuesday, October 25th at 6:30P.M.

Meeting adjourned at 7:30 PM

DECLARATION OF BOARD VACANCY

Report to KTPG Board

On October 8, 2016 KTPG Secretary William Adair notified me (Don Taylor) that C.J. Ametrano had missed three consecutive KTPG Board meetings (July, August, September). According to our Bylaws, this requires me as president to declare that position vacant. Following that notification, I contacted C.J. Ametrano to explain the situation.

At the KTPG Board meeting of October 12, 2016, I fulfilled that responsibility and formally announced that vacancy and that I am required to fill said position within 120 days. I further asked that any individuals who wish to apply for this position contact me.

Don Taylor, president KTPG
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